Chief Electrical Inspector(CEI)

User Manual for Generator (DG, TG, Solar) and Transformers Permission

CHIEF ELECTRICAL INSPECTOR, CHHATTISGARH GOVERNMENT |

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1. About the Department

The office of Chief Electrical Inspector (Head of Department) came into existence under the Chhattisgarh Government, Department of Energy, as soon as it became the 26th state of the Republicof India on 01 November 2000. The main purpose of the Electrical Inspector is to ensure the safe use of electricity and electricity. To effectively prevent accidents, give necessary advice to consumers by effectively inspecting the installations, issuing permissions related to conducting telemetry and supervisor examinations, issuing licenses to 'A' and 'B' class electrical contractors and inspection fees,electric charges and energy development Revenue is to be collected as cess. Agreement on receipt of mitigation charges from the accused in electrical theft cases

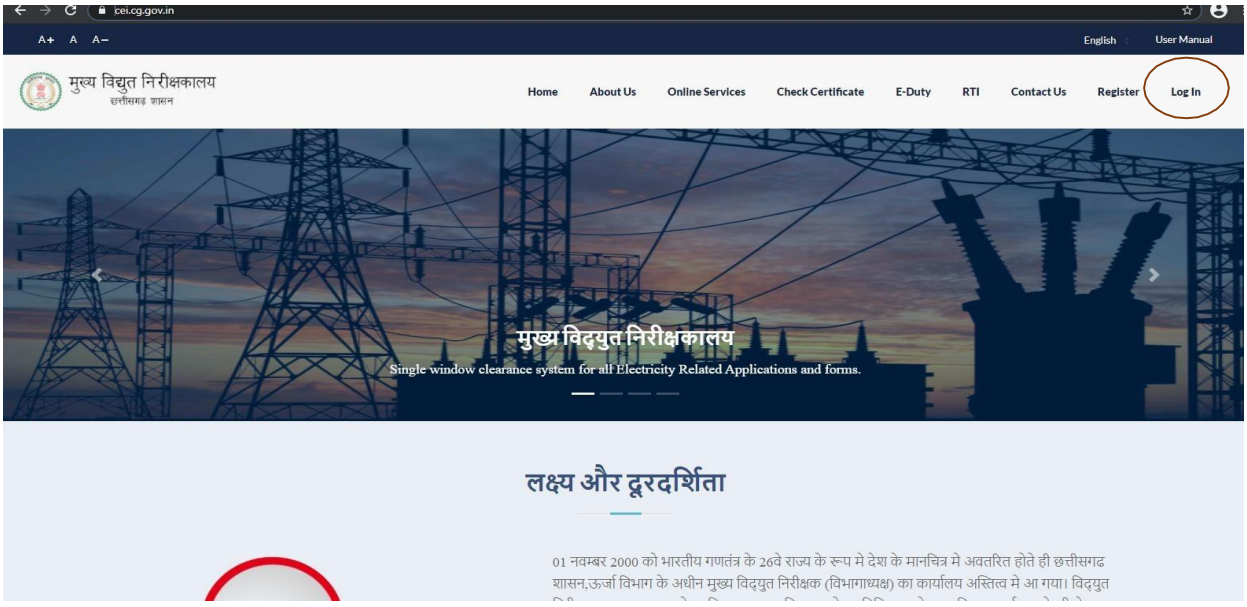
2. User Registration

To avail permission for establishment/operation user needs to take prior permission from Chief Electrical Inspector, and to do so he needs to first register on departmental portal. Chief Electrical Inspector offers services based on category of establishment, which are

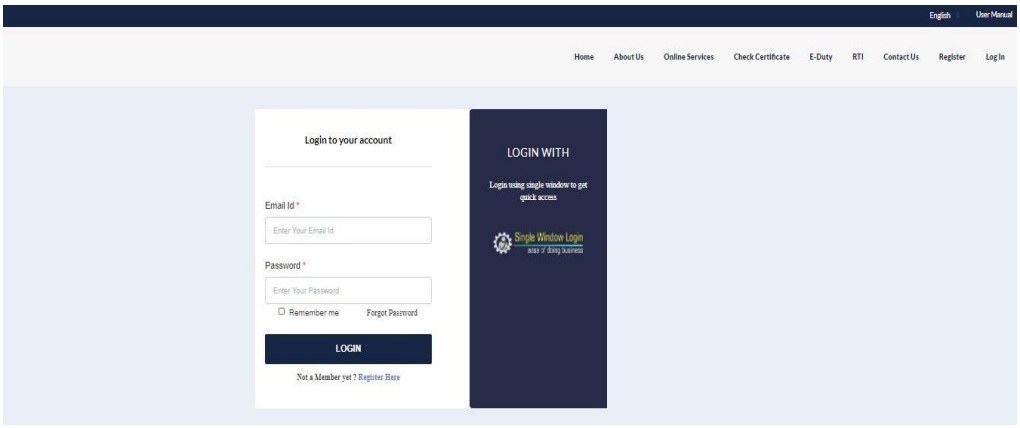
2.1 Department Based Registration – User can register directly on CEI portal and apply for permissions.

2.2 SWS (Single Window System) Establishment - For **Single Window Establishment**, user needs to have Udyam Aakanksha number issued by Department of Commerce and Industries through single window system.

To avail services user needs to visit https://cei.cg.gov.in and click on login as shown in Screen-1 and Screen-2.



Screen-1

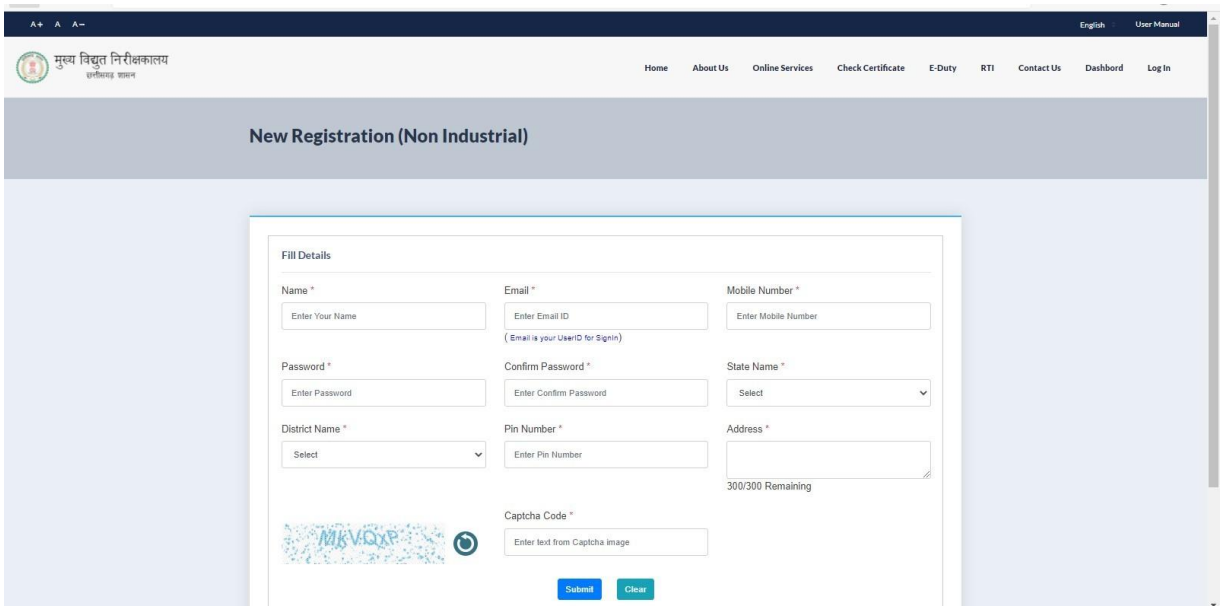


Screen-2

In case of Industrial user, click on **Single Window Login** link in right side of login screen otherwise clickon **Register** (from Screen-2). Registration process for Industrial Establishment is as follows.

2.1 Department Based Establishment

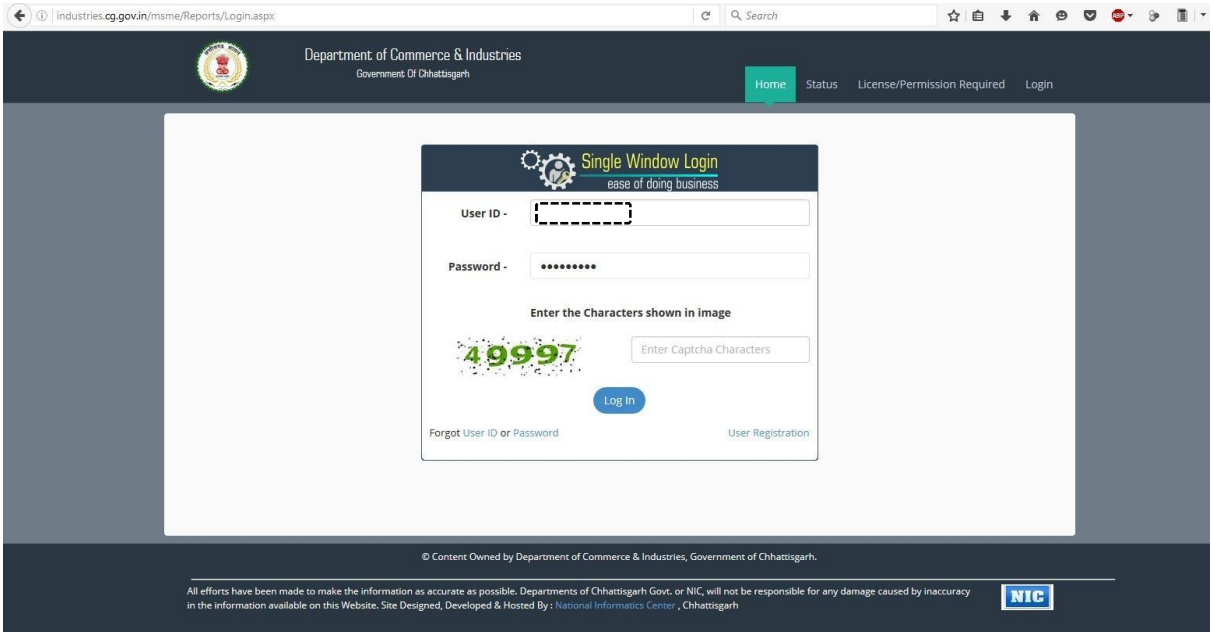
To avail permission for Non-industrial establishment, user has to first register on the portal by clicking Register on Screen-2, and form registration will be presented to the user as below



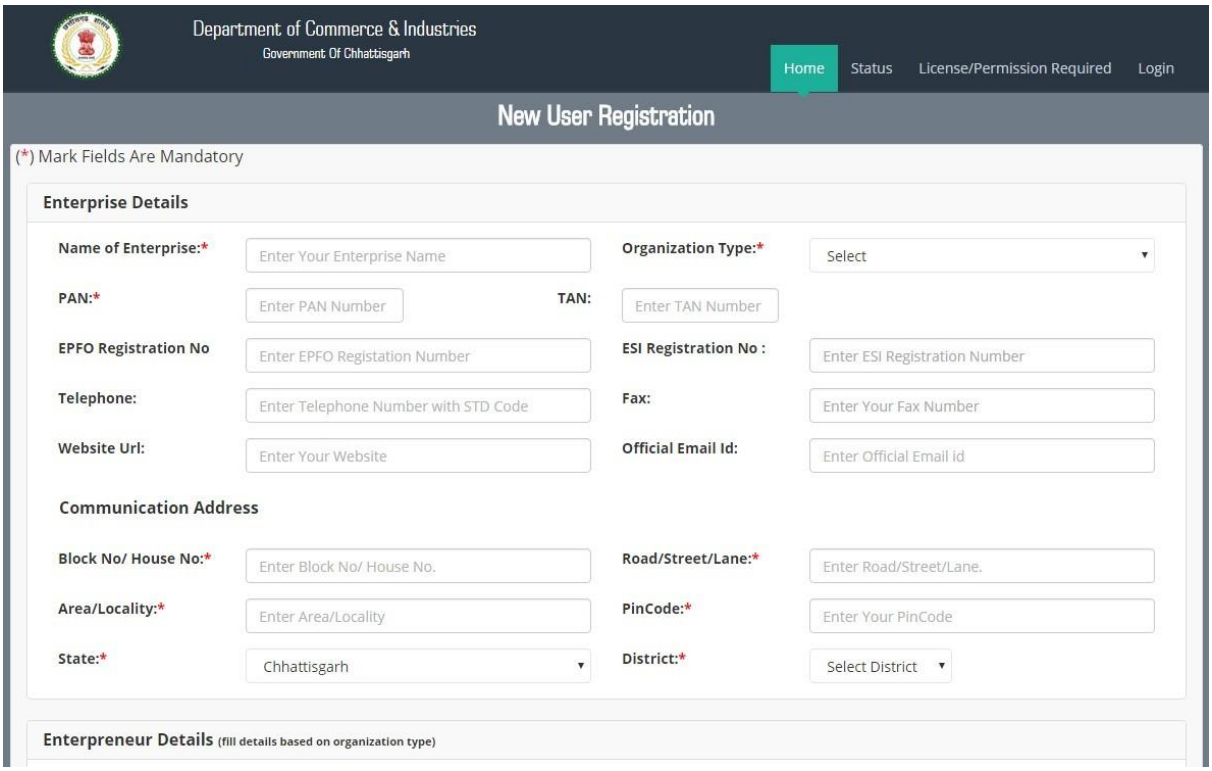
Screen-3

2.2 SWS (Single Window System) Establishment

- If user has single window user id then he provides user id and password from in single window login page otherwise for new registration, Click on User Registration



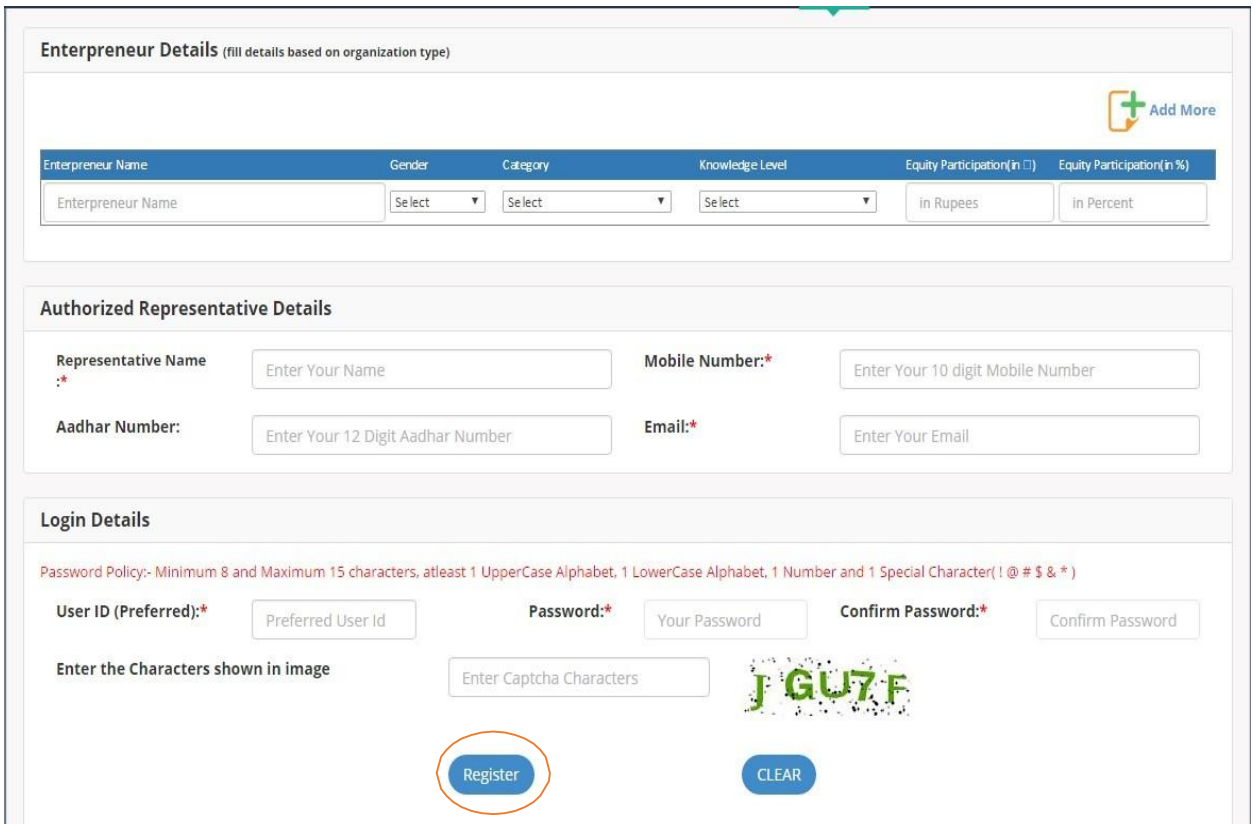
Screen-4



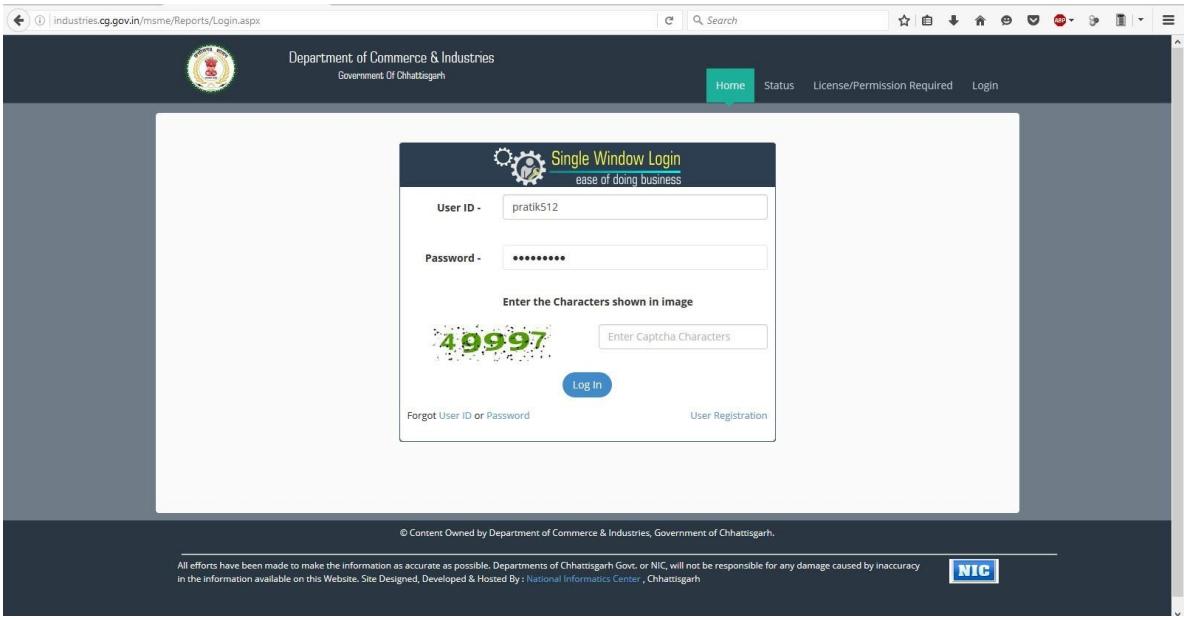
Screen-5

- Fill the form appropriately

Fill all the details and click on 'Register' as shown in below Screen



- After successful OTP Verification, User Id and Password will be created in Single Window System which can be used for login
- Login on Single Window System by using the registered User ID and Password

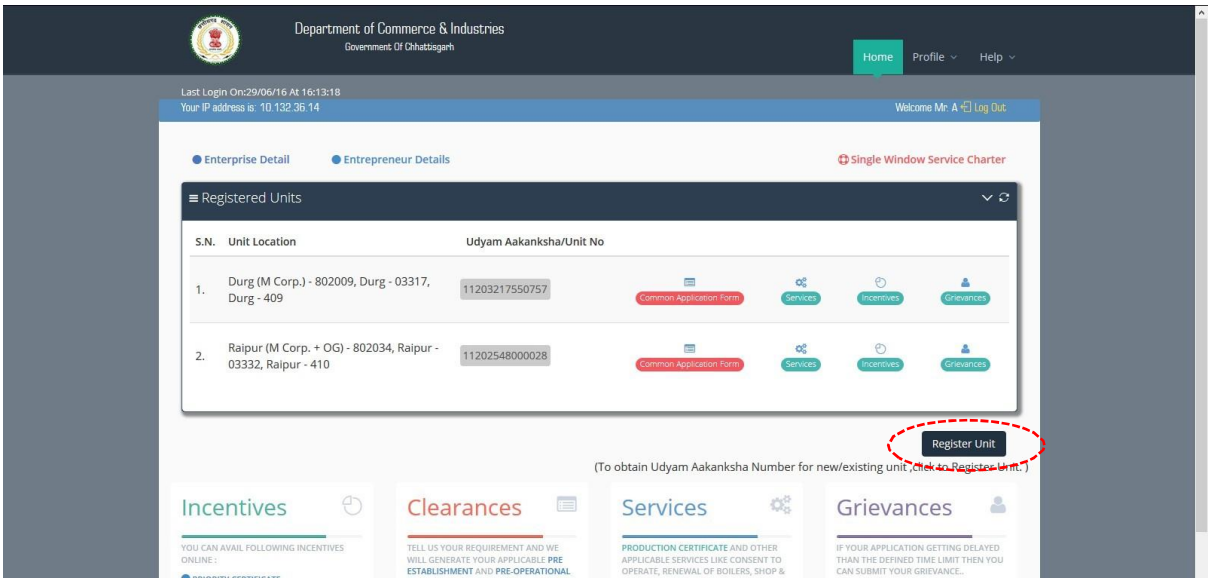


Screen-7

2.1.1 Unit Registration

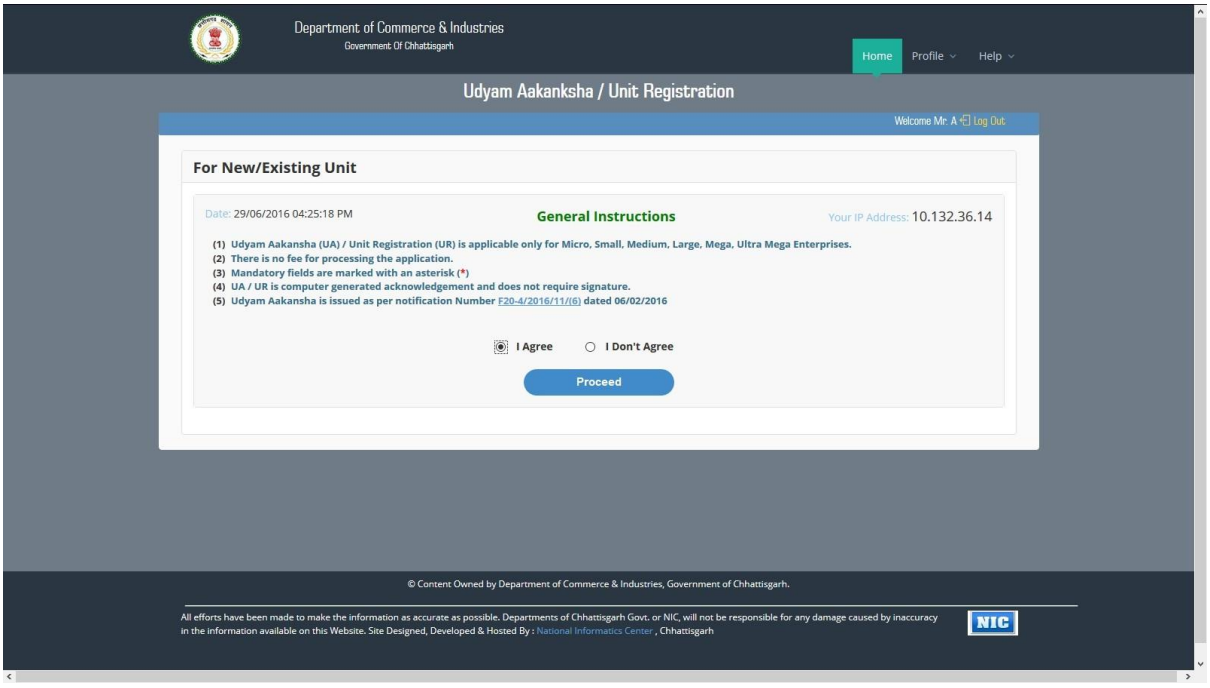
Before availing any services user needs to register his unit and get Udyam Aakanksha numberafter logging into the Single Window. The process for availing Udyam Aakanksha is as below.

- On the landing page, click on Register Unit to register a new unit



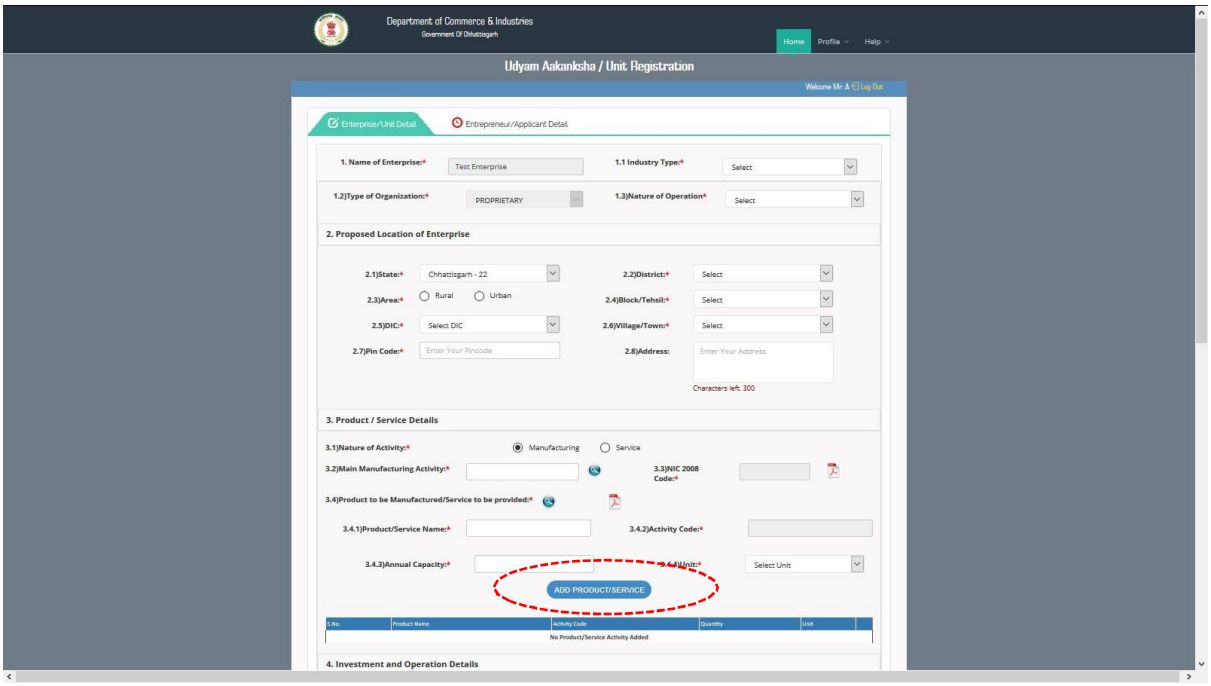
Screen-8

- For New/Existing Unit, read the terms and click on 'I Agree' to Proceed



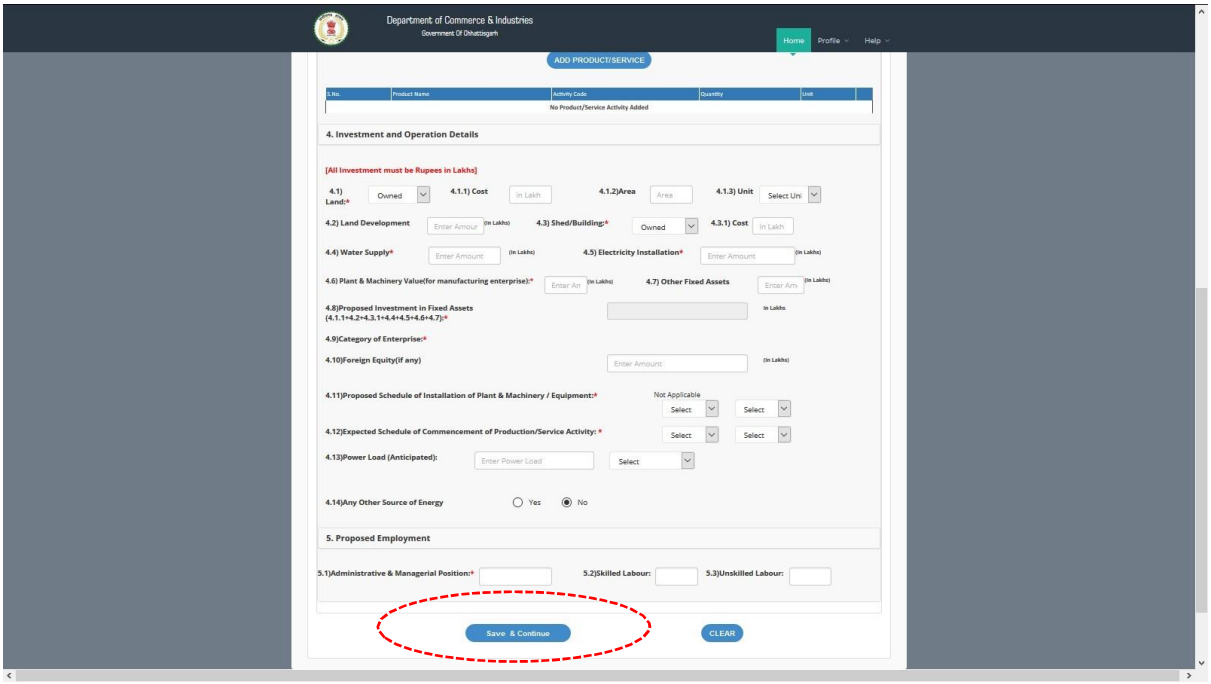
Screen-9

- On Enterprise/Unit Detail, fill the required details
- Fill the details on product/Service and click on 'Add Product/Service'



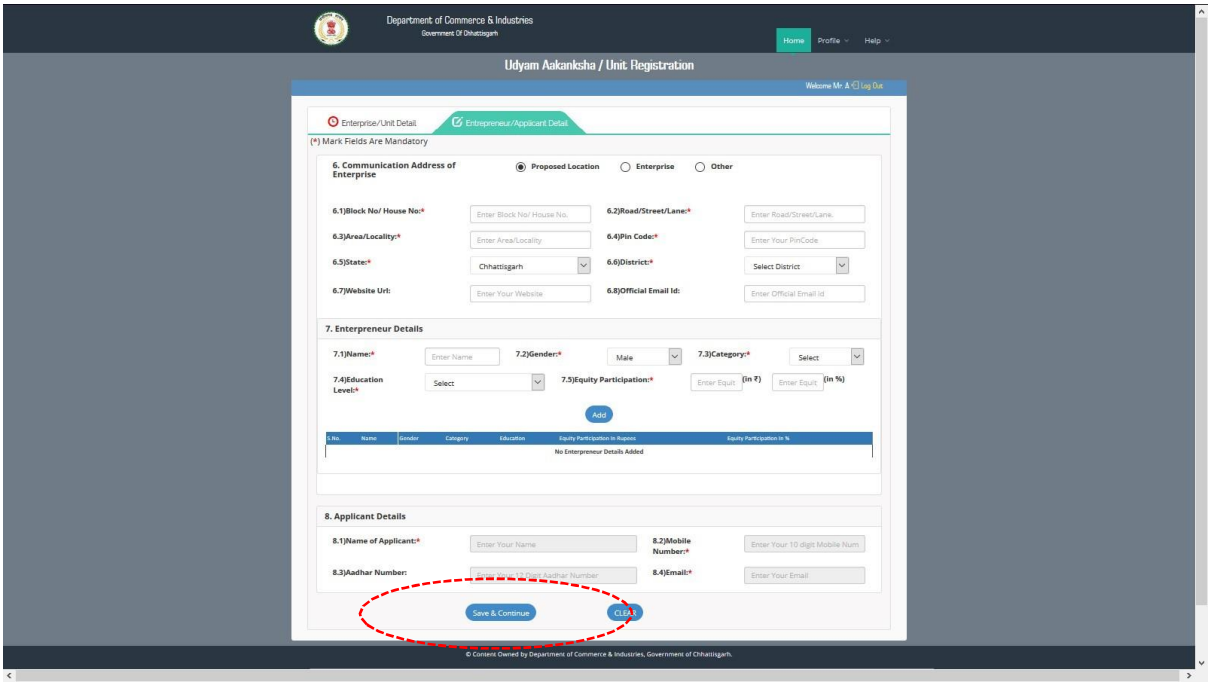
Screen-10

- Fill the other details and click on 'Save & Continue'



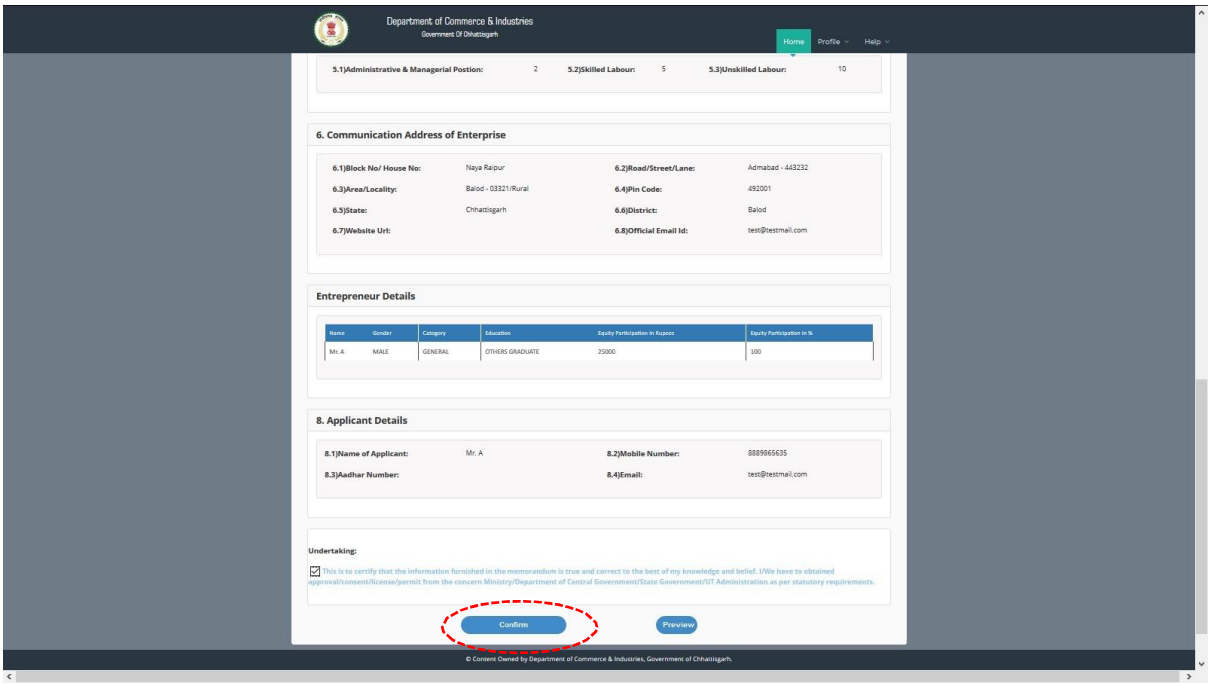
Screen-11

- On Entrepreneurial/Applicant Detail tab, fill the required details and click 'Save & Continue'



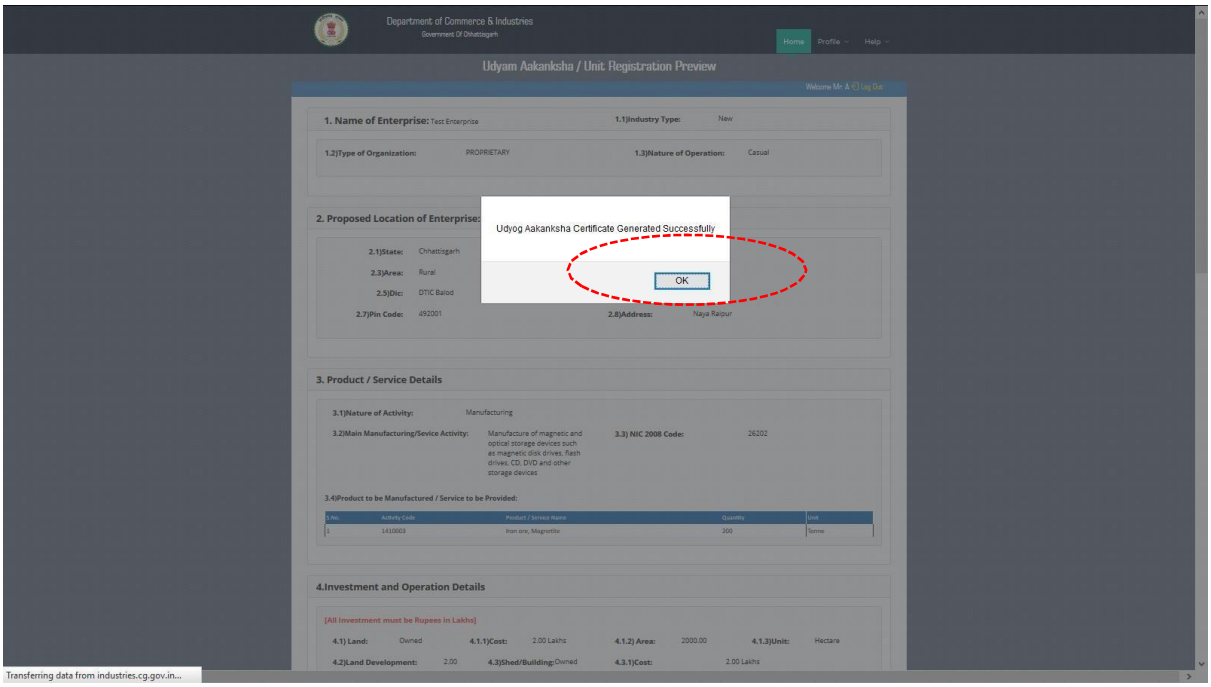
Screen-12

- Review the details and click on 'Confirm'



Screen-13

- After confirming the details, the box with Udyam Aakanksha Certificate Generated Successfully appears. Click OK



Screen-14

- An acknowledgement will be generated with the Udyam Aakanksha/Unit No.

For: New Industry **Reference No:- 1464142118**

DISTRICT TRADE & INDUSTRIES CENTRE, DURG

Udyam Aakansha / Unit No. 1 1 2 0 3 2 1 7 5 5 0 7 5 7

Issue Date :- 13/06/2016
Validity:- 12/06/2018

UDYAM AAKANKSHA / UNIT NO.
(ACKNOWLEDGEMENT)

This is to certify that M/S **TEST ENTERPRISE** has filed Udyam Aakanksha,expressing its intent to set up a **SMALL - MANUFACTURING** ENTERPRISE AT VILLAGE - **DURG (M CORP.)** IN TEHSIL **DURG** OF DISTRICT **DURG** IN THE STATE OF **CHHATTISGARH** , PIN - **492005**

Main manufacturing/ Service activity	NIC 2008 Code
MANUFACTURE OF CHOCOLATE AND CHOCOLATE CONFECTIONERY	10732

Details of item/items to be manufactured/ service to be provided

S.No	Items of manufacture/ Type of service to be rendered	Activity Code	Capacity	Unit
1	Chocolate and other food preparations containing cocoa (except sweetened cocoa powder), in bulk forms	2365000	100	Tonne

Disclaimer:-

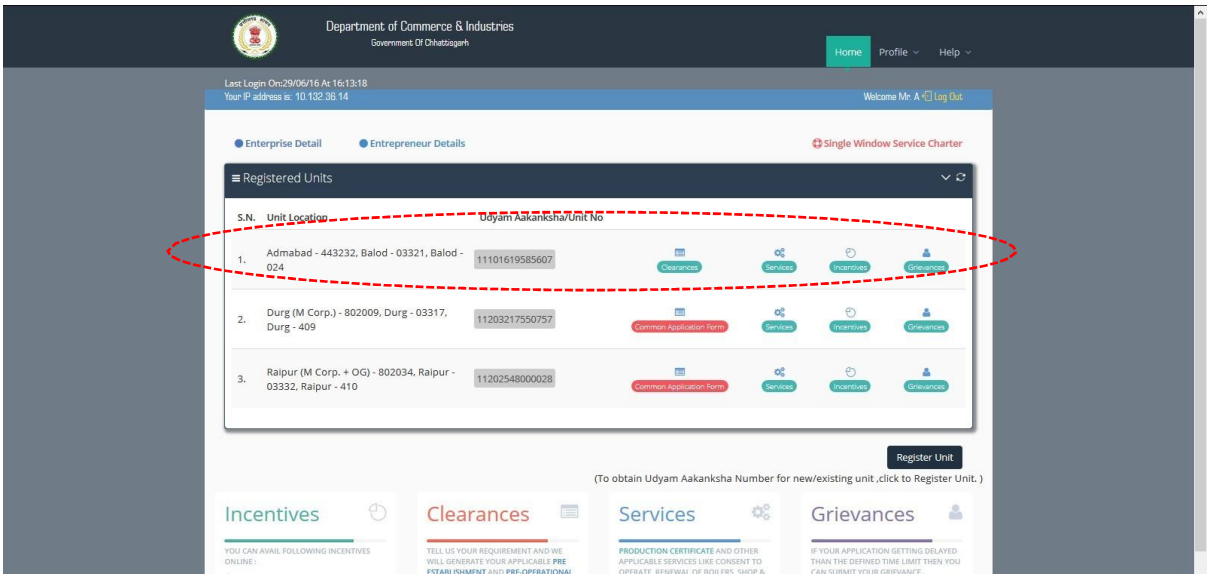
This acknowledgement is generated on the basis of information provided by the applicant and has not been verified.

Note:-

1. This acknowledgement is issued subject to notification F20-4/2016/11/(6) dated 06/02/2016 regarding the significance implications and legal status of filing of Udyam Aakansha / Unit No.(copy of notification is available on website http://industries.cg.gov.in).
2. This is computer generated acknowledgement and does not require signature.
3. The issue of this acknowledgement does not bestow any legal right. The enterprise is required to seek requisite clearances/licences/Permits required under statutory obligation stipulated under laws of central/ State Government/ court orders.
4. Unit Id is to be quoted for all future communication with department.

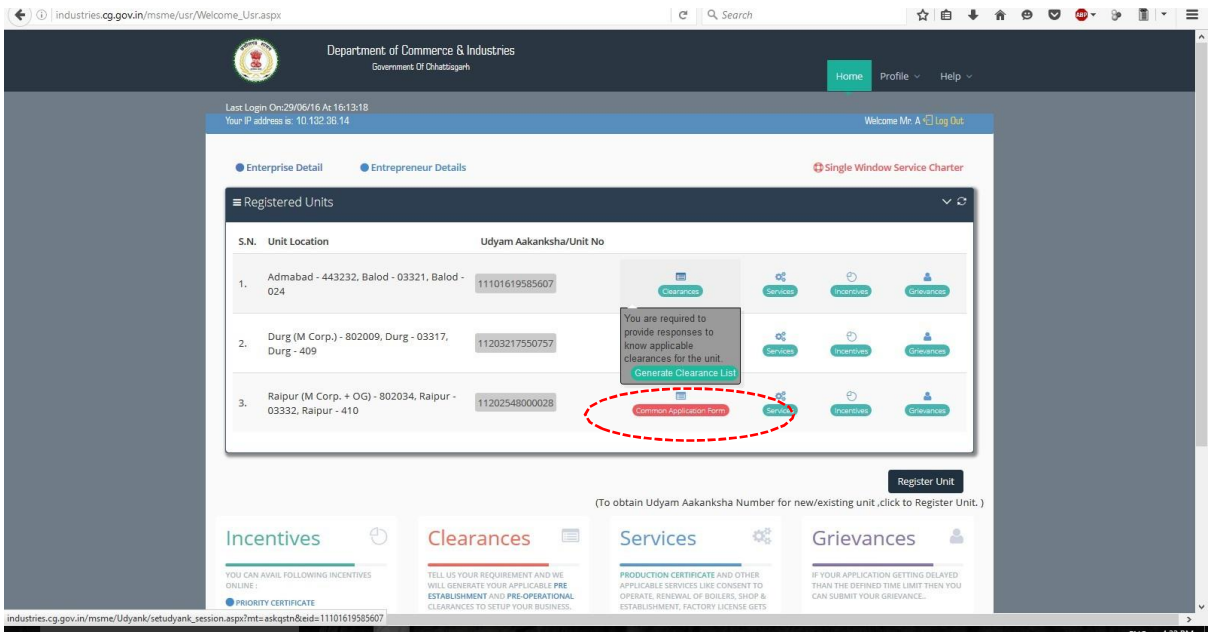
Screen-15

- The new registered unit will be shown on the users landing page as shown in Screen-15



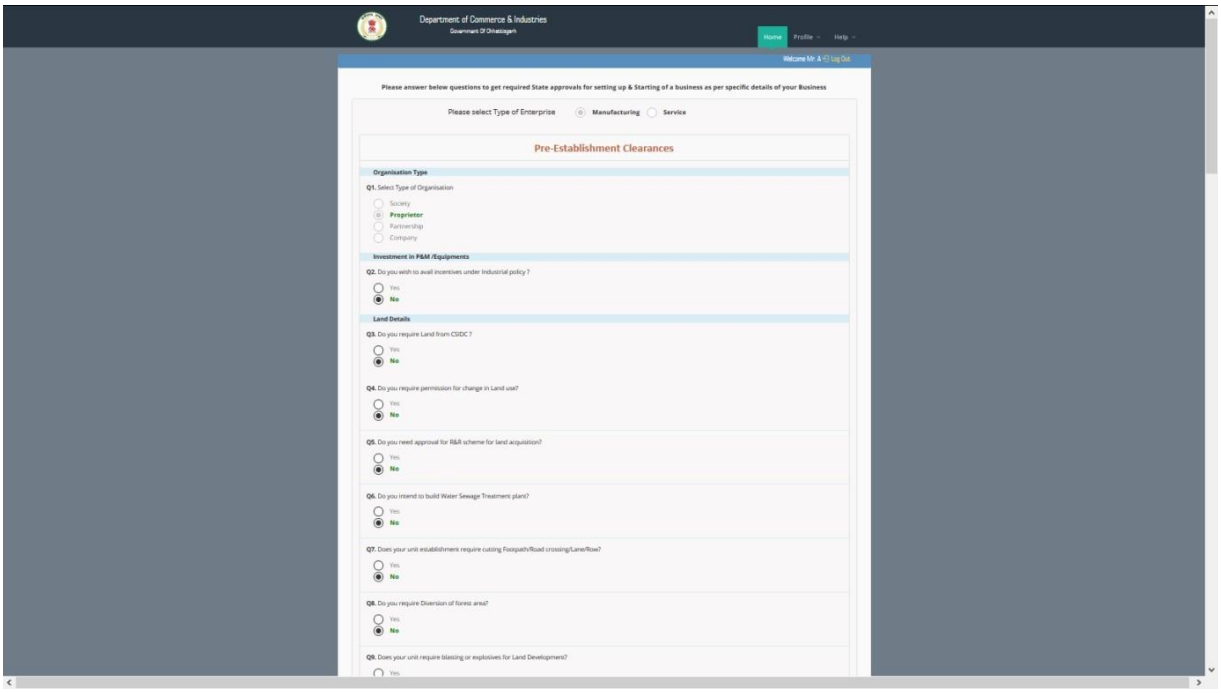
Screen-16

- Click on 'Clearances' and then on 'Generate Clearance List' from the pop-up



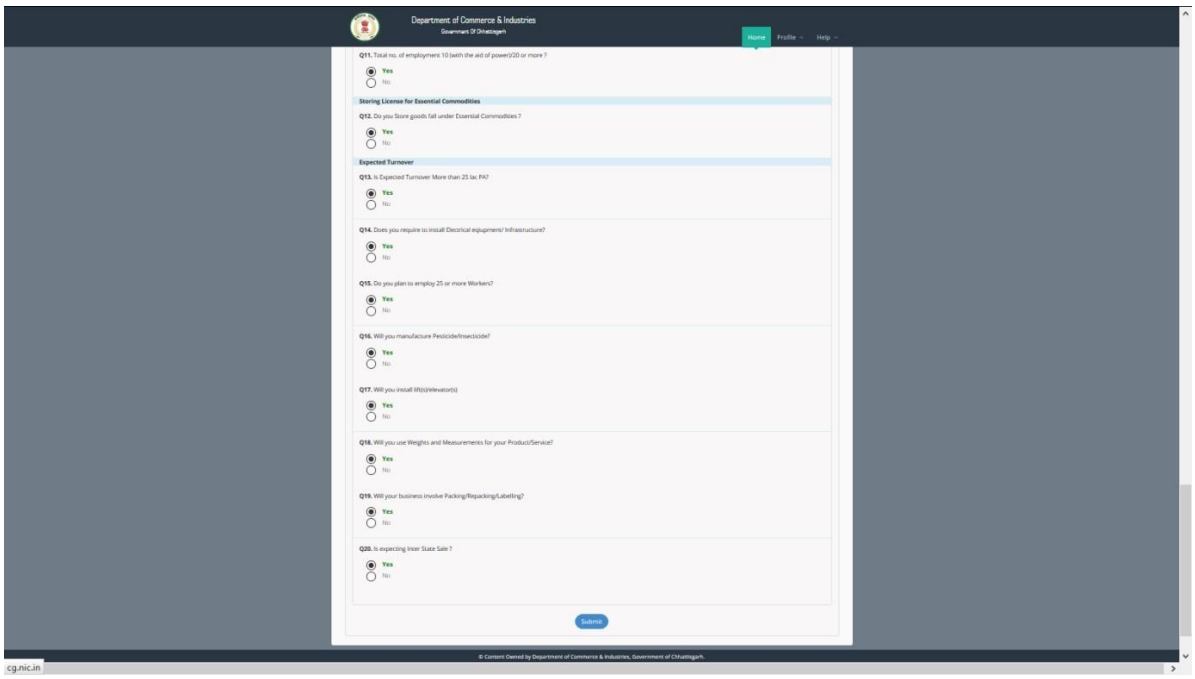
Screen-17

- Populate the form with the appropriate response



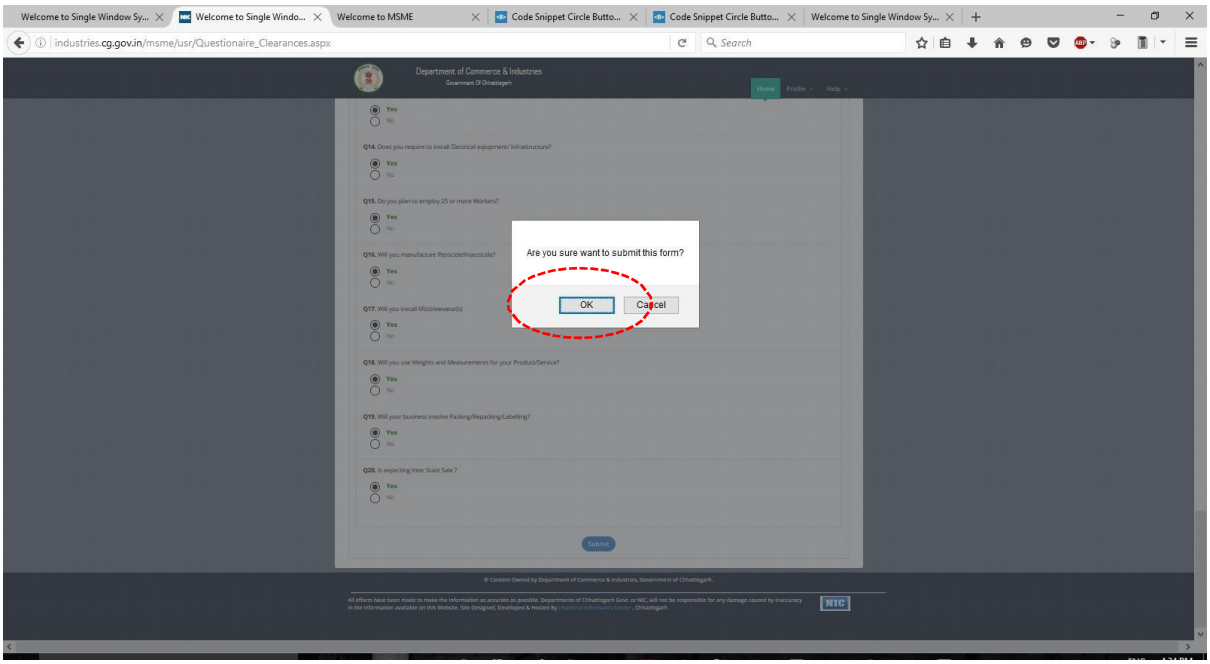
Screen-18

- Click 'Submit' after selecting the appropriate response



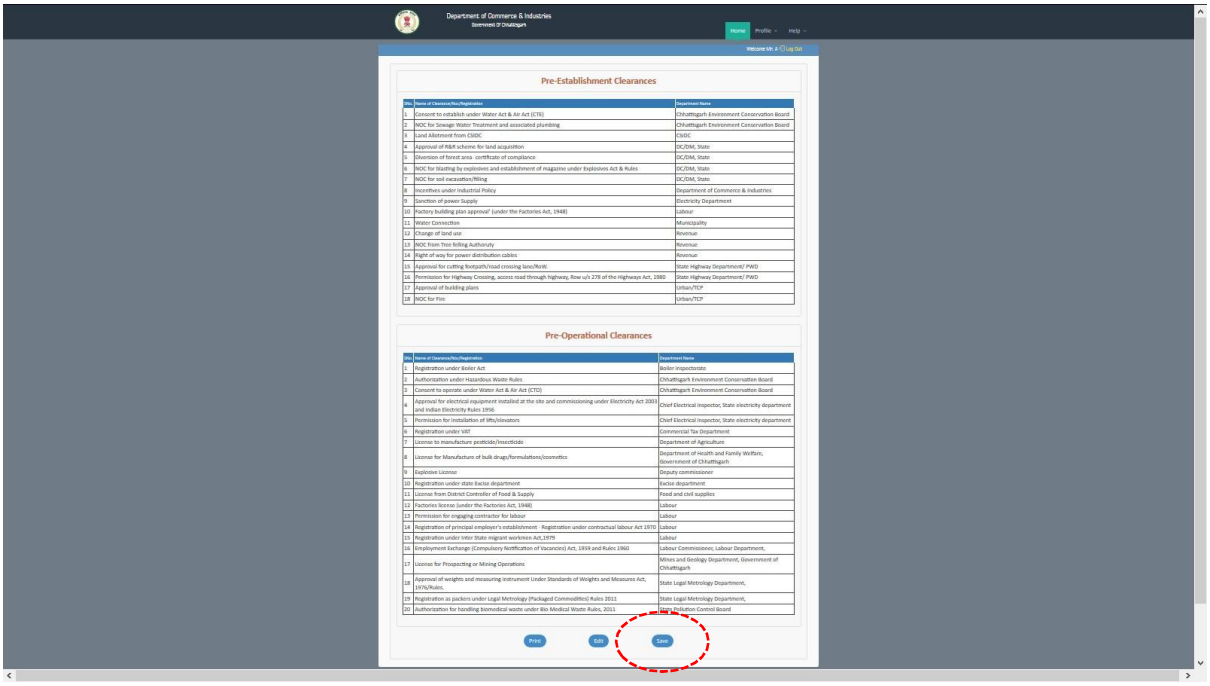
Screen-19

- Click OK on the box if the responses are correct



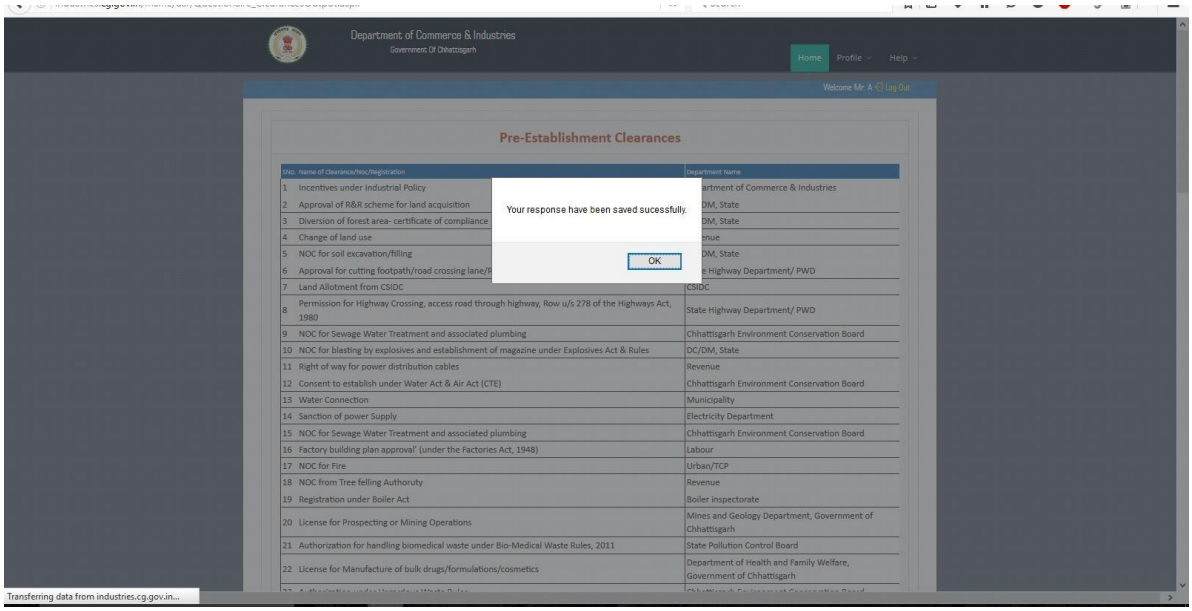
Screen-20

- A list of Pre-Establishment and Pre-Operational Clearance will appear according to theselection in the previous form



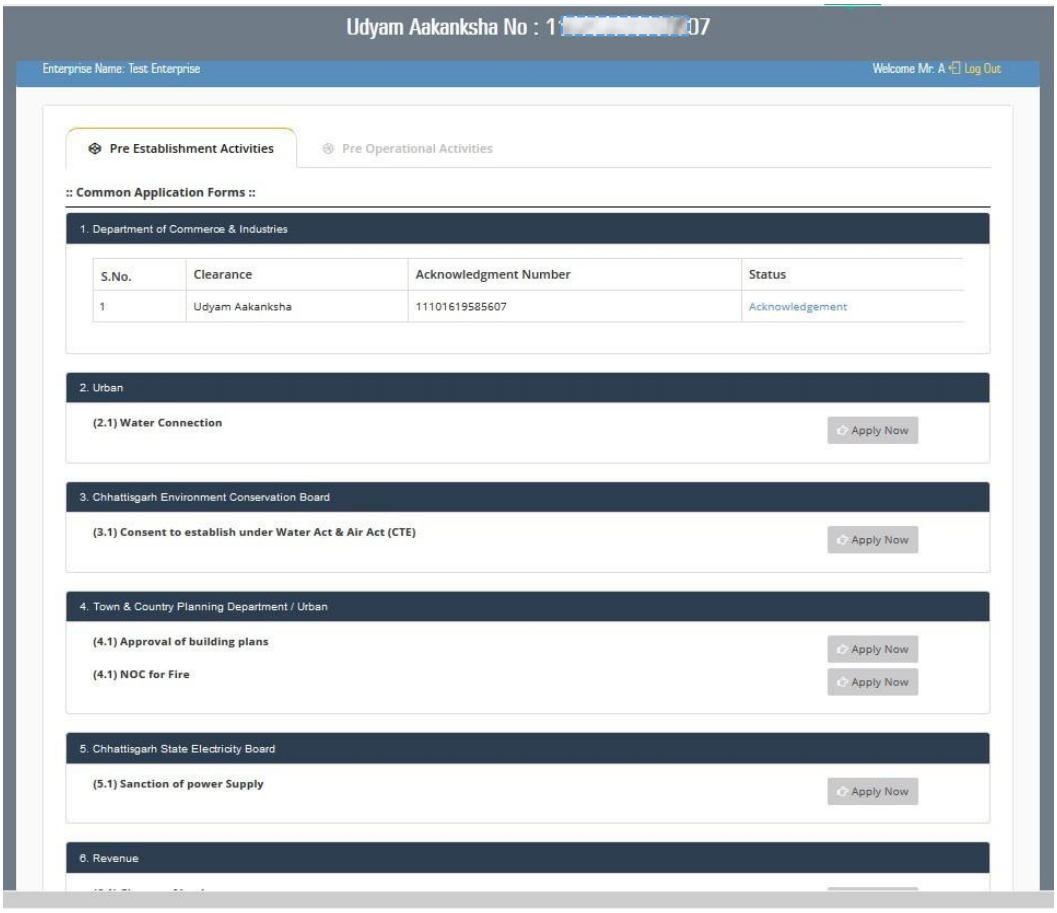
Screen-21

- If the list of Pre-Establishment and Pre-Operational Clearances are correct, click on 'Save'



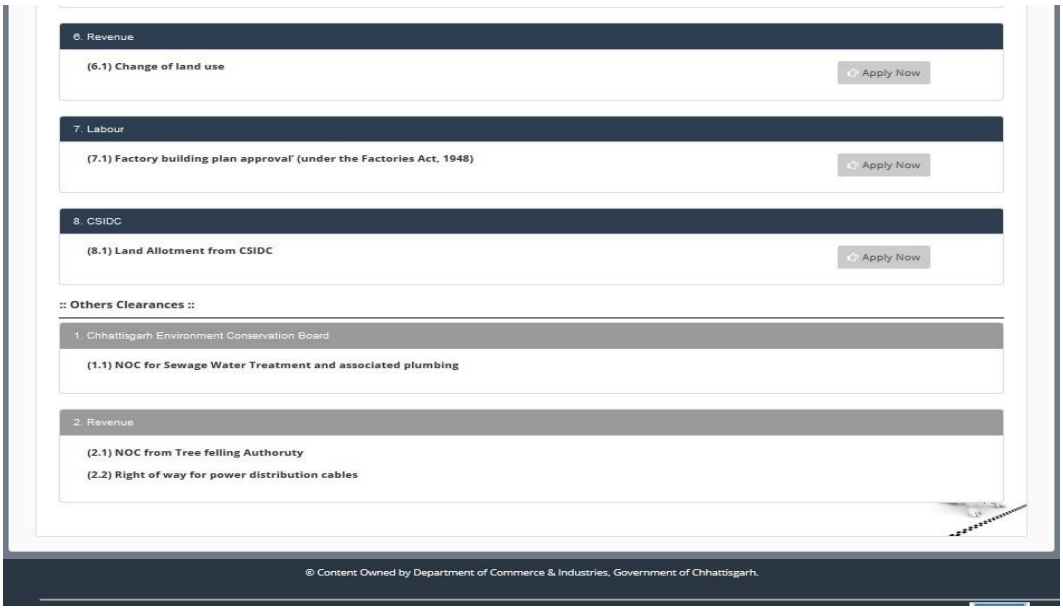
Screen-22

- A box confirming the response will appear. Click OK
- The Common Application Form opens listing the Clearances for Pre-Establishment Activities



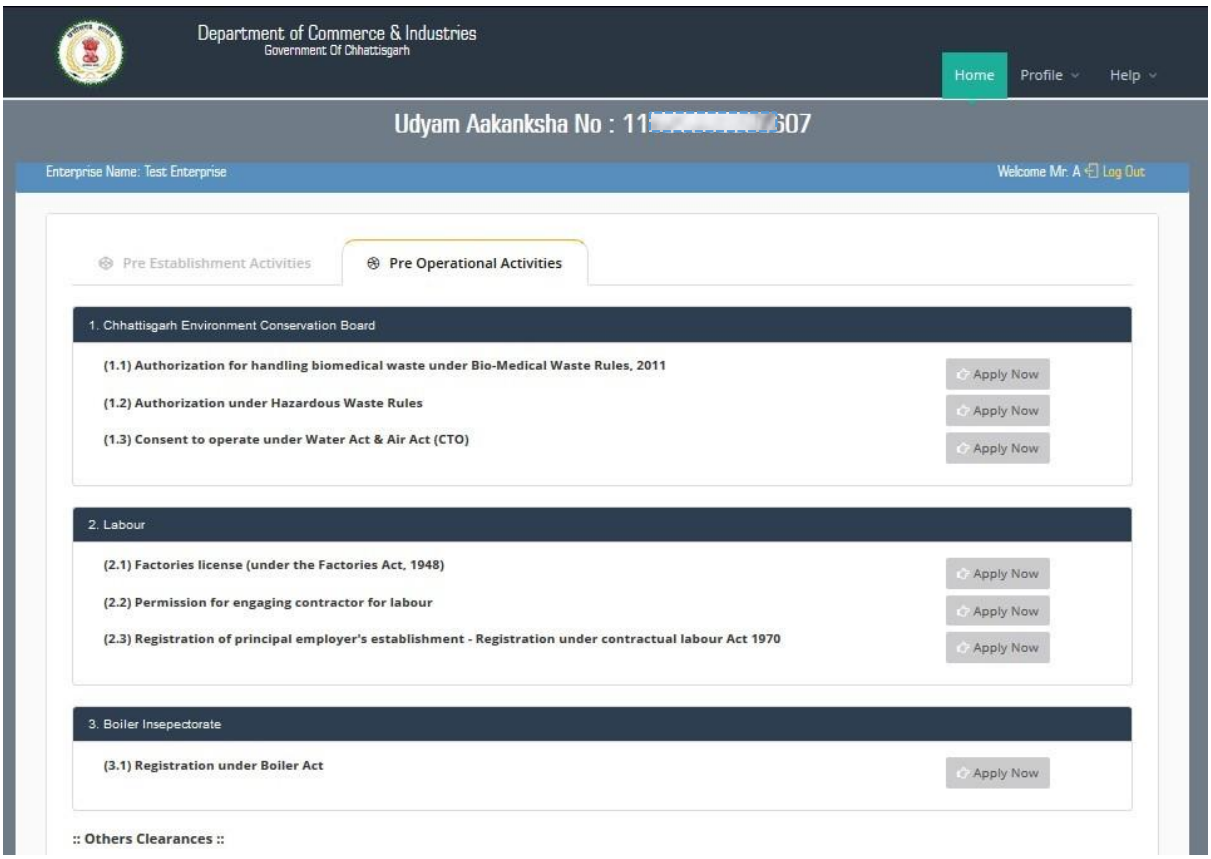
Screen-23

- Continued list of Pre-Establishment Activities Clearances



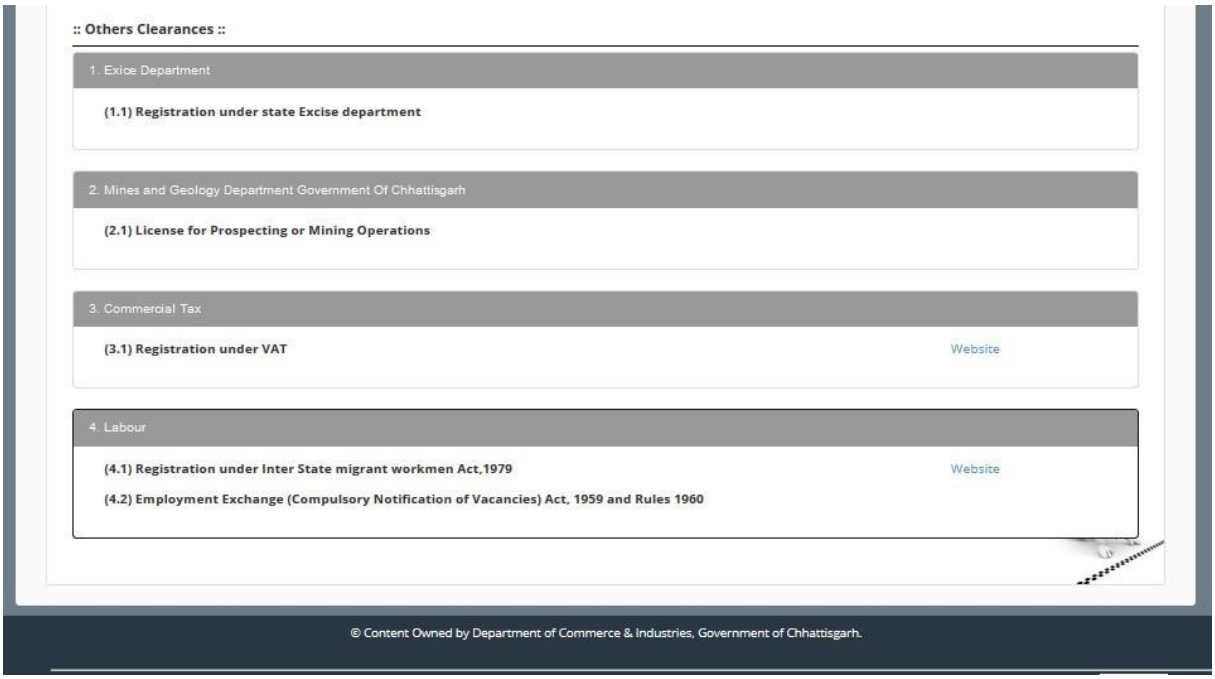
Screen-24

- The Common Application Form opens listing the Clearances for Pre-Operational Activities on the second tab



Screen-25

- Continued list of Pre-Operational Activities Clearances

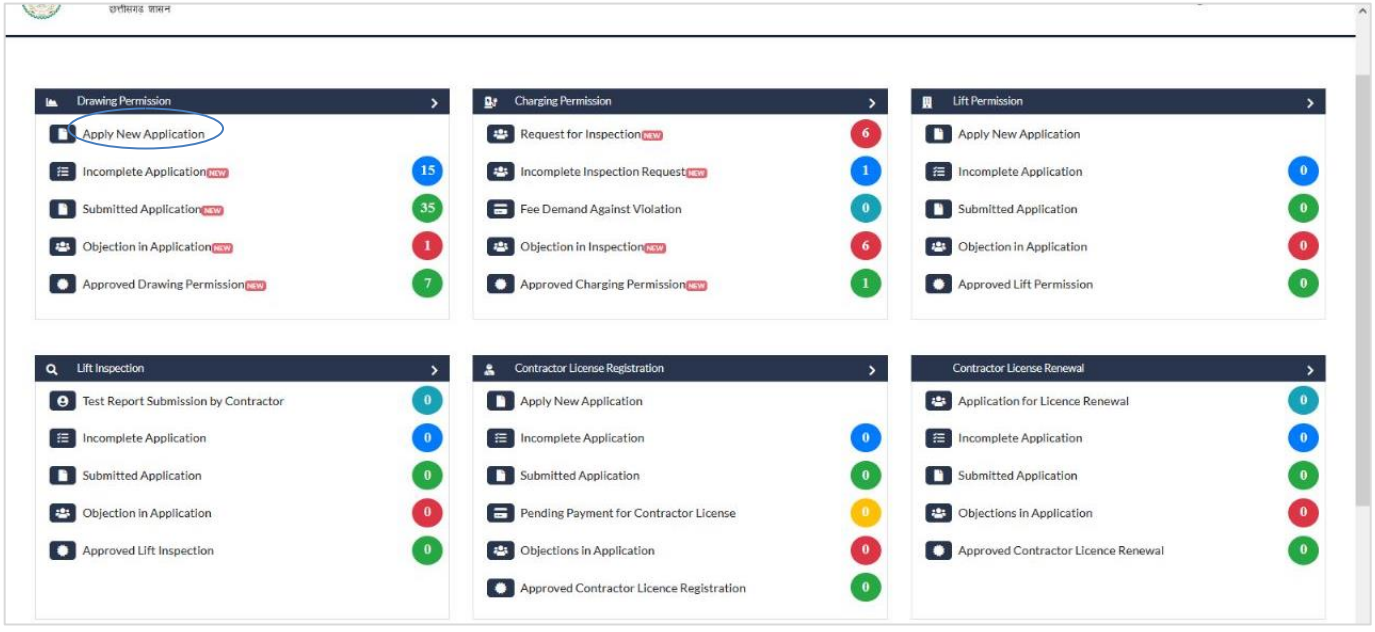


Screen-26

3. Application for the permission of Transformer and Generator

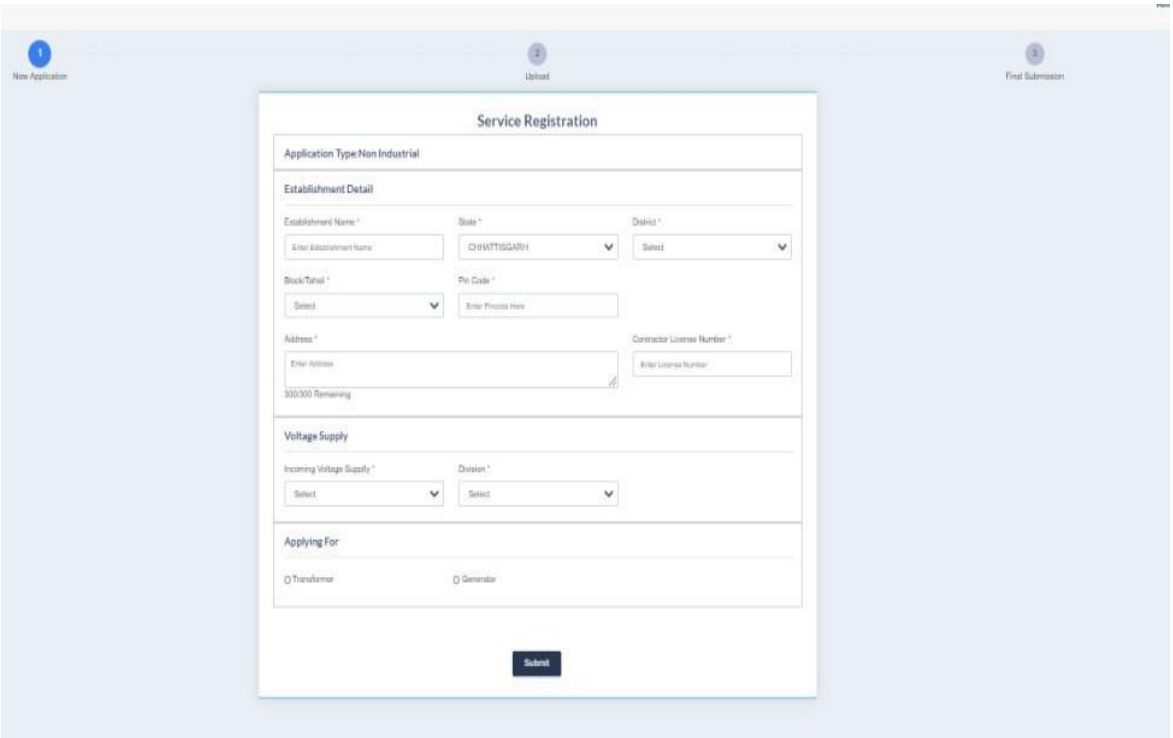
To avail permission user needs to submit online application whose process is as follows.

- After successful login, user has to click on **New Application** from his dashboard.



Screen-27

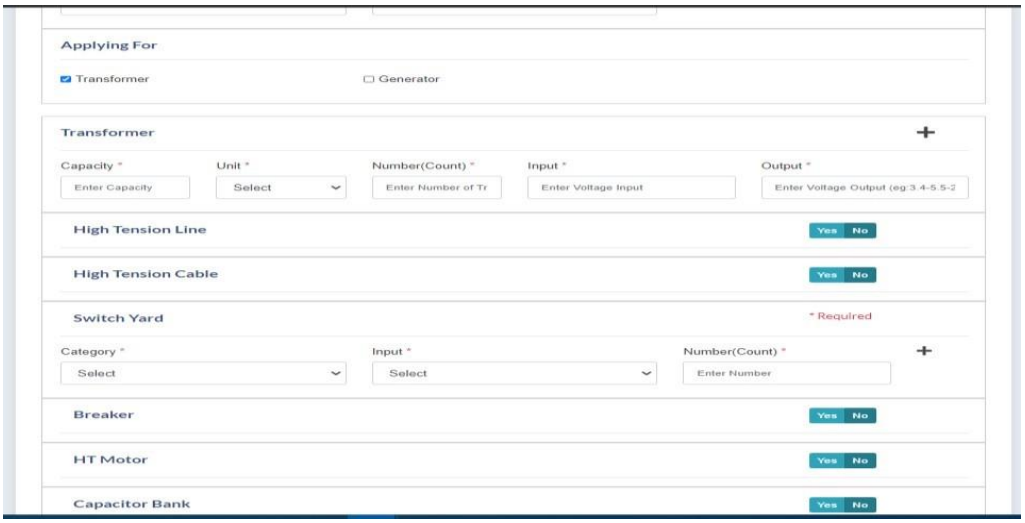
- On Service Registration Page, fill all the required details.



Screen-28

- Based on the requirement user can select **Transformer, Generator** or both

3.1 Transformer:

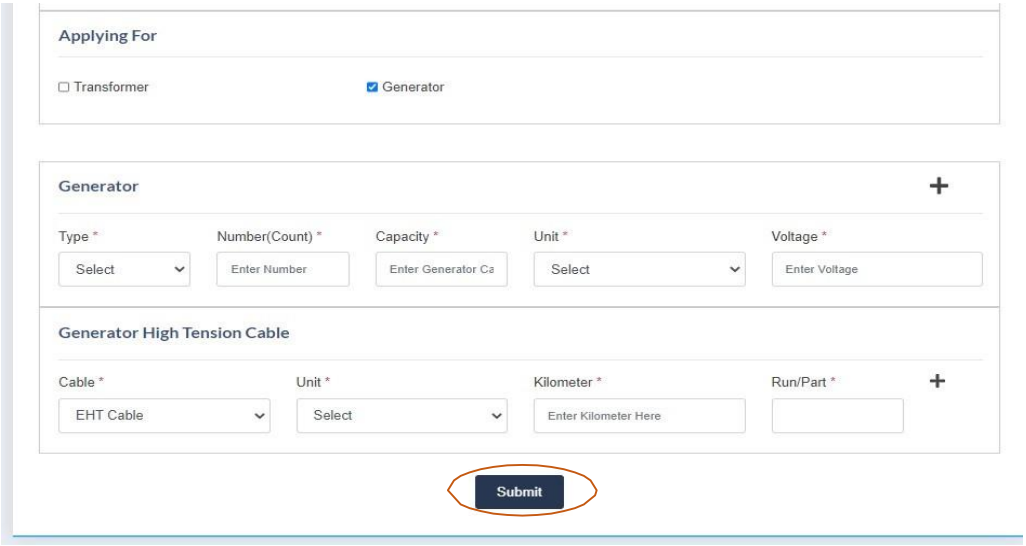


Screen-29

3.2 Generator

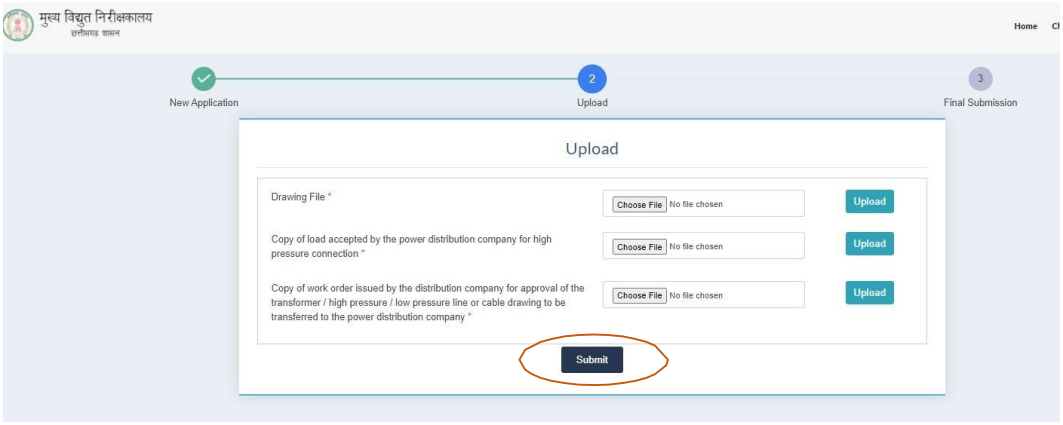
On selecting Generator, user has to enter the type of Generator, which are

3.2.1 Diesel Generator
3.2.2 Turbo Generator
3.2.3 Solar Generator



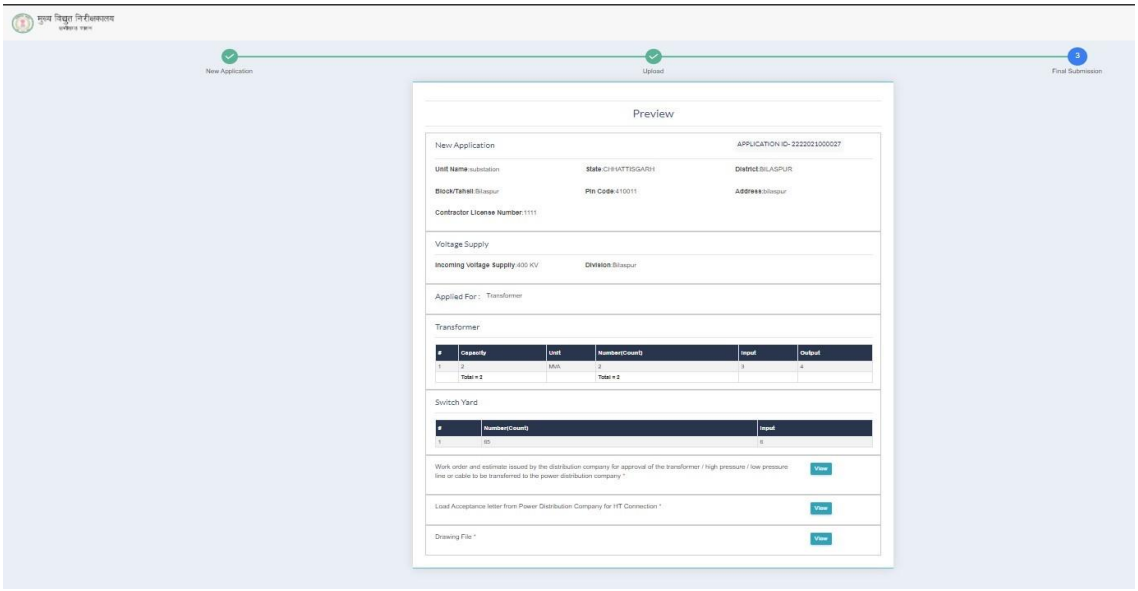
Screen-30

- Fill all the details appropriately and click on submit to proceed next



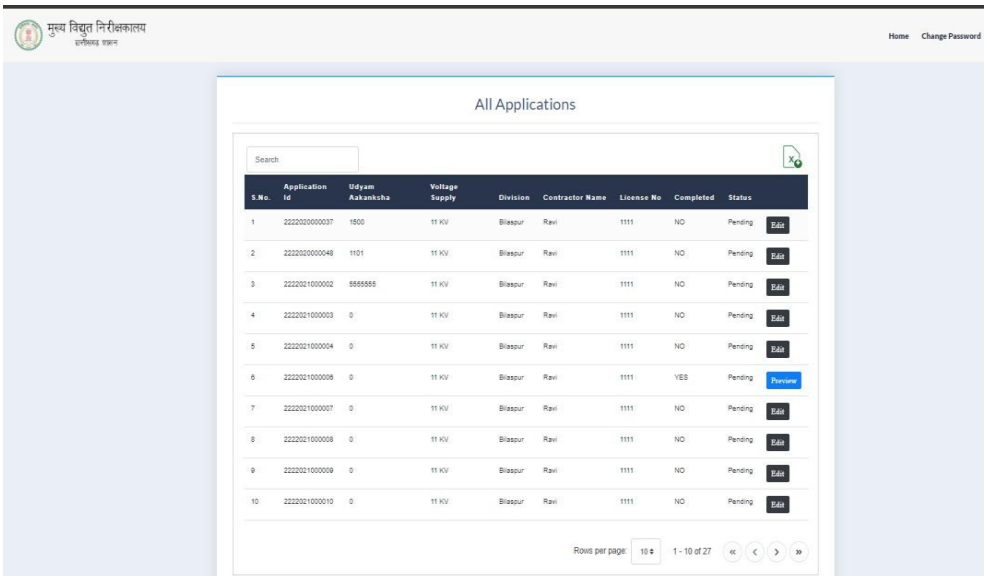
Screen-31

- Upload all the required documents and click on submit to see the preview (screen-32).



Screen-32

- If all the details are, ok then Click on Submit to apply for Permission. Application will be auto forwarded to respective authority for scrutiny and approval.

4. Status Tracking

- To track the application user has to click on **"All Applications"**. User can download the issued certificate from the below list