**Work Breakdown Structure**

**(WBS)**

**ONLINE SHOPPING**

# Outline View

1. Online shopping
   1. Initiation
      1. Evaluation & Recommendations
      2. Develop Project Charter
      3. Submit Project Charter
      4. Project Charter Approved
      5. Set up office
   2. Planning
      1. Create Preliminary Scope Statement
      2. Determine Project Team
      3. Project Team Kickoff Meeting
      4. Develop Project Plan
      5. Submit Project Plan
      6. *Milestone:* Project Plan Approval
   3. Execution
      1. Project Kickoff Meeting
      2. Verify & Validate User Requirements
      3. Design System
      4. Design layout
      5. Procure Hardware/Software
      6. Design database
      7. *Milestone:* Document & Design Approval
      8. Coding function
      9. Development functions of System
      10. *Milestone:* Coding Complete
      11. Testing Phase
      12. *Milestone:* Testing phase complete
      13. Install Live System
      14. User Training
      15. Go Live
      16. *Milestone:* Delivery
   4. Control
      1. Project Management
      2. Project Status Meetings
      3. Risk Management
      4. Update Project Management Plan
   5. Closeout
      1. Closeout meeting
      2. Document Lessons Learned
      3. Update Files/Records
      4. Gain Formal Acceptance
      5. Archive Files/Documents