

Summary

- Real Estate Agent at Keller William Realty, Framingham since 2019
- Working Part-time substitute teacher at Ashland Public Schools since 2016.
- Garden coordinator and volunteer for Ashland Community Garden since 20012.
- Skilled at computers, inbound marketing, google analytics, mailchimp, computer aided design and drafting (AutoCAD, Revit, Photoshop, MS Office).
- Versatile, quick grasping ability and good communication skills.
- Authorized to work in US, no sponsorship required.

Education & Certifications

- Web Development Bootcamp Certificate - Framingham State University - 2019
- Licensed Real Estate Sales Agent -Oct 2018.
- Bachelor of Architecture, Sir J.J. College of Architecture, Bombay, India (1993 -1998).
- Graduate Dip. in Construction Project Management, NICMAR Institute India.(2004).
- Courses in Sustainable Design, BAC, Boston (2005-2006).
- Technical Marketing part time from Startup Institute, Boston (2016-2017).
- Autodesk Certification in Revit Architecture and AutoCAD 2008 (Mar 2008).
- Inbound Marketing - Hubspot.

Experience

Vijay Punjabi Consultants Pvt. Ltd, Mumbai-India (2001-2004) www.vpcpl.com

- Worked on of corporate, residential, and hospitality interior design projects.

Independent Practice - Mumbai, India (2000 - 2001)

- Provided Interior Design services for bungalow, offices, and apartments in Mumbai.

SE-ARCH, Mumbai, India (1999-2000) www.se-arch.com

- Prepared interior layout and landscaping plans for corporate and residential buildings.

Nitin Parulekar Architecture Pvt ltd, Mumbai, India (1998-1999) www.npapl.com

- Prepared architectural and Interiors drawings for Banks, Residential and Commercial projects.

Substitute Teacher, Ashland Public Schools, Ashland, MA (April 2016-Present)

- Working with Preschool to 8th on various assignments, such as computers, arts & special needs.

Garden Coordinator, Ashland Community Garden, Ashland, MA (2012 - Present)

- Event organizer & volunteer for various activities throughout the year to increase participation, engagement from town residents, and school students www.ashlandcommunitygardens.org.
- Conducted workshop for kids to reuse/recycle and plant at Ashland Farmers Market 2018-2019.

Volunteered and Substituted at Montessori Children's House, Southborough, MA (2009-2015)