Meeting Minutes (03/04/23)

Start time: 9:03pm   End time: 9:44pm

Next meeting: 03/06/23 (7pm)

Attendees:
- Chenbo Wang
- Hongkang Yu
- Lander Joshua Vitug
- Yesom Son
- Yuehai Zhou

Action Items:
- Setup Jira and invite everyone (Lander)
- Download matplotlib into our github (Lander)
- Create development branch (Lander)

- Hongkang outline more specific tests
- Chenbo will go over the issue with Yuehai
- Everyone needs to start estimating tasks
- Put all your tasks and estimations in Jira

Other Notes:
- Lander and Yesom decided on issue 23998 and created some initial tasks
- Chenbo and Yuehai decided on issue 19409, tasks are mainly testing
- Hongkang decided on issue 22376

- Github conventions:
    - Follow Git Flow branching convention
    - Branch name convention: <issue #>_<issue name>
    - All issue branches should branch off of the development branch
    - Before the end of each deliverable, merge development onto the main branch

- Coding conventions:
    - Follow the coding style presented in the original codebase

- Goal is to start implementing in the middle of the week, and finish by Friday so we have time during the weekend to do documentation.