

Grant-in-Aid to Non-governmental Organisations Running Residential Homes for the Children, Aged, and Vulnerable Persons Under Social Defence

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The scheme "Grant-in-Aid to Non-governmental Organisations Running Residential Homes for the Children, Aged, and Vulnerable Persons Under Social Defence" was launched by the Department of Social Welfare, Government of Puducherry. Through this scheme, NGOs are paid à, ' 500/- per month per inmates for 12 months. Financial assistance is released in two equal installments and is limited to 90% of the grant-in-aid. The NGO bears 10% of the grant-in-aid.

**Benefits** Grant-in-Aid for consolidated expenses of all recurring items, eg., food, clothing, soap, oil, electricity and water charges, postage, stationery, education, vocational training, health, recreation, salary of staff, rent etc., at à, ' 500 per inmate/per month for 12 months, restricted to 90% of the estimated cost whichever is less.

**Eligibility** The NGO should be running residential Homes for orphans, Destitute and street children, Aged and infirm, Physically and Mentally disabled persons. The NGO should be registered under the Societies Registration Act, 1860 (Act XXI of 1860); or a public trust registered under any law for the time being in force; or a charitable company licensed under section 25 of the Companies Act, 1956. The NGO should ordinarily have existed for a period of three years continuously at the time of application. This condition may be relaxed by the Government in deserving cases where the institution could not be run without assistance from the Government and was started with the sole object of supplementing the social welfare activities of the Government. The NGO should have been licensed by the Department of Social Welfare under the Women and Children Licensing Rules, 1956. The NGO should have a properly constituted managing body with its powers, duties and responsibilities clearly defined and laid down in writing. The NGO should have a sound financial position. The NGO should have facilities and resources for running the residential homes. The NGO should be non-sectarian offering services to its beneficiaries irrespective of religion, caste, colour or creed. The NGO should not be run for profit of any individual or a body of individuals. The NGO should be free from corrupt practices.

**Application Process**

**Offline**

**Step 1:** The interested applicant should visit (during office hours) the Office/ Sub-Office of the Department of Social Welfare, and request the hard copy of the prescribed format of the application form from the staff exclusively entrusted to issue and collect filled-in applications.

**Step 2:** In the application form, fill in all the mandatory fields, paste the passport-sized photograph (signed across, if required), and attach copies of all the mandatory documents (self-attest, if required).

**Step 3:** Submit the duly filled and signed application form along with the documents to the authority given below - Puducherry: The Field Officer, Social Defence Section, Directorate of Social Welfare. Karaikal: The Assistant Director, Social Welfare Department (Sub Office). Mahe / Yanam: The Welfare Officer (i/c), Social Welfare Department (Sub office), Mahe / Yanam.

**Step 4:** Request a receipt or acknowledgement from the concerned authority to whom the application has been submitted. Ensure that the receipt contains essential details such as the date and time of submission, and a unique identification number (if applicable).

**Documents Required** Registration Certificate/License. MoU/ Bye Law. Audit Report. Utilization Certificate. Annual Report.

**Frequently Asked Questions**

**What percentage of the estimated cost does the grant-in-aid cover?** The grant-in-aid covers up to 90% of the estimated cost, with the NGO responsible for the remaining 10%. How long does the financial assistance cover under the scheme? Financial assistance is provided for 12 months, with payments made in two equal installments. Can the NGO operate for profit under this scheme? No, the NGO should not be run for the profit of any individual or body of individuals. Are there any restrictions on the NGO's service offerings? The NGO should be non-sectarian, providing services without discrimination based on religion, caste, color, or creed. What are the criteria for the managing body of an NGO? The NGO should have a properly constituted managing body with defined powers, duties, and responsibilities, ensuring a sound financial position and facilities for running residential homes. Is there a specific duration an NGO must have been in existence to qualify? The NGO should have ordinarily existed for three continuous years, but this may be relaxed by the Government in deserving cases. What licensing requirement must NGOs fulfill to be eligible? NGOs must be licensed by the Department of Social Welfare under the Women and Children Licensing Rules, 1956. What expenses are covered under the Grant-in-Aid scheme? The grant covers consolidated expenses like food, clothing, education, health, and staff salaries at à, '500 per inmate per month for 12 months, restricted to 90% of the estimated cost. Where do I submit my application for the scheme? Submit your application to the Field Officer in Puducherry, Assistant Director in Karaikal, or Welfare Officer in Mahe/Yanam under the Social Welfare Department. Whom should I contact in case of a delay in receiving benefits under the scheme? Contact the relevant authorities based on your location: Director of Social Welfare in Puducherry, Collector in Karaikal, or Regional Administrator in Mahe/Yanam. Which legal registrations make an NGO eligible for the scheme? NGOs must be registered under the Societies Registration Act, 1860; a public trust under any applicable law; or a charitable company licensed under section 25 of the Companies Act, 1956. What types of residential homes are eligible for the grant-in-aid under the scheme? Residential homes for orphans, destitute and street children, aged and infirm, and physically and mentally disabled persons qualify for the grant.

**Sources And References** Citizen's Charter

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Last Updated On : 28/03/2024 | v-2.1.1