

Data Reporting

- ☐ Being able to get the reporting numbers quickly using R
 - ☐ Being able to follow through [R Procedure & Set Up.docx](#)
 - ☐ Being able to follow through [Running R Codes Demo.pdf](#)
 - ☐ Being able to comfortably modify the codes in the script to get the reporting numbers without the documentation

Data Cleaning

- ☐ Understanding the implemented steps for data cleaning
 - ☐ [HSAPS Cleaning Process.docx](#)
- ☐ Being able to recognize and match R codes in the cleaning script to the implemented steps in the document above
- ☐ Being able to run the data cleaning script(s) to clean the data
 - ☐ Understanding the process and running data compilation code lines
 - ☐ Understanding the process and running deduplication code lines
 - ☐ Understanding the process and running data validation/error report generation code lines
- ☐ Being able to disseminate the process to others

Data Validation/Error Report Generation

- ☐ Being able to run the data validation/error report generating script
 - ☐ Understanding the process and running data validation code lines
 - ☐ Understanding the process and running error report generation code lines
- ☐ Being able to manually prepare and review error reports in Excel after running the codes
- ☐ Being able to disseminate the process to others