

Soloman Wong

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Local Address: 1280 Olive Drive Apt 201, Davis, CA 95616

SUMMARY

Attentive, enthusiastic individual with excellent communication skills. Highly organized, flexible and collaborate well with others. Maintain high standard at work and consistently seek opportunity for personal growth

EDUCATION

University of California, Davis

Bachelor of Science in Statistics

Bachelor of Arts in Economics

Cumulative GPA: 3.25/4

Major GPA: 3.64/4

Degree Expected: June 2017

HIGHLIGHT

Computer: Proficient in R, Microsoft Office, C, Stata, SQL, Python

Language: Native fluency in Cantonese, Mandarin and English

Willingness to learn: Eager to meet challenges and assist each other to succeed

Professionalism: Highly organized and behave in a responsible and fair manner

Communication: Provide tutoring sections to students from different cultural background and age group

EXPERIENCE

Vice President of Administration

April 2016 - Present

UC Davis Economics Club - Davis, CA

- Work closely with alumni and professors, introduce career opportunities and share campus resources
- Communicate with lowerclassmen, understand their needs and provide suitable information to them
- Assist President during club meetings

Data Analyst and Student Assistant

January 2016- April 2016

UC Davis Metro Cluster -Davis, CA

- Provide data analysis with detailed statistics models with uses of Microsoft Access
- Assist with data entry and revise quantitative report data
- Present findings in an understandable way and predict trends of data
- Collect water samples for research purposes

Resident Advisor

September 2014- June 2015

UC Davis Student Housing -Davis, CA

- Build connection within residents by creating social events that require teamwork
- Encourage university involvement and help residents in the transition to college by referring residents to support service available on campus and introducing different events on campus
- Develop communities focused on academic success and increase diversity awareness
- Handle emergent issues when residents are physically or mentally unhealthy
- Mediate conflicts, enforce policies and handle emergent issues throughout Residence Hall

ABROAD WORKING OPPORTUNITY

Accounting Assistant

June 2014- August 2014 and June 2016- August 2016

Soloman Investment Co. Limited -Yuen Long, Hong Kong

- Book-keep of clients' accounts by inputting information in Excel for future usage
- Prepare financial reports for audit purpose and handle the general administration.
- Manage office chores and prepare materials for customer

ACTIVITIES AND VOLUNTEER EXPERIENCES

Statistics Grading Reader

April 2016- Present

Research Assistant in UC Davis Beta Lab

January 2016- Present

Teaching Assistant and Tutor in Math and Science Teaching Program

October 2014- Present

Instructor and Residential Assistant in Summer Institute for the Gifted

July 2015- July 2016

Events Coordinator in Student Housing Leadership Council

October 2014-June 2015