



Katrín Rut Möller

Magnúsdóttir

REYKJAVÍK, ICELAND

Work Experience

District Commissioner of Greater Reykjavík

Processed applications for passports, driver's licenses, and other official documents and provided support through phone and email communication.

- Parliament voting processing 2024 in Iceland
- Presidential voting processing 2024 in Iceland

Service Agent • Full time • 2023 – Today

NKS

Assisted a disabled woman with daily tasks such as personal care, mobility, and household activities.

Caretaker • Full time • 2020 – 2023

Reykjadalur summer and winter camp

Provided care and support to children with disabilities during camp activities. Assisted with personal care, mobility, and daily routines.

Caretaker • Part time • 2017 – 2021

Sóltún Nursing home

Assisted residents with daily activities, including personal care, meals, and mobility, while offering emotional support and companionship.

Caretaker • Part time • 2017 – 2020

Recommendations

Nanna Herborg Tómasdóttir

Service and Development Manager
District Commissioner of Greater Reykjavík
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Silja Bára R. Ómarsdóttir

Professor of International Affairs
University of Iceland
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Education

University of Iceland

Political Science, BA

2020 – 2023

Kvennaskólinn í Reykjavík

Upper secondary school, Natural Sciences

2015 – 2018

Community Work

UN Women youth council

Board member, 2022 – 2023

Feminist Association of the University of Iceland

Board member, 2019 – 2021

Upper Secondary School Newspaper

Editorial board, 2016 – 2017

Skills

Software

MICROSOFT WORD

Proficient in creating, editing, and formatting professional documents.

R STUDIO

Fundamental knowledge of data analysis and statistical programming using R.

MICROSOFT EXCEL

Skilled in data entry, using basic functions, formulas, pivot tables, and creating data visualizations.

Languages

ENGLISH

Fluent in reading, writing, and speaking.

ICELANDIC

Full native fluency.

DANISH

Basic knowledge of reading, writing, and speaking.

Training courses

FIRST AID COURSE

Red Cross yearly 2017 – 2021

DALE CARNEGIE

Assistant coach 2015 – 2016