

**U.S. DEPARTMENT OF JUSTICE  
TAX DIVISION, CRIMINAL ENFORCEMENT SECTIONS  
WASHINGTON, D.C.  
EXPERIENCED TRIAL ATTORNEYS /GS-13 to GS-15**

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VOTED "ONE OF THE BEST PLACES TO WORK"

The U.S. Department of Justice Tax Division

The Tax Division is seeking experienced trial attorneys with superior academic and professional qualifications for positions in its Criminal Enforcement Sections.

Trial attorneys in the Criminal Enforcement Sections work with federal agents to investigate and prosecute offenses arising under the internal revenue laws and related federal statutes. Our attorneys' responsibilities encompass the investigative use of the grand jury and all facets of criminal litigation, including indictment, motions practice, trial, and sentencing. Our jurisdiction is the United States – accordingly, a love of travel is an essential component of the job. Our cases involve traditional violations of criminal tax laws by taxpayers having legal sources of income, which includes, for example, tax evasion and the filing of false tax returns, as well as cases involving financial institution fraud, securities fraud, health care fraud, public corruption, organized crime activities, and narcotics trafficking.

**About the Criminal Enforcement Sections:** The mission of the Tax Division is to enforce the nation's tax laws fully, fairly, and consistently, through both criminal and civil litigation, in order to promote voluntary compliance with the tax laws, maintain public confidence in the integrity of the tax system, and promote the sound development of the law. The Criminal Enforcement Sections' trial attorneys investigate and prosecute criminal violations of the United States Code in District Courts throughout the United States. For more information about the Tax Division, visit our website at [www.usdoj.gov/tax](http://www.usdoj.gov/tax).

The Tax Division seeks to create a work environment and organizational culture that reflect the diversity of American society and that foster the success of every employee by appreciating and building upon the skills, experiences, and uniqueness that each employee brings to the workplace.

**Responsibilities and Opportunities Offered:** The work environment is extremely collegial and professional. We seek candidates who have significant experience in the courtroom, a passion for litigation, a deep interest in public service, the ability to work both collaboratively and independently, and a willingness to travel. Any attorney who enjoys the challenges of criminal litigation and complex, business-related trial work and wishes to litigate cases in federal court on behalf of the United States should consider a trial attorney position with the Tax Division.

Attorneys hired by the Tax Division are required to serve a minimum of four years. Prospective attorneys will be asked to sign a document committing to this period service.

**Qualifications:** Applicants must possess a J.D. degree, be an active member of the bar (any jurisdiction), and have at least three years of post-J.D. litigation experience. The applicant's litigation experience should include criminal or civil trial experience, including significant in-court experience. Candidates should possess exceptional research, writing, and oral communication skills and must be willing to travel as will be required in connection with the investigation and prosecution of criminal tax cases.

The work of the Criminal Enforcement Sections requires the application of analytical, legal research, and writing skills to complex and significant issues. Persuasiveness, judgment, and a collaborative orientation are also highly valued. Typically, individuals who join this office as lateral attorneys have

excellent academic records and previous litigation experience. Applicants with prosecution experience and/or an accounting, tax or business background are encouraged to apply.

**Travel:** Substantial travel is required.

**Salary & Benefits:** The Tax Division is hiring at GS-13 (\$86,927 - \$113,007); GS-14 (\$102,721-\$133,543); or GS-15 (\$120,830 - \$153,200). (Salaries listed are the 2009 salaries.) Years and quality of experience will be considered in determining the appropriate salary level.

Employee benefits include health, supplemental dental, vision, life and long care term insurance; flexible spending accounts for health and dependent care needs; retirement coverage; a deferred retirement savings account with employer contribution (the Thrift Savings Plan); and ten paid federal holidays. Attorneys accrue both sick and annual (vacation) leave and have access to an on-site fitness center and health unit.

**Location:** The Washington metropolitan area is a vibrant and diverse community, within reasonable commuting distances of our offices in downtown Washington. The Criminal Enforcement Sections are conveniently located close to the metro and not far from a variety of shops, museums, restaurants and the National Mall. Our offices are easily accessible by the region's public transportation options.

**Relocation Expenses:** Relocation expenses will not be authorized.

**Submission Process and Deadline Date:** Applicants should submit a cover letter detailing their relevant experience including a specific description of their prior courtroom experience. Applicants should also submit a resume, law school and any advanced degree transcripts, a list of three professional references, and a writing sample that is no longer than seven pages in length.

Applicants with veterans' preference are encouraged to submit a DD-214 and any other appropriate documentation concerning the preference. Please see below for more information.

Application materials should be sent to [DOJ.TAXCRIMINAL@usdoj.gov](mailto:DOJ.TAXCRIMINAL@usdoj.gov). Application materials should be submitted in Microsoft Word or PDF format only.

No telephone calls please. Applications should not be sent at government expense.

**Candidates who have submitted applications within the past year should not reapply.**

The positions will remain open until filled. Please submit applications by January 18, 2010.

Other attorney vacancy announcements can be found at [www.usdoj.gov/oarm/attvacancies.html](http://www.usdoj.gov/oarm/attvacancies.html)

*The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, status as a parent, membership or non-membership in an employee organization, or on the basis of personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable*

*accommodation for any part of the application and hiring process, please notify the Human Resources Office at 202-616-2774. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. Candidates requiring an alternative method of submitting an application should contact the Human Resources Office at 202-616-2774.*

*It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Unless otherwise indicated in the announcement, non-U.S. citizens may apply for employment, but should be advised that appointments of non-U.S. citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.*

*There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, <http://www.opm.gov/forms/pdfimage/sf0015.pdf> for a copy of SF 15, which lists the types of 10point preferences and the required supporting documents). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated within the last 12 months except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).*

*The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.*