Run Document

Set information for this month

```
%we need a blank slate to start
clear
%this information will change each time
thismonthis = "July";
Xerodownload = 'Elevate Education Inc - Customer Invoice Report (United States Dollar)
```

Load previous PO information

```
load('allPOinfo.mat')
```

Import new PO information

```
%importPOPdfs
ImportPOPdfs
```

Import information from Xero

```
Xero = XeroImport(Xerodownload);
InvoiceNum = height(Xero);
```

Import information from Portal

```
KPI_Import
```

Reformat information from Xero

```
XeroSetup
```

Reformat information from Portal

```
KPIsetup
```

Compare Portal and Xero information

```
AnalyzeMonth(thismonthis, Xero, Seminars)
```

Analyze PO information

```
understandPOs
```

Clear up the workspace

```
clearvars -except Xero Seminars allPOinfo FinalCompare POsCharged
```