

## Organization Request Form

Date :2023-10-18 08:00:13

### Requestor Data

No OCF : PPC51200/2023/0002  
Subsidiaries : PT Pertamina EP Cepu  
Creator : Yudhi Tri  
Job Position : Officer HC Business Partner Zona 12

### Position Data

Position Title : Associate HCBP Officer Z12  
Headcount : 1  
Budget : CC  
Location : Office  
Work Schedule : 5:2  
  
Direct Report : Asst. Manager HC Business Partner Zona  
Division : Business Support  
Department : HCBP

### Brief Justification

### Test

### Role Profile & Requirement

Roles	Description/Responsibilities
Advise	database

### Competency Requirement

Technical Competency	Skill Group	Indicator
Career Path	Human Resource Management	Mampu menyusun pedoman dan membangun jalur karirMampu mengembangkan sistem/metoda baru dalam penentuan/perpindahan jalur karir yang sesuai dengan strategi dan kebutuhan perusahaanMampu mengembangkan sistem aplikasi untuk implementasi jalur karir secara efektifMampu menjadi internal counsultant terkait pengelolaan jalur karir perusahaan untuk corporate wide level

### Education Requirement

Degree	Majoring
S1 - Sarjana	Any Discipline

### Experience Requirement

Minimum Years	Role Job
2-5 Years	HR Admin

### Skill Requirement

Type	Certificate/License/Skill Name
Skills	English Conversation