



Name of candidate: \_\_\_\_\_

Do you agree to be Candidate's Referee? YES NO

Relationship with Candidate: \_\_\_\_\_

For how long have you known candidate? (a) Less than 1 year (b) 1-5 years  
(c) 5 – 10 years (d) 10 -19 years (e) 20years & above

Unsatisfactory Satisfactory Good Excellent

1. **Conduct/Self-Motivation**

2. **Reliability/Honesty/ Attitude**

3. **Competency**

4. **Integrity**

Candidate Previous Place of Employment (If Known): \_\_\_\_\_

Employment Period: \_\_\_\_\_

Reason for leaving (If Known): \_\_\_\_\_

Would you recommend him/her for employment with any organization? YES NO

Comment freely on the candidate: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### REFEREE'S PERSONAL DETAILS

Full Name: \_\_\_\_\_

Nationality: \_\_\_\_\_ Marital Status: Married Single

Home Address: \_\_\_\_\_

\_\_\_\_\_

Occupation: \_\_\_\_\_

Business Name/Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_ Phone No: \_\_\_\_\_

Signature/Date: \_\_\_\_\_

Kindly mail completed form to Human Capital Management Group, Heritage Banking Company Limited, 292B, Ajose Adeogun Street, Victoria Island, Lagos or email to [hcmcontactcentre@hbng.com](mailto:hcmcontactcentre@hbng.com)