

## APARTMENT PUNCH LIST

Property: <u>BEACON COVE</u>	Unit #: <u>20</u>	Technician: <u>Tim Cox</u>	Date: <u>06/14/2022</u>
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### **ENTRANCE DOOR**

Re-Keyed Front Lock

### **LIVING & DINING ROOM**

Replaced Wheels

### **HALLWAYS**

Replaced Fixtures

### **KITCHEN: Stove**

Replaced Drip Pans

Repaired Indicator Pannel Stickers

### **KITCHEN: Oven**

Repaired Indicator Pannel Stickers

Replaced Knobs

### **KITCHEN: Sink**

Replaced Aerator

Replaced Stopper

Replaced Strainer

### **KITCHEN: Cabinets**

Repaired Drawers

### **BEDROOM #1**

Repaired Blinds

Repaired Door Stops

Replaced Light Fixtures

Job Complete? YES

Time spent: 5.5

## MOISTURE CHECK LIST

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### BATHROOM #1

- ☐ ANGLE STOPS RUSTED / DISCOLORED
- ☐ CRACKS IN TOILET
- ☐ CRACKS IN TUB AND SHOWER WALLS
- ☐ FAUCET PUTTY
- ☐ MOISTER METER TEST BEHIND TOILET
- ☐ MOISTER METER TEST NEXT TO TUB
- ☐ MOISTER METER TEST UNDER SINK
- ☐ SINK SEALED TO COUNTER
- ☐ SUPPLY LINES RUSTED / DISCOLORED
- ☐ TOILET FILL VALVE
- ☐ TOILET FLAPPER / DYE TABS
- ☐ TOILET MOUNT
- ☐ WATER MARKS ON CEILING AND CABINETS

### BATHROOM #2

- ☐ ANGLE STOPS RUSTED / DISCOLORED
- ☐ MOISTER METER TEST UNDER SINK
- ☐ SINK SEALED TO COUNTER
- ☐ SUPPLY LINES RUSTED / DISCOLORED

### BEDROOM #1

- ☐ CLEAR WINDOW DRAINS
- ☐ MOISTER METER TEST OUTSIDE WALLS
- ☐ RAISE WINDOWS
- ☐ WATER MARKS ON CEILING

### BEDROOM #2

- ☐ CLEAR WINDOW DRAINS
- ☐ MOISTER METER TEST OUTSIDE WALLS
- ☐ RAISE WINDOWS

- ☐ WATER MARKS ON CEILING

### BEDROOM #3

- ☐ CLEAR WINDOW DRAINS
- ☐ MOISTER METER TEST OUTSIDE WALLS
- ☐ RAISE WINDOWS
- ☐ WATER MARKS ON CEILING

### HALLWAYS

- ☐ CLEAN A/C COILS
- ☐ CLEAR CONDENSATE DRAIN
- ☐ CLOTHS WASHER HOSE BIBS
- ☐ WATER MARKS ON CEILING

### KITCHEN

- ☐ AIR GAP SET IN PUTTY
- ☐ ANGLE STOPS RUSTED / DISCOLORED
- ☐ CLEAN D/W FLOAT LEVEL SWITCH
- ☐ D/W DRAIN LINE
- ☐ FAUCET PUTTY
- ☐ MOISTER METER TEST UNDER D/W
- ☐ MOISTER METER TEST UNDER SINK
- ☐ SINK SEALED TO COUNTER
- ☐ SUPPLY LINES RUSTED / DISCOLORED
- ☐ WATER MARKS ON CEILING AND CABINETS
- ☐ WATER PRESSURE AT OR UNDER 60 PSI
- ☐ WATER TEMP. AT OR UNDER 120 DEG.

### LIVING & DINING ROOM

- ☐ CLEAR WINDOW DRAINS
- ☐ MOISTER METER TEST OUTSIDE WALLS
- ☐ RAISE WINDOWS
- ☐ WATER MARKS ON CEILING

### MATERIAL(S) USED

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	Part #	Part Description	Performed	Quantity	Cost per	Total Cost
1	302630	Electrical Parts	Replaced	1		0
<b>TOTAL:</b>						<b>0</b>

#### Comments

Tried to put in part numbers closes system?
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