

## **Effective Date: February 2023**

For questions about this policy, contact: Housibly Privacy Office (Link will be here)

- Housibly is committed to protecting the privacy and accuracy of your confidential information to the extent possible, subject to provisions of provincial and federal law. Other than as required by laws that guarantee public access to certain types of information, or in response to subpoenas or other legal instruments that authorize access, personally-identifiable information is not actively shared. In particular, we do not re-distribute or sell personal information collected on our web servers.

## **Information collected**

- Housibly may collect personal information such as name, address, e-mail address, and telephone number(s). Such personal information may be requested by us for research, public service or for administrative purposes. Additional personal information, such as credit card account information, may be requested for purchases.
- Web servers typically collect, at least temporarily, the following information: Internet Protocol (IP) address of computer being used; web pages requested; referring web page; browser used; date and time. Housibly may collect statistics identifying particular IP addresses from which our websites are accessed.

## **Use of collected information**

- Housibly may use personal information collected from websites for the purpose of future communication, but only if you are provided the opportunity to opt out of that type of use.
- Housibly may use browser-IP-address information and anonymous-browser history to report information about site

accesses and for profiling purposes. This information is generally used to improve Web presentation and utilization. Housibly also may use IP address information for troubleshooting purposes.

- Housibly may use "cookies" in order to deliver web content specific to individual users' interests or to keep track of online purchasing transactions. Sensitive personal information is not stored within cookies.

## Distribution of collected information

- Housibly will not disclose, without your consent, personal information collected about you, except for certain explicit circumstances in which disclosure is required by law.
- Housibly will not distribute or sell personal information to third-party organizations.

## Access to own information

- Questions regarding users' rights to review, modify or delete their previously provided personal information should be directed to the Housibly Privacy Office.
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## Additional Information

- For more detailed information about requirements for campus online activities see .....

## Responsibility for external sites

- Housibly does not control the content or information practices of external organizations. We recommend you review the privacy statements of these organizations.

## General Data Protection Regulation (GDPR)

If you are accessing this site from a country that is a member of the European Union (EU), the European Economic Area (EAA), or the United Kingdom (UK), the processing of your Personal Data is subject to the General Data Protection Regulation (GDPR), the UK GDPR, or other European Privacy laws. Housibly complies with the requirements of GDPR, the UK GDPR, and other European privacy laws. For information regarding your rights under European privacy laws, including the GDPR and UK GDPR; and/or Housibly's compliance with their requirements, refer to the Housibly Privacy Office GDPR site, or contact the Housibly Privacy office: \_\_\_\_\_416-566-2414