

Subject: Thank You Email

Respected Bhavesh Sir,

I wanted to take a moment to express my sincere thanks for the opportunity you have provided me with in leading the Python project. I truly appreciate your trust and confidence in my abilities, and I am excited about the chance to contribute to the success of this project.

I am confident that this experience will not only allow me to grow professionally but also help me make a meaningful impact on our team's success. If there are any areas you would like me to focus on or guidance you would like to share, I am eager to learn and take on the challenge.

Thank you again for this valuable opportunity, and I look forward to working closely with you to achieve our goals.

Best regards,
Darshan Mandaliya

Subject: Apology for Unforeseen Leave

Respected sir,

I hope this email finds you well. I am writing to express my sincere apologies for the unexpected leave I took recently. I fully understand the impact this may have had on the project, and I take complete responsibility for my oversight.

As a senior Python developer, I value my position within the team and am committed to continuous improvement. Going forward, I will strive to enhance both my skills and professional behaviour.

Thank you for your understanding and guidance during this time.

Sincerely, Darshan Mandaliya

Subject: Reminder for Due Fees Payment

Dear Darshan,

I hope this email finds you well. We kindly remind you that your payment for the full stack python course is due. As of today, we have not received the payment, and we request that you complete it at your earliest convenience.

Payment Details:

- Amount Due: ₹16,250
- Due Date: 20th September 2024
- Payment Method: Online or cash

Please ensure the payment is made by 25th September to avoid any late fees or interruptions to your enrollment. If you have already made the payment, kindly disregard this message. If you have any concerns or need assistance, feel free to reach out to us.

We appreciate your prompt attention to this matter and thank you for your cooperation.

Best regards,

Darshan Mandaliya

Tops Technologies

Phone: 9624601675

Subject: Request for Salary Increment

Respected sir,

I hope this email finds you well. I have thoroughly enjoyed my time working at NV media and appreciate the opportunities for growth and learning that I've had here.

I would like to discuss my compensation. Over the past year, I have consistently contributed to projects and company growth. I believe my performance warrants a salary adjustment that reflects both my dedication and the market standards for my role.

Would it be possible to schedule a meeting to discuss this further? I am open to any feedback or suggestions you may have. I value my role within the team and am committed to continuing to contribute positively.

Thank you for your attention to this matter. I look forward to discussing this in person.

Sincerely,

Darshan mandaliya, senior python developer

Contact: 9624601675

Subject: Resignation – Darshan Mandaliya

Respected sir,

I trust this email finds you well. I am writing to formally resign from my position as a senior Python developer, effective 3rd September 2024.

I sincerely appreciate the growth and learning opportunities I have had during my tenure here, and I am genuinely grateful for your support. Rest assured, I will make every effort to ensure a seamless transition during this period.

Thank you once again for the experience and guidance.

Best regards, Darshan Mandaliya