

Marisol Aguirre

1335 W. Delaware St. Tucson, Arizona 85745 Phone: 520-336-8017 E-Mail: soulaguirre@gmail.com

EDUCATION-

The University of Arizona

Bachelor of Arts in Spanish Translation and Interpretation, Portuguese Minor

Bachelor of Science in Family Studies and Human Development, Thematic Minor

Grand Canyon University

Masters of Early Childhood Education, In Progress

SKILLS

- Fluent in Spanish, conversational in Brazilian Portuguese. Elementary knowledge of American Sign Language.
- Proficiency in Microsoft Office Software, Outlook, data input, Clarity, Synergy, CHILDS system and knowledge of DSM IV manual, knowledge of adoption law and DCS policy.
- Level One Fingerprint Clearance Card valid through 10/26/2021

WORK EXPERIENCE

Dual-Language Kindergarten Teacher – Tucson Unified School District

July 2017 to Present

- Provided Spanish instruction following the 90/10 model.
- Worked in a team setting and participated with colleagues in creating optimal learning environments for students.
- Cooperated in a Professional Learning Community (PLC) team to analyze data and make group decisions to identify strategies that provide optimal support and services to children and families.
- Prepared and updated lesson plans following the Tucson Unified School District's curriculum.
- Facilitated School Council Meetings and attended professional development opportunities provided by the school and district.
- Prepared grant proposals for the Garden Committee to receive additional supplies and seeds and to update library with Spanish Language Science books.
- Maintained communication with parents about expectations and student progress.

Bilingual Case Manager II – St. Nicholas of Myra Center

September 2015 to July 2017

- Provided Case Management services to children who were available for adoption.
- Worked in a team setting and participated with colleagues in the matching of a child with an adoptive family.
- Cooperated in a Child Family team process and group decision making process to identify strategies that provide optimal support and services to children and families. Attended court reviews and Foster Care Review Board meetings and submitted the designated reports in a timely manner.
- Prepared and updated recruitment packets on children without identified placements and participated in recruitment activities for children that did not have a identified permanent home.
- Completed written Home Studies and recommended approval or denial of certification of an adoptive home.
- Entered case notes in CHILDS system and submitted reports to Juvenile Court in a timely manner.

Spanish/English Interpreter, CyraCom International Inc. Tucson, AZ

May 2012 to September 2015

- Provided interpretation services for limited English language proficiency people in medical business and hospitality fields. Facilitated communication between English speakers and non- or limited English language proficiency speakers.
- Participated as an interpreter for 911 emergency calls as well as a Video Remote Interpreter calls.
- Protected the privacy and confidentiality of clients by correctly discarding notes and not discussing sessions with other people.
- Cooperated in a team to identify strategies that provide optimal translation and interpretation services.

Spanish Interpreter, *Vivir México* Study Abroad Program

May 2015- July 2015

- Facilitated communication between English speaking students and non- or limited English language proficiency persons.

- Enabled the understanding of English speakers in many historical sites throughout Mexico, including museums, tour sites, the US Embassy, U.N.A.M University, the Mexican Senate and other tourist sites.
- Created and instructed a STEM/Writing curriculum for Spanish speaking students in Guanajuato, Mexico.
- Lead and directed community service projects for children and youth ages 5-16 in Puebla and Guanajuato while promoting higher education among the community.

Physical Therapy Student Worker, Campus Health Services, Tucson, AZ

August 2011 to May 2015

- Supported Physical Therapists with patient treatment and exercises.
- Guided and updated new student workers to be familiar with the clinical environments. Maintained a clean and safe environment for patients.
- Managed copies, filing, sorting and faxing clinical documents. Followed correct protocol for patient confidentiality.

LEADERSHIP & COMMUNITY SERVICE

Young Adult Ministry- Santa Cruz Catholic Church

April 2013 - Present

- Coordinated and participated in weekly faith sharing and fellowship.
- Facilitated discussion groups about topics related to faith, culture and present society.
- Organized fundraising events, community outreach activities and service projects for young adults.
- Promoted young adult ministry through social media and in-person information sessions.

Student Intern at Sold No More/Volunteer

January 2015 to May 2015

- Coordinated and participated in training and presentations for schools about the dangers of sex trafficking.
- Facilitated the completion of post and pre-surveys for children and assisted in the input of data.
- Enhanced organization image through social media presence and created designs for flyers, poster and website for the comedy event. Aided in the planning of an annual comedy event, which is the largest event for fundraising.
- Helped with office tasks, decorating, cleaning and running supply errands.

Volunteer at Hospice Family Care

May 2014-January 2015

- Assisted the Hospice Family Care team with office tasks, such as filing, printing, sorting and answering phone calls.
- Visited with terminally ill hospice patients and provided respite care for families.
- Listened attentively and openly expressed ideas at staff meetings.