

**ONLY MALE CANDIDATE FOR CLASS VI & VII****MALE & FEMALE CANDIDATE FOR CLASS IX****CAPTAIN MANOJ KUMAR PANDEY UP SAINIK SCHOOL, LUCKNOW ENTRANCE EXAM : 2023-24****GENERAL INSTRUCTIONS & GUIDELINES**

**Please read the following instructions carefully before filling up the Application Form**

1. Captain Manoj Kumar Pandey UP Sainik School is an English Medium Residential School, affiliated to the CBSE, New Delhi. It imparts military oriented training to prepare the selected students of Uttar Pradesh for a career in the officer's cadre of the Armed Forces through National Defence Academy.

**2. Eligibility**

(i) Father of candidate must be a domicile of UP.

(ii) **Date of Birth** Application are invited from candidates born between dates given as under for the academic year 2023-24, for appearing in Captain Manoj Kumar Pandey UP Sainik School Entrance Examination to be held on 15 January 2023 :-

(a) For Class VI (Only Male) : 02 July 2011 to 01 January 2014 (both dates inclusive)

(a) For Class VII (Only Male) : 02 July 2010 to 01 January 2013 (both dates inclusive)

(b) For Class IX (Male & Female) : 02 July 2008 to 01 January 2011 (both dates inclusive)

(iii) **For class VI & VII only male candidates** and **For Class IX Male & Female candidates** are allowed to appear in the exam.

(iv) Must have passed class V, VI and VIII for admission in class VI, VII and IX respectively by 20 May 2023 from a recognized school.

3. **Reservation**: Out of total vacancies, 27 % of the seats are reserved for OBC, 21 % for SC, 02% for ST and 10 % for EWS-GEN category. **There is only SELF FINANCE SEAT for Class IX Boys' candidate. Vimukt Jati will not be considered in the ST category.**

4. **Scheme of Written Examination**: Admission to the school is done through an OMR Based (Objective) Competitive Written Examination.

5. **Interview and Result**: Shortlisted candidates in the written exam on the basis of merit are required to complete their medical exam on the prescribed format of school and then appear for Interview on the laid down dates in the school campus. Final merit list will be prepared on the basis of written exam, medical exam and Interview including reservation policy. Results will be hosted on the school website [www.upsainikschool.org](http://www.upsainikschool.org).

6. **Examination Centres**: Agra, Ayodhya, Bareilly, Gorakhpur, Jhansi, Meerut, Prayagraj, Varanasi and Lucknow. The candidate appearing for examination may opt for maximum three centres, out of which one may be granted by the school administration. However in case of certain extraordinary situations, some other centre may also be allotted to the candidate besides his/her choice of three centres. Therefore, the final decision of allotting the centre will be a sole prerogative of the school administration. No representation will be accepted.

7. **Availability of Application Form**: Application process with instructions will be available on school website [www.upsainikschool.org](http://www.upsainikschool.org) from 15 Oct 2022 to 15 Nov 2022 with a fee of Rs. 1000/- and with Rs. 2000/- including late fee from 16 Nov 2022 to 25 Nov 2022.

**Application form will be submitted ONLINE only and will not be accepted other than online mode.**

**MAJOR STEPS IN FILLING THE FORM ARE AS UNDER:-**

**REGISTRATION** – Registration of Candidate and Generation of Login ID & Password.

**FILLING OF APPLICATION FORM** - Applicant after Login through their Login ID and Password will fill application form which includes uploading of recent photograph and signature (file type should be .jpg or .jpeg & file size should be 20 to 100 kb).

**PAYMENT** - Make Payment of Application Fee. Bank transaction charges will be extra.

- **Fee is not refundable in any case.** Applicant must take the printout of the Application form and keep it safe for future references. Applicant will not be able to edit/update his/her Application form after the Fee submission. Applicant/Guardian will be responsible for any mistake in the Application form.
- **Applicant can download/print Admit card after 15 Dec 2022 by login to their account using their login credentials.** Applicants has to make sure that same recent photo be pasted at the given space on the admit card which was uploaded while filling application form.

**Note:** Please do submit Online Application Form at an early date to avoid last moment delay/problems in submission due to heavy network traffic.

8. Application Fee is **Rs.1000/-**  
**Last Date for Application & Payment:** **15 Nov 2022 (TILL 1700 HRS ONLY)**  
**Last Date including late fee Rs.2000/-** **25 Nov 2022 (TILL 1700 HRS ONLY)**
9. **Date of Entrance Examination:** 15 January 2023 (Sunday)
10. **Tentative dates for Medical and Interview:** Between 05 Feb to 15 Feb 2023
11. **Tentative dates for Final Result:** Between 25 Feb to 28 Feb 2023
12. **School Fee** Normal school fee is Rupees 35,000/- per annum (excluding other miscellaneous charges). **Enhancement in fee is expected.**
13. **The following documents/certificates to be brought in original and one photocopy for verification at the time of Interview:**
- (a). Domicile certificate of candidate issued by the Competent Authority.
  - (b). Caste certificate of candidate (SC/ST/OBC/EWS-GEN) issued by the competent authority.
  - (c). Birth Certificate of applicant issued by Nagar Nigam/Nagar Palika/Zila Panchayat Adhikari.
14. **The following documents/certificates to be submitted at the time of ADMISSION:**
- (a). Transfer Certificate from the school last attended duly countersigned by the District Inspector of school/BSA in original.
  - (b). Domicile certificate of candidate issued by the competent authority in original and self-attested copy.
  - (c). Caste certificate of candidate (SC/ST/OBC/EWS-GEN) issued by the competent authority in original and self-attested copy.
  - (d). Agreement bond on Rs.100/- non judicial stamp.
  - (e). Affidavit on Rs.10/- non judicial stamp regarding Anti ragging and domicile.
  - (f). Birth Certificate of applicant issued by Nagar Nigam/Nagar Palika/Zila Panchayat Adhikari in original and self-attested copy.
  - (g). Self-attested copy of Aadhar Card of candidate if available.
  - (h). Mark sheet of class VI and VIII for admission in class VII and IX respectively in original.

#### **IMPORTANT INSTRUCTIONS:**

- (a) Personal Mobile Number & Correspondence Address of the applicant- for validations and future correspondence. In case you provide wrong/incorrect mobile number you will not be able to receive the updates.
- (b) Please note that Applicant will not be able to edit/update his/her application details after the fee submission. No request for correction in any details of the applicant will be entertained, after the last date of the application.
- (c) The candidate is **not required** to submit the hard copy of the Final Application Form and supporting document(s) to the Captain Manoj Kumar Pandey UP Sainik School, Lucknow.
- (d) For Class VI & VII only Male and for Class IX Male & Female both are eligible. The candidate is required to bring the Student Identity Card / Bonafide Certificate with photograph (attested by the Head of the Institution) issued by recognised School in which he/she is presently studying at the Examination Centre apart from the Admit Card issued by Captain Manoj Kumar Pandey UP Sainik School, Lucknow for appearing in the examination. The particulars of the candidates would be verified by the Exam Supdt at the examination centre with the photo identity card brought by the candidate vis-à-vis Admit Card issued by Captain Manoj Kumar Pandey UP Sainik School, Lucknow for entrance examination. In case of any mis-match, the candidate will not be allowed to appear for the examination and his candidature will be cancelled. The Exam Supdt would record the same on the attendance sheet against the respective candidate. **There will be no refund of examination fee in such cases.** Admit card contains two section/copy (Candidate's Copy & School's office Copy), of which School's Copy will be mandatory to submit to the invigilator during the written exam.
- (e) The parents/candidates should exercise due care while filling up the application form. If on verification or otherwise at any subsequent stage, incorrect entries or some variations are found, then the candidature is liable to be rejected and legal action will be initiated against the guardian.
- (f) Verification of eligibility conditions with reference to original documents is taken up only after the candidate has qualified for Interview/Admission and the candidature will be cancelled if any variations found, then the candidature is liable to be rejected and legal action will be initiated against the guardian.
- (g) Candidates should also note that once a Date of Birth has been claimed by them and entered in the records of the application form for the purpose of admission, no change will be allowed subsequently on any ground what so ever and the candidature will be cancelled if any variations found with the DOB documents.

**Note: For queries related to only registration and fee payment you may contact school office on Mob.No. 7052777795 between 0900 hrs to 1400 hrs on working days only. Sample papers of Entrance Exam will be available on our school website.**

**RAJESH RAGHAV  
PRINCIPAL  
Captain Manoj Kumar Pandey  
UP Sainik School, Lucknow**