|  |  |  |  |
| --- | --- | --- | --- |
| **CUSTOMER** |  | **DATE** | 29/12/2023. |
| **To** | Engineer Malik | **QUOTE REF #** | Atlantic/251236 |
| **Tel/Mobile #** | +966 531453532 | **DESCRIPTION** | **PRO Services** |

Dear,

We are **ATLANTIC SERVICES COMPANY PAKISTAN (Reg)**. Headquartered in Sialkot, Pakistan chamber of commerce office no 29 3rd floor pairs road.

**IMBS:**

Our people are experienced professionals with deep expertise in Pakistan corporate services industry. They take the time to understand your needs and deliver solutions that are appropriate, practical, and cost-effective. We charge fixed fees that provide some of the best value in Pakistan corporate services industry. You will know all costs upfront, with no hidden fees or surprises.

Our mission is to enable SME to accelerate positive change. As a company, we strive for open communication, and we welcome feedback from our customers and teammates. We believe it is the best way to make a positive change. We are a team of professionals who always strive to become better — as individuals, employees, business partners, and a company.

**Why do Clients Choose Us?**

* Trustworthy Services Provider
* Reputed Team
* Expert Guidance
* Hundreds of PRO services are available with Us.
* Available all the Times

**Process of Documentations:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NO. | ACTIVITY | RESPONSIBILITY | TIME PLAN | PAYMENT IN PKR | WHERE TO PAY |
| 1 | Buying the company | From another owner | Two working days | 800k | advanced |
| 2 | Make a power of attorney | By self from embassy | One working day |  | HBL Company account |
| 3 | Issuance of the commercial register of the parent company. | From customer | four working days |  |  |
| 4 | Change in Business Activities | From customer | One working days |  |  |
| 5 | Chamber Other Legal Documentation | From customer | Two working days | 500k |  |
| 6 | Audit Report Creation | ATLANTIC SERVICES COMPANY PAKISTAN (Reg). | Three working days |  |  |
| 7 | Audit Report Attestation from Legal  Attorney and Character Accountant  Deportment | ATLANTIC SERVICES COMPANY PAKISTAN (Reg). | Three working days |  |  |
| 8 | Company Legal Documentation  Attestation from Foreign Office  Commercial Registration  Form-C  Chamber Membership card  Power of Attorney on Lawyer  Partnership deed  Audit Report | ATLANTIC SERVICES COMPANY PAKISTAN (Reg). | Five working days | 500k |  |
| 9 | Company Legal Documentation Attestation from Saudi Embassy | ATLANTIC SERVICES COMPANY PAKISTAN (Reg). | Two working days | 800k |  |

Total payment purchases company in Pakistan, attestation Services Fee in PKR including Legal adviser 2.6M (Approximately)

30 working days

Note:

The second party is obligated to pay all necessary government fees. All operations are carried out according to the conditions and instructions of each government agency and according to the prescribed periods. Consultations regarding the incorporation process are provided during the incorporation process and after its completion for a period of 30 working days approximately. Additional services provided by ATLANTIC SERVICES COMPANY PAKISTAN).:To facilitate the work of entrepreneurs, we offer you other services in addition to incorporation upon request.

**Required Documents:**

1. **Scan copy of National Identity Card (NIC) both sides**
2. **Passport Scan copy**
3. **White Background Pictures (all Documents send on Whatsup or Emails only)**
4. **NTN**
5. **Power of Attorney**

**Atlantic Official Bank Details**

**Bank Name: HBL Branch Code: 2521**

**Account Title: ATLANTIC SERVICES**

**Account Number: 2521-70002335-03 IBAN: PK92 HABB 0025 2170 0023 3503**

**Best Regards,**



**Sales Team – Atlantic Services Company**

**Signature of Beneficiary Owner**

**I/We hereby confirm that we read and understood the above conditions, and that we fully agree and accept the terms of cooperation.**

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