

ETC Assignment - 1

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1) List out any ten suggestions and necessary modifications essential in the sentence formation to retain objectivity in technical communication.

- 1) Omit needless words
- 2) Never begin a sentence with a word that has an '-ing' suffix.
- 3) Put statements in positive form.
- 4) Whenever possible, give numerical values in statements and avoid ambiguous words.
- 5) Avoid dangling comparatives and superlatives. (The range of options in the comparison must be specified)
- 6) If the values of X and Y are compared, then X and Y must have the same units.
- 7) For numbers between -1 and +1, insert a zero to the left of the decimal point in order to avoid a 'naked decimal point'.
- 8) Avoid improper addition of numbers.
- 9) When a number is at the beginning of a sentence it is always spelled out.
- 10) There should ~~be~~ always be one blank space between a number and a unit.

2) a) Cinnamon is called Ammon in Hebrew.

b) In 'Yet, many do not consider its wealth of healing capabilities' The writer refers to the word 'wealth' to:

iv) the healing power of cinnamon

c) Which country produces most of the cinnamon in the world?

Sri Lanka produces most of the cinnamon in the world.

d) Pick out the phrase from the passage (para 1) which shows that cinnamon was much in demand in China.

A) Chinese writings describe cinnamon as an important part of the culture, so much so that over the years this spice was 'traded right up there with silver'.

e) From what is cinnamon derived?

A) Cinnamon is derived from the inner bark of the cinnamon tree from which it is shipped, dried and packaged as sticks.

f) How is it used today?

A) Now-a-days we find cinnamon in sweetened cereals, baked goods and it is sprinkled on various foods such as yoghurt.

g) In what way cinnamon help people suffering from type 2 diabetes?

A) Cinnamon helps people suffering from type 2 diabetes. It seems to slow down the glucose absorption within the intestines while stimulating insulin production. This normalizes blood glucose levels which indirectly decreases weight gain.

h) How is cinnamon helpful in weight loss?

A) Scientists credit cinnamon with helping lower blood sugar concentration and improving insulin sensitivity. When less sugar is stored as fat, it helps the body in terms of weight loss.

3) Paraphrase and Summarize.

1) Paraphrase the sentences given below.

i) The student requested that the professor excuse her absence, but the professor refused.

A) The professor refused to accept the student's absence.

2) There will be a music concert next to Vienna coffee shop.
Would you like to go?

A) Would you like to attend a music concert next to Vienna coffee shop?

Q1 Summarize the paragraph

Experience Corps Volunteers, all over 50, are working in 19 US cities to help children in low-income areas overcome illiteracy, a problem prevalent in both poor and wealthier countries.