**Work Breakdown Structure**

**(WBS)**

**ONLINE SHOPPING**

# Outline View

1. Online shopping
   1. Initiation
      1. Evaluation & Recommendations
      2. Develop Project Charter
      3. Submit Project Charter
      4. Project Charter Approved
      5. Set up office
   2. Planning
      1. Create Preliminary Scope Statement
      2. Determine Project Team
      3. Project Team Kickoff Meeting
      4. Develop Project Plan
      5. Submit Project Plan
      6. *Milestone:* Project Plan Approval
   3. Execution
      1. Project Kickoff Meeting
      2. Verify & Validate User Requirements
      3. Design System
      4. Design layout
      5. Design database
      6. Procure Hardware/Software
      7. *Milestone:* Document & Design Approval
      8. Coding function
      9. *Milestone:* Coding Complete
      10. Testing Phase
      11. *Milestone:* Testing phase complete
      12. Install Live System
      13. User Training
      14. Go Live
      15. *Milestone:* Delivery
   4. Control
      1. Project Management
      2. Project Status Meetings
      3. Risk Management
   5. Closeout
      1. Closeout meeting
      2. Document Lessons Learned
      3. Update Files/Records
      4. Gain Formal Acceptance
      5. Archive Files/Documents