

A | The company and its departments

- P **1** Use the words and phrases in the table to explain what the departments of Krone Elektronik GmbH do.

Example: Sales and Marketing advertises and sells the products.

Department		
Sales and Marketing	distribute	the products are not damaged.
Production Planning	advertise and sell	new employees.
Accounts	check	raw materials.
HR (Human Resources)	buy	the products.
Production	deal with	the computer network.
Logistics	recruit and train	the finished products.
Purchasing	maintain	customer problems.
Customer Service	handle	the company's finances.
R&D (Research and Development)	make	new products.
IT (Information Technology)	organize	production schedules.
Quality Control	develop	the products to the customers.

- P **2** Use the information in the table to form sentences using *responsible for* / *in charge of*.

Example:

The Production department is responsible for making the products.

The Production Planning department is in charge of ...

- P **3** Look at the departments again and write down three questions. Then close your book and ask your partner.

Example:

A: What is the Quality Control department responsible for?

B: It is responsible for ...

A: Which department is in charge of ...?

B: The ... department is in charge of ...

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C | Organisational structure

P/M
KMK II

Sie sind Auszubildende(r) in der DWG Tech GmbH. Ihr Vorgesetzter benötigt eine Übersicht über die Ingenieursabteilung der DWG Tech GmbH Niederlassung in Detroit. Auf deren Firmen-Homepage finden Sie die folgenden Informationen zu den Mitarbeitern. Zeichnen Sie ein Organigramm nach der vorliegenden Beschreibung.

Who's who in DWG Tech GmbH Detroit's engineering department?

DWG Tech GmbH Inc. employs around 60 people in its engineering department. The department is led by Chief Engineer Dr. Adam Foster, who is supported by his Personal Assistant Helen Green and DWG Tech's Assistant Chief Engineer Dr. Tim Bayliss. The engineering department is split into two core areas: automotive and aviation. Shift leaders Chris Falsone and Sandra Borowski report to Michael Kellermann, the foreman. They all belong to automotive which is run by experienced Chief Automotive Engineer, Dr. Torben Brinkema. DWG Tech's aviation department is in the capable hands of Dr. Judith Sommer, Chief Aviation Engineer, who has



been with the company for over 15 years. Dr. Sommer is supported by foreman Frank Kapowski. Barry Richardson and Jens Schmelzer are the two shift leaders and work closely with Mr Kapowski.

WORD BANK

aviation – Luftfahrt
CNC (computerized numerical control) – CNC (computerisierte numerische Steuerung)
dimensions – Maße
drill (v) – bohren
lubricated – geölt
lubricating oil – Schmieröl
measure (v) – messen
polish (v) – schleifen, polieren
precision – Genauigkeit
shape (v) – fräsen, formen
vibrate (v) – vibrieren
workpiece – Werkstück

WORD BANK ©

braking system – Bremsanlage
cylinder head – Zylinderkopf
interface – Schnittstelle
manufacturing plant – Produktionsbetrieb
operating system – Betriebssystem

