

## **Section 17**

# **STUDENT SCHOLARSHIP PROGRAM**

DLSU-D extends financial assistance to deserving undergraduate and graduate students. The scholarship program is funded by the general budget and supplemented by donations from agencies or foundations that have continually supported the program.

### **17.1 Internally Funded Scholarship**

#### **17.1.1 Financial Aid Grant and Student Assistantship Program**

**17.1.1.1** FAG grantees can avail of either 50% or 100% discount in tuition and laboratory fees but are required to render corresponding minimum number of service hours in assigned offices.

FAG	Year Level	Required service hours
50%	1 <sup>st</sup> or 2 <sup>nd</sup>	Minimum of 90 service hrs.
	3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup>	Minimum of 50 service hrs.
100%	1 <sup>st</sup> or 2 <sup>nd</sup>	Minimum of 180 service hrs.
	3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup>	Minimum of 100 service hrs.

**17.1.1.2** SAP grantees can avail of full discount on tuition, laboratory, and miscellaneous fees but they are required to render 320 service hours in assigned offices. For the renewal of grant for the succeeding semester, grantees must maintain a GPA of at least 2.50.

#### **17.1.1.3 Qualification of Applicants**

**17.1.1.3.1** Must be a Filipino citizen;

**17.1.1.3.2** Must have a general average of 85% and above for incoming freshmen, and a general point average of 2.50 (80-82), without any failing grades both in academic and non-academic subjects during the semester, for upperclassmen;

**17.1.1.3.3** Preferably a Catholic;

**17.1.1.3.4** Course to be taken should be listed in the priority courses of DLSU-D.

#### **17.1.1.4 Application Procedure**

- 17.1.2.4.1** Applicants apply online and submit all the required documents at the CSA following a deadline.
- 17.1.2.4.2** The scholarship coordinator reviews the applicants' online data, home visitation report, evaluation form, and other submitted documents. Only the qualified applicants will be subsequently endorsed to the CSA Director.
- 17.1.2.4.3** The CSA Director accepts the list of qualified applicants and schedules a deliberation with the members of the scholarship committee.
- 17.1.2.4.4** The scholarship committee deliberates on the screened applications and subsequently endorses the results to the scholarship coordinator.
- 17.1.2.4.5** The scholarship coordinator releases the results following an announced schedule and procedure.
- 17.1.2.4.6** Grantees proceed to the CSA to present original registration form and claim notice of discount note to be subsequently presented to the accounting office for final assessment and/or payment.

#### **17.1.2 Financial Aid for Student Trainees**

- 17.1.2.1** To qualify, applicants must have no failing grade in any subject though no specific GPA is required. Relatives up to the second (2<sup>nd</sup>) degree of consanguinity or affinity of any contractual, part-time, full-time permanent and probationary employees of DLSU-D, are not allowed to apply for FAST. The number of grantees is based on the availability of funds.
- 17.1.2.2** Grantees are given tuition fee adjustment per semester. They are required to provide assistance in the execution of enrollment procedures and policies.

#### **17.1.4 Tuition discounts for editors of the THF, athletes, ROTC officers, USG officers, Rondalla members, and PAG members**

Up to 100% discount on tuition and laboratory fees may be given to the editors and deserving members of the editorial staff of THF, ROTC officers; SCE; Council of Student Organizations; USG officers; members of the varsity team; and PAG members, as recommended by the OSS Dean; and Rondalla members, as recommended by the COEd Dean, subject to the approval of the Scholarship Committee.

#### **17.1.5 Entrance Scholarship**

Entrance scholarships are extended to Rank One and Rank Two grade twelve completers from DepEd-recognized senior high schools who belong to a batch of at least 100 completers/students. Rank One grantees receive full discount on tuition fee while Rank Two receive 50% discount.

##### **17.1.5.1 Application Procedure for Entrance Scholarship**

- 17.1.5.1.1** Applicants apply online and submit application form and confirmation receipt at CSA on the scheduled date of application.
- 17.1.5.1.2** The scholarship coordinator reviews all the submitted application credentials and subsequently submits all qualified applicants to the CSA Director.
- 17.1.5.1.3** The CSA director endorses the application credentials of qualified applicants to the OUR for validation and subsequently to the AVCAS for approval.
- 17.1.5.1.4** The scholarship coordinator informs the grantees following an announced schedule and procedure.
- 17.1.5.1.5** Grantees proceed to the CSA to present original registration form and claim notice of discount to be subsequently presented to the accounting office for final assessment and/or payment.

### **17.1.5.2 Requirements for Entrance Scholarship**

- 17.1.5.2.1** Printed application form and confirmation receipt
- 17.1.5.2.2** Principal's certification indicating the applicant's rank (1st or 2nd) and the number of completers in the batch
- 17.1.5.2.3** Photocopy of Form 138
- 17.1.5.2.4** Recommendation letter from the high school principal or guidance counselor
- 17.1.5.2.5** One (1) copy of latest 2"x2" colored picture
- 17.1.5.2.6** One (1) long folder with paper fastener

### **17.1.6 Academic Scholarship**

**17.1.6.1** Discount is given to upperclassmen whose GPA falls in the top 55 of particular semester. To qualify, the applicant must have no grade lower than 3.25. Also, the required number of units is 18, or the required number of units for the semester immediately before the application, whichever is lower. Ranking shall be based on the GPA up to the fourth decimal point. The number of decimal points may still be increased to break any tie. The following discounts shall be given.

**17.1.6.2** Scholarships may be given to upperclassmen whose GPA falls in the top 55 of a particular semester. Ranking shall be based on the GPA up to the fourth decimal point. Such decimal place value may still be extended in case of a tie. The following discounts shall be given:

Top	Discount
1 - 5	100% tuition fee discount
6 - 15	75% tuition fee discount
16 - 35	50% tuition fee discount
36 - 55	25% tuition fee discount

### **17.1.6.3 Application procedure for academic scholarship**

**17.1.6.3.1** Applicants apply online and submit application form and confirmation receipt at CSA on the scheduled date of application.

- 17.1.6.3.2** The CSA director endorses the application credentials of qualified applicants to the OUR for validation and, subsequently, to the AVCAS for approval.
- 17.1.6.3.3** The scholarship coordinator informs the grantees following an announced schedule and procedure.
- 17.1.6.3.4** Grantees proceed to the CSA to present original registration form and claim notice of discount to be subsequently presented to the accounting office for final assessment and/or payment.

### **17.1.7 Enhanced Brother President Scholarship Program**

The EBPSP is created to provide scholarships to qualified children of DLSU-D employees. This scholarship covers the tuition fee discounts of three (3) dependent children of DLSU-D employees with the following scheme:

Availment	Discount
1st	100% tuition fee discount
2nd	75% tuition fee discount
3rd	50% tuition fee discount

### **17.1.8 May 1988 Scholarship for Legal Dependents**

- 17.1.8.1** All legitimate children of staff who were regular employees as of May 31, 1988 are entitled to a scholarship equivalent to one hundred percent (100%) tuition fee discount in any degree or non-degree program at DLSU-D.
- 17.1.8.2** Grantees must finish the enrolled course following the regular curriculum program and within the normal number of school years required to finish the course. In case of failures, the DLSU-D employee concerned shall shoulder the expenses over the number of years beyond the normal curriculum, including summer session expenses.
- 17.1.9** Some sectors of the university that sponsor scholarships are POLCA, DLSU-D Alumni Association, USG, THF, and some college student councils.

## **17.2 Externally Funded Scholarship**

- 17.2.1** Various scholarships sponsored by organizations sourced through the office of the VCMEAA are granted to economically deprived students subject to the approval of student scholarship committee.
- 17.2.2** List of Externally Funded Scholarship
  - 17.2.2.1** Endowment Fund
  - 17.2.2.2** Visitors and Brothers of the District of North Mexico
  - 17.2.2.3** Term Scholarship
  - 17.2.3.4** Government Agencies