Event WebShop

User Manual



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# Front-End

## Global Features

### User Panel

User Panel is located on the top right corner of the web page. When the visitor is not logged in, there are three buttons in the user panel, which are “Shopping Cart”, “Sign up”, and “Login”.

The “Shopping Cart” button will redirect the visitor to the shopping cart page.

The “Sign up” button will redirect the visitor to the user registration page.

If JavaScript is enabled on the client browser, a login panel will be opened once the “Login” button is clicked, in the login panel the visitor can fill in his/her username and password to login, also the option for saving user login information is provided in this panel. If the client browser does not support JavaScript or JavaScript support is turned off, the “Login” button will redirect the visitor to the login page.

When the visitor is logged in, the buttons in the user panel will be replaced by “My Account”, “Control Panel”, and “Logout”.

“My Account” button will redirect the visitor to the page where he/she can modify the personal information.

“Control Panel” button will redirect the visitor to administrator page.

“Logout” buttons will log out the current logged in user from the website.

### Navigation

Once the page is loaded, navigation panel is hidden by default, the visitor can click on the “Navigation” tab on the left of the screen to display the navigation panel. Through the navigation panel, the visitor can go to registration page of new institutes or new users, or request new password with a single click.

### Search Bar

The visitor can search for events by specifying keywords and/or event category, the event category can be chosen from the dropdown list on the left the search bar. If no keywords and category is given, a full list of all available events will be returned as the result.

## Popular Events

The top 10 popular events will be displayed on the front page, with picture, name, start date, end date, location and price of the events. The popularity of events will be calculated based on the amount of people that are interested in the events and the amount of people that are going to the events.

The name of the events will be a link to the event detail page.

A “more” link is provided at the bottom of the popular events list so that the visitor can see the list of all available events.

## Events List

Events search result and all events list will share the same list layout. The events will be organized in a two columns list, in which picture, name, start date, end date, location and price of the events will be shown.

Same as the popular events list, the name of each event is a link to the event detail page.

## Events Detail

Besides the information that is shown in popular events and events list, events detail page will also have the information of the organizer, event description, conditions. Also there are buttons for the visitor to add events to shopping cart or mark the events as interested.

## Shopping Cart

The events that are added to the shopping cart will be display on this page, together with the quantity and price of events. Total price will be calculated and displayed on shopping cart page as well.

By clicking on the quantity number, it will change to a text box where the visitor can change how many of tickets he/she would like to purchase. If changes to the shopping cart are made, the total price will be automatically updated.

Once the visitor finishes shopping, he/she can click on the “check out” link to go to payment procedure.

## Check Out

If the visitor is logged in, the shipping information will be prefilled with the name and address from personal information. Otherwise the visitor is required to fill in all the data fields manually.

If PayPal is selected as the payment method, at the end of checking out, the visitor will be redirect to the website of PayPal and he/she can pay for the events using his/her PayPal account.

# Back-End

## My Account

On this page, the visitor can change his/her personal information, however, the email address used at registration is not changeable.

## Control Panel

Depending on different user roles, different control panels will be shown to the visitor.

### Super Administrator

As a super administrator, the user can add new institutes with its administrator and delete the existing institutes.

By clicking on the “ManageStudent” link, user will be redirect to the page on which he/she can choose to change the information of other registered users.

### Institute Administrator

A list of all events from the institute will be displayed, in the list the user can select an event and modify or delete this event. Also the user can add new events to the institute on this page.