

Campus Directory

Cavite trunk line – 046 481 1900
 Manila trunk line – 02 779 5180

Local	User	Bldg / Room #
Aklatang Emilio Aguinaldo		
3099	Director,AEA	AEA New Bldg
3060	Secretary,AEA	AEA New Bldg
3165	Archives Section	AEA New Bldg
3062	Educational Media Services	AEA Old Bldg
3168	Electronic Resources Services	AEA Old Bldg
3169	Head, Electronic Resources Services	AEA Old Bldg
3171	Filipiniana Section	AEA New Bldg
3163	American Learning Resource Ctr	AEA New Bldg
3162	Luggage Counter	AEA New Bldg
3164	Periodicals Section	AEA New Bldg
3061	Reference Section	AEA New Bldg
3167	Social Sciences Section	AEA New Bldg
3059	Technical Section(Acquisition)	AEA New Bldg
3166	Technical Section	AEA New Bldg
3170	Thesis Section	AEA New Bldg
Alumni Association		
3160	Alumni Audiovisual Room	SDH-3rd Flr
3159	Alumni Board Room	SDH-Ground Flr
3036	Clerk	SDH-Ground Flr
3156	Conference Room A & B	SDH-Ground Flr
3158	President,Alumni Association	SDH-Ground Flr
3157	Multi-Purpose Hall	SDH-2nd Flr
Bahay Pag-asá		
3197	Office,Bahay Pag-asá	Bahay Pag-asá
Buildings and Facilities Office		
3008	Director, BFO	MAH Bldg
3055	Head,FMO	MAH Bldg
3121	Unit Head,FMO Electrical/Mech	MAH Bldg
3210	Extension Line for FMO	MAH Bldg
3056	Secretary/Draftsman	MAH Bldg
Campus Ministry Office		
3069	Director/Secretary	Chapel
3032	Coordinator,RRO	Chapel
3149	Chaplain's Office	AEA New Bldg
Center for Student Admission Office		
3204	Director	GMH
3029	Secretary,CSA	GMH
3030	Admission	GMH
3126	SSO	GMH Bldg.

Local	User	Bldg / Room #
College of Business Administration		
3023	Dean, CBA	CBA 101
3047	Secretary,CBA	CBA 101
3179	Associate Dean, CBA	CBA 101
3139	Dean,CBA Graduate Studies	GSB 105
3138	Secretary,CBA Grad Studies	GSB 105
3035	Chair,Accountancy Dept	BBA 305
3185	Chair,Allied Business Dept	BBA 205
3033	Chair,Business Mgmt Dept	CBA102
3116	Chair,Mktg Dept	BBA 201
3184	Livelihood & Enterprises Dev't Ctr	La Porteria
3277	CBA Evening Class	GSB 104
College of Criminal Justice Education		
3216	Dean	FCH 116
3077	Secretary	FCH 116
College of Education		
3284	Dean,COE	FCH 103
3143	Secretary,COE	FCH 103
3092	Director,COE Grad Studies	FCH 103
3085	Chair,Professional Educ Dept	FCH 102
3112	Chair,REED	FCH 104
3236	Coordinator,Balik-Aral Program	LDH Bldg
3125	Chair,PE Dept	ULS-2nd Flr
College of Engineering and Technology		
3049	Dean/Secretary	CTH 114
3074	Chair,Engineering Dept	CTH 114
3213	Chair,GMD	CTH 114
3208	Architecture Dept	CTH 114
College of Liberal Arts		
3148	Dean,CLA	JFH 207
3072	Secretary, CLA	JFH 207
3188	CLA Graduate Studies	JFH 207
3135	Chair, Psych Dept	JFH 206
3108	Chair,CJD	JFH 104
3188	KFP	JFH 204
3071	Chair,LLD	JFH 209
3254	Coordinator,LLC	La Porteria
3070	Chair,SSD	SBC Bldg-2nd Flr
3075	Testing Laboratory,AB Psychology	JFH 307
3237	Laboratory AB Psychology	JFH 309
3265	95.9 Green FM	JFH 101

Local	User	Bldg / Room #
College of Science		
3150	Dean	PCH 101
3073	Associate/Dean Secretary	PCH 101
3093	Chair, Biological Dept	COS 100A
3134	Chair, Computer Studies Dept	COS 100C
3087	Chair, Math Science Dept	COS 100D
3136	Physical Science Dept	COS 100B
3102	Lab., Learning Resource	PCH 1401
3104	Laboratory, Research	PCH 310
3091	Stockroom, Biology	PCH 203
3076	Stockroom, Chemistry	PCH 303
3106	Stockroom, Physics	PCH 109
3269	COS Comp Lab@ICTC Bldg	ICTC bldg 208
College of Tourism and Hospitality Mgmt		
3089	Dean/SEcretary	Hotel De Oriente
3090	HRM Dept	Hotel De Oriente
3257	Tourism Dept	Hotel De Oriente
3080	Supervisor, Hotel Rafael	Campus Gourmet
3079	HRM Laboratory	Campus Gourmet
100	Reception, Hotel Rafael	Hotel Rafael
3289	Travel Bureau Office	CTHM 207
3227	CTHM Comp Lab	CTHM 212
Dormitory/Condominium		
3042	Matron	Guest House
3040	Corporate Room	Guest House
3267	Guest Room 1	Guest House
3144	FMIJ Convent	Guest House Bsmnt
Environment Resource & Mgmt Center(ERMAC)		
3124	Director	West Campus
3187	Pollution Control Officer	West Campus
Faculty Association		
3098	Faculty Association	FCH 101
3107	DLSUD Dev't Coop	La Porteria
Finance Office		
3007	Actor, Treasury/Ancillary Servi	GMH Bldg
3201	Secretary	GMH Bldg
3207	Controller	GMH Bldg
3026	Payable Section	GMH Bldg
3203	Payroll Section	GMH Bldg
3186	Property Section	GMH Bldg
3145	Disbursement Section	GMH Bldg
3287	Cashier	GMH Bldg
3038	Students Account Section	GMH Bldg
House Keeping		
3083	Head, Hkeeping East Campus	Botanical Garden
3181	Head, Hkeeping West Campus	GDO

Local	User	Bldg / Room #
Human Resource Management Office		
3110	Director, HRMO	GMH
3110	Secretary, HRMO	GMH
3111	Staff Services	GMH
3024	Faculty Services	GMH
3024	Faculty Evaluator (Extension)	GMH
3191	Head, Faculty Services	GMH
Information Communication Technology Center		
3233	Director	ICTC Bldg
3084	Secretary	ICTC Bldg
3225	ICTC Helpdesk	ICTC Bldg
3195	Technical Section	ICTC Bldg
3231	SADU	ICTC Bldg
3232	Web Unit	ICTC Bldg
3129	Head, ICT OU	ICTC Bldg
3230	Portal Inquiry	ICTC Bldg
3235	SADU	ICTC Bldg
3189	Database	ICTC Bldg
0	Operator	ICTC Bldg
La Residencia San Miguel		
3172	La Residencia, Reception	Residencia
Marketing & Communication Office		
3202	Director	GMH bldg
3031	Secretary	GMH bldg
Materials Management and Ancillary Services Office		
3215	Director	West Campus
3266	Secretary	West Campus
3266	Venue Reservation	West Campus
3005	Head, Purchasing Dept	Admin bldg
3065	Clerk, Purchasing Dept	Admin bldg
3097	Fax Machine @ Purchasing Dept	Admin bldg
3123	Head, Warehouse Office	SAH 101
3264	Head, RCC	RCC bldg
400	Security Guard @ RCC	RCC bldg
3042	Head, Student Dormitory	Dormitory
3057	Animo Shop (re:School Uniform)	SAH 110
3120	Head, MRO & Univ Food Square	Square Canteen
Museo De La Salle		
3151	Director/Secretary	Museo Grnd Flr
3152	Dining Room	Museo 2nd Flr

Local	User	Bldg / Room #
Office of the President		
3001	Br. Augustine L. Boquer FSC	AEA,Old Bldg
3016	Secretary	AEA,Old Bldg
3046	Director,PMO	AEA,Old Bldg
3046	Secretary,PMO	AEA,Old Bldg
3156	Compliance Dept	SDH-Ground Flr
3234	Fax machine	AEA,Old Bldg
3219	Quality Assurance Office	AEA,New Bldg
Office of the Student Services		
3272	Dean	GMH bldg
3018	Secretary	GMH bldg
3018	ISO	GMH bldg
3063	Heraldo Filipino	GMH bldg
3114	SWC CBA	GMH 117
3095	SWC COE	LDH 103C
3142	SWC CTHM	CTHM 209
3105	SWC CLA	JFH 103
3113	SWC CCJE	FCH 110
3114	SWC CEAT	GMH 117
3109	SWC COS	PCH 101 B
3054	SWC Director's Office	GMH 122
3196	Director,Sports Dev't Office	ULS-2nd Flr
3019	Director,Student Dev't & Activities	GMH bldg
3173	Director, Student Welfare & Formation	LA Porteria
3081	Sec.,Student Welfare & Formation	LA Porteria
3122	Vicissitude	GMH bldg
3211	Secretary,NSTP/CWTS	GDO bldg
3096	ROTC	GDO bldg
3052	President,USC	GMH bldg
Office of the Vice Chancellor for Academics & Research		
3013	VCAR	GMH bldg
3193	Secretary,VCAR	GMH bldg
3141	Cavite Studies Center Office	AEA, New bldg
3205	AVCR	GMH Bldg
3028	Secretary,AVCR	GMH bldg
3103	Director,URO	GMH bldg
3011	AVCAS	GMH bldg
3064	Sec,AVCAS	GMH bldg.
3126	SSO	GMH bldg
3280	CILP	CTHM 313
Office of the Vice Chancellor for Finance & Admin Services		
3012	VCFAS Office	GMH bldg
3022	Secretary,VCFAS	GMH bldg
3206	Director,GSO	GMH bldg
3021	Secretary,GSO	GMH bldg

Local	User	Bldg / Room #
Office of the Vice Chancellor for Mission,External		
3003	VCMEA Office	GMH bldg
3017	Secretary,VCMEA	GMH bldg
3004	Admin Assist,VCMEA	GMH bldg
3004	Univ Dev't Office	GMH bldg
3270	Dir,ULO	GMH Bldg
3192	Sec,Univ Linkages Office	GMH bldg
3161	Director,ARPO	SDH bldg
3036	Secretary,ARPO	SDH bldg
3034	ULFO	Chapel
3068	LCDC	SBC bldg
POLCA		
3037	President/Secretary	FBH
Registrar's Office		
3027	University Registrar	GMH bldg
3025	Secretary,Registrar	GMH bldg
3025	Counter 1	GMH bldg
3282	Assistant Registrar	GMH bldg
3117	n-charge-Class Programming	GMH bldg
3117	Faculty Attendance Checker	GMH bldg
3200	Records Verifier (Grade Sheet)	GMH bldg
3086	Faculty Attendance Checker	JFH-UG
Retreat and Conference Center		
400	RCC,Reception	RCC
3264	RCC Supervisor	RCC
School Clinic		
3039	School Nurse,Main	GMH 114
3100	School Nurse,East Campus	JFH 108
3132	School Nurse,Ugnayang La Salle	ULS Grnd Flr
Security Office		
3044	Guard Post,Dorm/Condo	Dormitory
3088	Guard Post,Maggalo Gate	Gate 1
3127	Guard Post, Gate 3 @Bundy	Gate 3
3082	Guard Post, Magpuri Gate	Gate 2
3279	Security Office	Gate 2
3067	National Bookstore	SBC bldg
3305	National Bookstore @ JHS	JHS Complex
3273	Animo Shop (Merchandise)	Square Canteen
3147	Milas Dinner	SBC bldg
Transportation Dept		
3058	Head	East Campus
Ugnayang La Salle		
3125	P.E Chair/Secretary	ULS
3130	Swimming Pool	ULS
3131	Tool Room	ULS

Students' Uniform



MALE: white barong with the embroidered DLSU-D name, plain white t-shirt (v-neck) inside (tucked), and black slacks (straight or tapered cut), closed black leather shoes with black socks

FEMALE: white peach twill cotton blouse with embroidered DLSU-D name, emerald green slacks (semi-straight cut), and closed plain black shoes with at least one-inch heels

Conformé



DE LA SALLE UNIVERSITY-DASMARIÑAS Dasmariñas City, Cavite

Date

To Whom It May Concern:

This is to certify that we have received a copy of the Student Handbook 2014-2018. We shall read, understand, seek clarifications if necessary, and abide by the rules and regulations of the University as contained in this book for as long as we are connected with the DLSU-D.

We understand that other University policies pertaining to student welfare and safety may be formulated, revised or amended in the future in accordance with the DLSU-D's Vision and Mission as well as with the new memoranda and circulars from the Commission on Higher Education (CHED).

Student's Name & Signature

Parent's Name & Signature

Course/Year/Section

Contact Number