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September 6, 2025

To  
The HR Manager  
BAIUST Computer Club,  
BAIUST

Subject: Resignation from Software Engineer Intern Position.

Dear Sir,

With due respect, I would like to inform you that, I am resigning from my position as Software Engineer Intern at BAIUST Computer Club, effective from September 3, 2025.

I am sincerely grateful to Program leader, Rashedin Khan Srejon and the entire BCC team for giving me this valuable opportunity and for all the guidance and support I have received. Your encouragement truly meant a lot to me, and I feel very sorry if I have caused any disappointment in any way.

I will miss being a part of this program. However, due to some unavoidable personal reasons, I am unable to continue at this moment. Please accept my heartfelt apologies.

It has been an honor and a privilege to learn and work under the leadership of Rashedin Khan Srejon and I will always carry this experience with respect and gratitude.

As per the withdrawal policy, I will return the internship kit and complete all necessary formalities.

Thank you again for the opportunity and your understanding.

Yours sincerely,  
Nosratee Jahan Naba  
Team Orion