



JOHN F. KENNEDY UNIVERSITY

INSPIRING DREAMS, REALIZING POTENTIAL.

OFFICE OF THE PROVOST

June 23, 2009

Dear Colleagues:

As you may know, the Dean of the JFKU School of Law, Geoffrey Brown, is retiring after a long and distinguished career in public service and legal education. We are grateful for his dedicated service and are fortunate that he will continue at JFKU as part of our adjunct faculty. The dean position will be open, therefore, as of January 1, 2010. We write to you to announce that we are now accepting applications for the position of Dean of the School of Law.

Please find the enclosed announcement and distribute as widely as possible. JFKU School of Law is accredited by the State Bar of California and the Western Association of Schools and Colleges. We currently operate two campuses in the Bay Area: one in Pleasant Hill and the other in Berkeley, where we house our new Public Interest Law Program. We have an enrollment of over 200 students from a wide range of backgrounds and experience. We offer full-time and part-time programs, employ full-time and adjunct faculty, host three on-campus clinical programs, and have over 1,200 alumni, most of whom are practicing law in Northern California.

Please encourage qualified applicants to respond to this important and exciting opportunity. Should you have any questions concerning this position, please feel free to contact my office.

Thank you.

Sincerely,

Diana Paque, DPA
Provost and Chair, Dean Search Committee



John F. Kennedy University invites nominations and applications for the position of

Dean of the School of Law

available as of January 2010.

The law school's mission is to provide a challenging and comprehensive legal education in a supportive learning environment to a nontraditional and diverse community of learners dedicated to the professional, ethical practice of law and the pursuit of social justice. Accredited by the Committee of Bar Examiners of the State Bar of California, JFKU School of Law offers part-time (four-year) day and evening programs for a diverse student body of working adults with varied life experience, with sites at both the Berkeley and Pleasant Hill campuses.

As a senior academic administrator for the School of Law, the Dean will report directly to the Provost. The Dean must have proven ability to provide overall leadership for the School and be familiar with the issues and challenges within a law school and within a private institution. The Dean is responsible for providing leadership for the school; recruiting, supervising and evaluating faculty and staff; planning, developing, and evaluating all programs; assessing teaching and learning; overseeing student advising, recruiting and admission; preparing and monitoring budgets; and handling State Bar accreditation.

The ideal candidate for this position will have the following qualifications and qualities:

- Five – ten years of significant professional achievement in the legal profession, either in practice or in academic administration and teaching (or both);
- Hold a Juris Doctor degree from an accredited law school and be admitted to practice law in one or more jurisdictions;
- Have experience with effective academic and financial administration, fundraising, classroom teaching, and collaboration with faculty; and
- Be committed to promoting a multi-cultural community of learners; understand the value of diversity as a component of a well-rounded legal education.

Review of applications will begin upon receipt, and the position will remain open until filled. Application materials should include: letter of interest, current resume, with the names and contact information, including email addresses, of at least three professional references, and must be electronically submitted to: HRRrecruiter@jfku.edu with **LAWDEAN** in the subject line.

For a full job description, please email HRRrecruiter@jfku.edu and one will be provided to you. As part of the interview process you may be requested to submit a short statement of intention for this position.

John F. Kennedy University, 100 Ellinwood Way, Pleasant Hill, CA 94523

www.jfku.edu

John F. Kennedy is an equal opportunity employer. The university does not discriminate on the basis of race, color, national origin, religion, age, marital status, gender, sexual orientation, veteran status or disability. In a continuing effort to enrich its academic environment and provide equal educational and employment opportunities, the university actively encourages applications from members of all groups that are underrepresented in higher education. Reasonable accommodations to enable participation in the selection process may be requested by qualified individuals with a disability by writing to the above address, or by calling 925.969-3450

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