**Soloman Wong**

Email: [spwong@ucdavis.edu](mailto:spwong@ucdavis.edu) Phone Number: (408)3981457

Local Address: 1280 Olive Drive Apt 201, Davis, CA 95616

**SUMMARY**

Attentive, enthusiastic individual with excellent communication skills. Highly organized, flexible and collaborate well with others. Maintain high standard at work and consistently seek opportunity for personal growth

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**EDUCATION**

University of California, Davis Cumulative GPA: 3.25/4

**Bachelor of Science in Statistics** Major GPA: 3.64/4

**Bachelor of Arts in Economics** Degree Expected: June 2017

**HIGHLIGHT**

Computer: Proficient in R, Microsoft Office, C, Stata, SQL, Python

Language: Native fluency in Cantonese, Mandarin and English

Willingness to learn: Eager to meet challenges and assist each other to succeed

Professionalism: Highly organized and behave in a responsible and fair manner

Communication: Provide tutoring sections to students from different cultural background and age group

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**EXPERIENCE**

**Vice President of Administration** April 2016 - Present

**UC Davis Economics Club** - Davis,CA

* Work closely with alumni and professors, introduce career opportunities and share campus resources
* Communicate with lowerclassmen, understand their needs and provide suitable information to them
* Assist President during club meetings

**Data Analyst and Student Assistant** January 2016- April 2016

**UC Davis Metro Cluster** -Davis,CA

* Provide data analysis with detailed statistics models with uses of Microsoft Access
* Assist with data entry and revise quantitative report data
* Present findings in an understandable way and predict trends of data
* Collect water samples for research purposes

**Resident Advisor**  September 2014- June 2015

**UC Davis Student Housing** -Davis,CA

* Build connection within residents by creating social events that require teamwork
* Encourage university involvement and help residents in the transition to college by referring residents to support service available on campus and introducing different events on campus
* Develop communities focused on academic success and increase diversity awareness
* Handle emergent issues when residents are physically or mentally unhealthy
* Mediate conflicts, enforce policies and handle emergent issues throughout Residence Hall

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**ABROAD WORKING OPPORTUNITY**

**Accounting Assistant** June 2014- August 2014 and June 2016- August 2016

**Soloman Investment Co. Limited -Yuen Long, Hong Kong**

* Book-keep of clients' accounts by inputting information in Excel for future usage
* Prepare financial reports for audit purpose and handle the general administration.
* Manage office chores and prepare materials for customer

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**ACTIVITIES AND VOLUNTEER EXPERIENCES**

Statistics Grading Reader April 2016- Present

Research Assistant in UC Davis Beta Lab January 2016- Present

Teaching Assistant and Tutor in Math and Science Teaching Program October 2014- Present

Instructor and Residential Assistant in Summer Institute for the Gifted July 2015- July 2016

Events Coordinator in Student Housing Leadership Council October 2014-June 2015