



JODHPUR INSTITUTE OF ENGINEERING & TECHNOLOGY

(An Autonomous Institution affiliated with Bikaner Technical University, Bikaner)

Accredited by NAAC with 'A' Grade

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DEPARTMENT OF TRAINING & PLACEMENT

Date:

Ref. No. : JGI/TRAINING/2025-26/

To

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Sub: Application for Training/Internship

Dear Sir / Madam,

It gives me an immense pleasure to write this letter of request regarding the training for days from of the below mentioned student from the Department of

Name of Student	:
Course/Year	:
Roll.No.	:
Email	:
Contact No.	:
Date of Training	:

Our student has good command on theoretical concepts however they need an exposure to a platform where they can explore their true potential. Your prestigious organization is an ideal place that will definitely groom his/her professionally and enhance their skills.

It would be really grateful if you can consider this request and grant him/her the permission to work in your prestigious organization.

With Regards and Thanks,

Yours truly

Training Coordinator

Dept.:

Jiet,Jodhpur