



Expectations Mail

2 messages

Ayman Nourhan <nourhanayman@aiesec.net>
To: cesar.paoluzzi@aiesec.org.br
Cc: fabio.silva@aiesec.org.br, customer.support@aiesec.net.eg, reem.alaa3@aiesec.net

Wed, 20 Dec 2023 at 10:03 pm

Dear AIESEC in Brazil ,

I'm writing this mail to confirm with you that (Mahmoud Etaby) will be approved on an opportunity with AIESEC in (Mackenzie).

To deliver the full experience for our exchange participant and make sure that all the information are aligned and agreed between the two sides. We would like to get your confirmation on the following information:

EP ID: 5353180

OPP ID: 1300781

Opportunity Information:

Opportunity Name:global classroom

Slot Start Date:22 july 2024

Slot End Date: 5 sep 2024

TN Fee and what it covers: \$90

Working Hours: 10:00am to 4:00pm

Working Days: Monday to Friday

Salary (If any): N/A

Logistics:

Computer provided: No

Accommodation provided : yes

Accommodation covered : yes

Transportation provided : no

Accommodation Type: hostels

Meals Provided: 2 meals and paid for

Documents / Information required before approval:

1. Accommodation Pictures (If the accommodation isn't available at the time of approval, please submit an example of the accommodation (bedroom, bathroom, utilities such as kitchen if any) to specify its level and state clearly that the accommodation will be as minimum as the pictures attached)
2. COVID restrictions

Documents / Information required after approval

1. Visa booklet/Information: follow to assist in the visa process
2. Invitation letter within 2 weeks: essential to apply for the visa (If an original letter is required, HE

shall specify a DDL to send the letter specifying the shipping method and shipping fees liability considering that the EP will have enough time to apply and get the VISA when the letter arrive to the SE)

3. If any delay happens in the VISA process or unexpected circumstance and the EP will postpone his/her realization for a few days, please specify the number of days allowed.

Notes:

Any expectations or information that is crucial and don't exist in a written format such as YOP opportunity or submitted booklets shall be added in this mail for alignment and confirmation

Please "Reply All" to this mail by confirming the above information. If your mail signature doesn't have your full name,

position and LC Name, please write them in your reply

César Luzzi <cesar.paoluzzi@aiesec.org.br>

Fri, 22 Dec 2023 at 7:43 am

To: Ayman Nourhan <nourhanayman@aiesec.net>

Cc: fabio.silva@aiesec.org.br, customer.support@aiesec.net.eg, reem.alaa3@aiesec.net

Hello,

Thanks for your email, we confirm that (Mahmoud Etaby) is approved for our opportunity and we are excited to receive him.

His informations are correct.

About the accommodation pictures we still don't have his accommodation settled up so I'm sending attached examples of the minimum standards of the accommodations.

We'll send the invitation letter through email electronically signed, around 14 days after the APD.

In order to make the letter we will need Mahmoud's full name, Passport number or National ID number.

If delay happens in the VISA process or unexpected circumstances the EP are allowed to postpone his realization for a maximum 20 days.

Best regards,

César Paoluzzi

LCVP IGV 23.24 | AIESEC in Mackenzie



Não contém vírus. www.avast.com

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