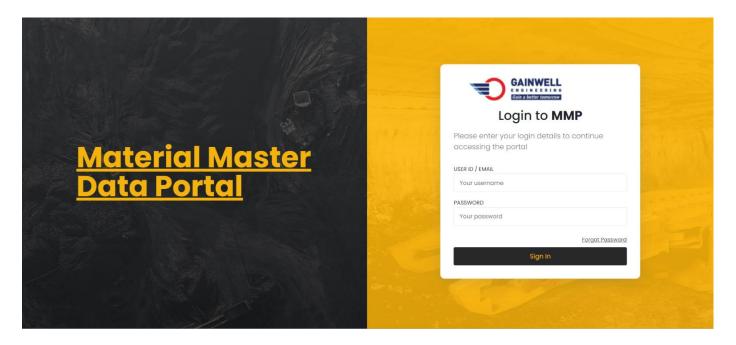
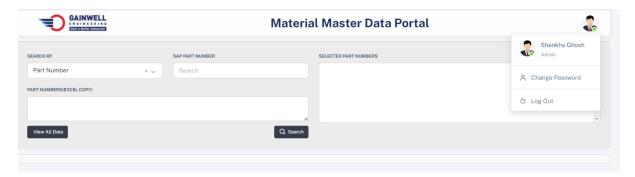
# https://mmp.gainwellengineering.com/

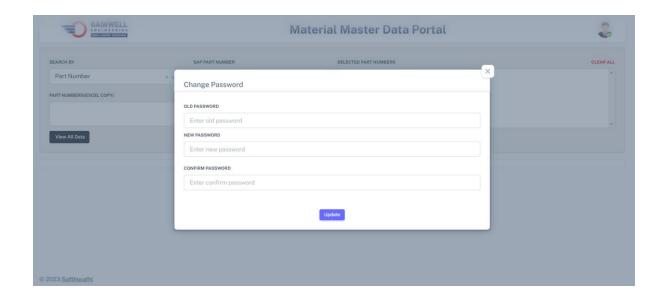
# 1. Login to Material Master Data Portal



#### 2. Change of Password:

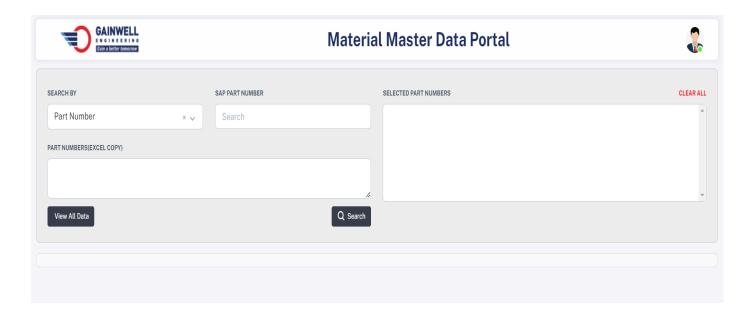


Clicking 'Change Password', following screen will appear & you will be allowed to change your default password



After successful login, User will be redirected to following dashboard where he can search the SAP part no.

# 3. Searching Dashboard:

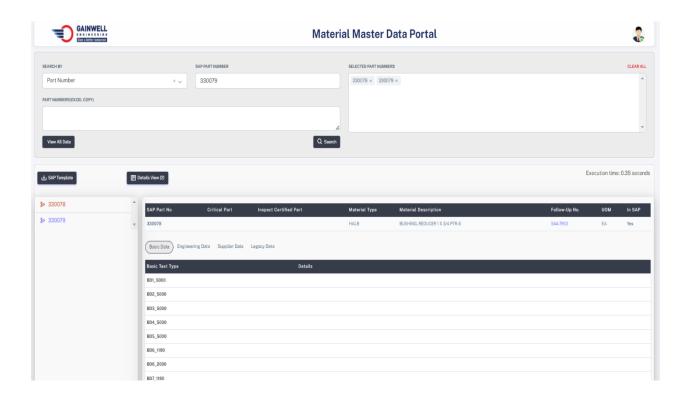


Here two criterions are there for searching - Search by Part No. & Search by Description

# 3.1 Search by Part No.:

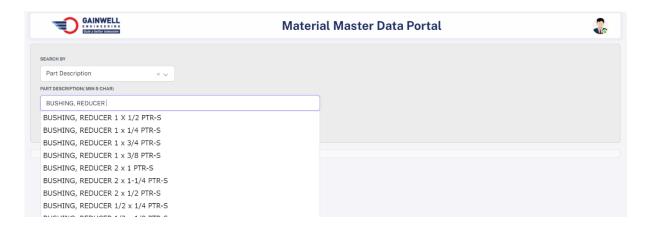
**Feature 1**: Place your cursor in the 'SAP PART NO' box. Type your desired part number, and a helpful suggestion will appear. Select the correct part number from the suggestions, and the right-hand side box will populate with the part number you are searching for. Note that you can search for multiple

part numbers simultaneously. All selected part numbers will be displayed in the right box. Once your selection is complete, click the 'Search' button, and the following screen will appear



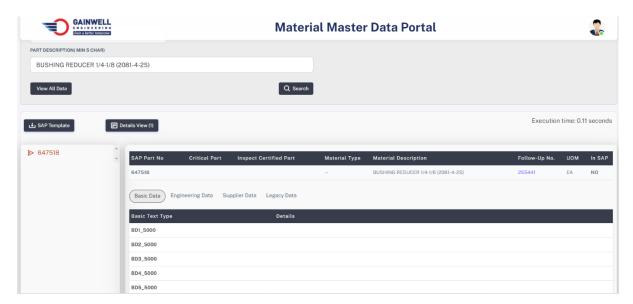
**Feature 2**: Please note that there is a box under 'SAP PART NO' named 'PART NUMBERS (EXCEL COPY).' In this box, multiple part numbers can be copied from an Excel file, and the same search process can be initiated.

#### 3.2 Search by Part Description:



And the same searching process will go on.

#### 4. Explanation of the info appeared after searching: -



The left panel of the lower window will display a list of part numbers you are searching for. Upon selecting a part number, the right panel will showcase the associated data specific to that particular part number.

The data has been split into 4 sections, Basic Data, Engineering Data, Supplier Data and Legacy Data. Each section consists of the respective fields

#### 5. VIEW ALL DATA

After clicking the button above, all part numbers will be displayed with column filter, and you will receive the corresponding Excel file

6. **SAP Template**- Under Development. This feature will be available shortly.