

Role: Fund Accountant

Your role will encompass all facets of the calculation of net asset values on a variety of complex hedge funds.

Working closely with the senior fund accountants, supervisors and (Senior)/account managers, your responsibilities will include:

Job Responsibilities:

- o Performing the administration of and any services pursuant to administration agreements in respect of a portfolio of hedge funds
- o Initially assisting with the preparation of Net Asset Value calculations, financial statements and associated reports with a view to operate independently within deadlines
- o Performing daily & monthly reconciliations for hedge funds
- o Working with the Investor Relations group
- o Meeting expectations of fund participants, adhering to deadlines
- o Maintaining day-to-day relationships with investors, investment advisors/managers, banks, brokers and auditors and other fund participants
- o Assisting auditors and other advisers, preparing Annual Reports
- o Assisting Supervisor and Account Manager where required

Requirements:

- o Degree qualified in Accounting or Finance related area
- o Ideally 1- 2 years experience in a Fund Accounting environment, preferably hedge funds
- o Display an active interest in the financial markets and hedge fund industry
- o Proficient in Microsoft Applications (Word, Excel etc)