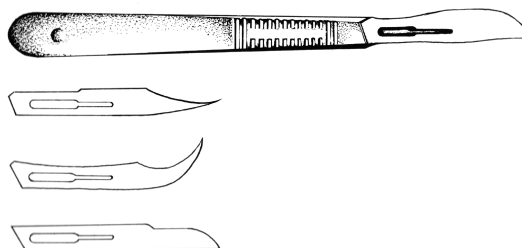



Risk Assessment Guidance

Title Scalpels / Rotary cutter

This risk assessment guidance has been produced for the use of scalpels within workshops; disposable blades should be treated as sharps and if you are using a scalpel, request a sharps box from your Supervisor or the appointed medical personnel to safely dispose of the used blades.

The use of cut resistant gloves should also be considered when using scalpels even for short periods of time.



Job Sequence	Hazard Identification	Controls
Safe use and storage	Use. Disposal of blades	Scalpels must always be stored with the blade removed or with the blade protected/covered. All used blades must be disposed of in a 'sharps box'; these are available from your Supervisor or through the appointed medical personnel. If using scalpels for detail work cut resistant gloves should be used. Never leave scalpels or blades unattended and never discard blades in normal bins or waste. Blades must only be disposed of in a 'sharps box', these are identifiable by their color (yellow) and they have the symbol below clearly displayed on the box: 
Occupational Health	Cuts, laceration.	When using a scalpel there is a risk of cuts and lacerations to your hand and fingers.
Personal Protective Equipment	Correct PPE	Task specific PPE to be worn, i.e. gloves or safety goggles where appropriate.
Accidents	Reporting First aid	All accidents must be reported to your supervisor, if medical treatment is required the appointed medical personnel should be contacted and an accident report issued to the appointed Health and Safety personnel. Make sure you are aware of the first aid provisions in place. All accidents & near misses must be reported to your Supervisor

Risk Assessment Guidance

All persons working with this equipment or within close vicinity must sign and show that they have read and understood the risk assessment guidance and that they will follow the above control measures set out whilst working.

Additional Guidance	COSHH Assessment	Method Statement	Other (Specify)
		N/A	Only trained persons are allowed to operate this equipment. Sharps bin
Name			
Signed			Date