



JOHNSON & WALES  
UNIVERSITY

## STEM OPT EMPLOYMENT FORM

Students with a STEM extension Optional Practical Training must complete this form when applying for extension and every 6 months for verification to avoid termination of SEVIS record. Any employment changes must be reported to your DSO within 10 days of change per Regulations.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

JWU ID: \_\_\_\_\_ Current Telephone Number: \_\_\_\_\_

Student Physical Address: \_\_\_\_\_

Personal Email Address: \_\_\_\_\_

Related Course Work Comment (explain *how* your job is related to your STEM extension qualifying major):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

End date of previous employment (if applicable): \_\_\_\_\_

New Employer's E-Verify Number (if applicable): \_\_\_\_\_

Please check: Full time ☐ Part time ☐

Work Site Address: \_\_\_\_\_  
\_\_\_\_\_

**Reminder:** Students may only have 60 days of unemployment during STEM extension.

**Please submit this form to your advisor:**

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STEM OPT List ☐

FSA Notes ☐

SEVIS ☐

GOINTL ☐