

Jamie Harvey
993 Equestrian Dr., Apt 4203
Henderson, NV 89002
c: (702) 545 - 8399
harvey.jamie.j@gmail.com

WORK EXPERIENCE

University of Nevada, Las Vegas
Department of Computer Science
Junior Systems Administrator

February 2015 – Present

- Current Project: Creating documentation of 3 computer labs, staff computer systems, and Machine Room servers using DokuWiki.
- Last Completed Project: Configuration of a Fortigate 300D in production for the College of Engineering.
- Common Technologies Used: Windows 7/8/10, Windows Server 2008/2012, RHEL 6/7, Ubuntu 14.04, Mac OS X, MS Office 2013/2016, Oracle VirtualBox.

US Army
Fort Bragg, NC
Infantryman/Unit Armorer

March 2012 – January 2015

- Supervise six personnel to maintain and account for more than \$6M of sensitive military equipment in a rapidly changing environment.
- Led and instructed a team of four personnel in various tasks including maintenance of equipment, land navigation, basic communication functions, and first aid.

University Medical Center of Southern Nevada
Office Assistant

August 2008 – June 2011

- Handled, sorted, and filed mail containing sensitive medical information.
- Coordinated with medical billing department to expedite billing and insurance claims forms.

EDUCATION

- | | | |
|---|-----------------------|--------------------|
| • University of Nevada, Las Vegas | Computer Science B.S. | Expected Fall 2017 |
| • University of Nevada, Las Vegas | Biology B.S. | May 2011 |
| • Sierra Vista High School, Las Vegas, NV | | June 2006 |