# TECHNICAL EXPERTISE/CERTIFICATIONS/LANGUAGES

Programming Languages	Python, R, MySQL, PostgreSQL, C/C++, JavaScript & Node.js, HTML/CSS
Certificates/Completions	Professional Certificate: Introduction to Python Programming, Georgia Tech (Edx) Introduction to R for Data Science: DAT204x, Microsoft @ EDX Probability and Statistics for Business and Data Science, Udemy The Complete SQL Bootcamp 2020: Go from Zero to Hero, Udemy The Ultimate MySQL Bootcamp: Go from SQL Beginner to Expert, Udemy The Web Developer Bootcamp, Udemy
Languages	English (Proficient), Korean (Native), French (Proficient), Chinese (Basic)

# **EDUCATION**

## \*MicroMaster - Analytics Essential Tools and Methods, Georgia Tech @ EDX [Enrolled - FA20]

Jan 2020 - Dec 2020

System, Network 1, Windows Programming

**Bachelor, Computer Science** (Online)

Relevant Courses: Database, Data Structure, Discrete Mathematics, Algorithm, C/C++ 1, Electronic Data Processing System, Computer

**Ecole Du Louvre (School of Louvre), Paris, France Masters, Museum Studies** 

Sep 2006 - Jun 2008

Relevant Courses: Administration and Management, Communication and Public \*Honors/Awards: Best 'Mention' for thesis

Bachelor in Museum Studies (Art History) Ecole Du Louvre (School of Louvre), Paris, France

Sep 2003 - Jun 2006

**Bachelor of Fine Arts, Painting** 

Seoul National University, Seoul, S. Korea

**Korean National Accredited e-Green Cyber Education Center** 

Mar 1996 - Aug 2001

Relevant Courses: Digital Computer Concept and Practice, Mass Communication and Contemporary Society

## RELEVANT EXPERIENCE

#### **Administrative Assistant**

## MassMutual, Fairfax, Virginia

Mar 2020 - June 2020 (Covid-19)

- Maintained and updated internal databases, completely overhauling filing system, thus improving overall efficiency.
- Reviewed, evaluated, and categorized incoming documents to ensure accuracy and appropriateness of data.

#### **Art Collection Data Developer**

#### E-Land World Limited, Seoul, S. Korea

May 2013 - Aug 2016

- Updated company's collection database, developing and improving data structure, as well as enriched data with deep-research and writing.
- Contributed to research for their new branches' or collections' names and advertising slogans.

## Registrar & Museum Collection Manager Seoul Museum Of Art, Seoul, S. Korea

Mar 2011 - May 2013

- Managed daily entries and lending of collections in a very meticulous and strict manner.
- Conducted research on collections and updated them in the system.
- Organized and managed museum yearly committees for new collection acquisition.
- Published catalogs of museum collections, new acquisitions and collection exhibitions.

### **Curator & Public Relations**

### Nam June Paik Art Center, Yongin, S. Korea

Aug 2008 - Jan 2011

- Developed the museum's docent program from the ground up, building curriculums, running education programs for +20 docents twice a year, and managing daily docent program routines
- Facilitated educational programs and exhibitions for children and teenagers
- Supported digital database set up by entry of collection data
- Managed public relation team budget (200,000-300,000\$/year), charged with monthly and yearly budgetary report.

## **Intern**

# **Centre Pompidou, Paris, France**

Oct 2007 - Jan 2008

- Renewed collection contracts on the Experimental Film Department of the Centre Pompidou, as part of their new project of their film collection's digitalization.
- Researched and provided updates on each film's contents and each artist on database.