Hi \_\_\_\_\_\_\_\_\_,

Thank you for signing up to participate in our study! We are very excited that we are starting to collect data.

We will be asking \_\_\_\_\_\_\_ to complete two tasks that involve looking at pictures (faces, houses, and letters) and providing keyboard responses. Each task should take between 15 to 20 minutes and a break can be taken between them.

Once we schedule a time that works for you, we will set up a Zoom call so that I can be online with \_\_\_\_\_\_\_ to make sure we have the right setup and will stay on while \_\_\_\_\_\_\_ completes the task to answer any questions and make sure everything goes well.

I will also be sending further instructions about the tasks and setup before the day. We will provide the $25 payment through Amazon gift card or Venmo if that works for you.   
  
Here are some times in the next week that could work. I've included evening and weekend times but if those don't work for you please disregard.

Let me know if you are available for a **1 hour window***within* the following time periods:

- 11/28 Saturday: any time

- 11/29 Sunday: any time

- 11/30 Monday: 9am - 12pm, 3pm - 8pm

- 12/1 Tuesday, 9:30am-10:30am, 10am - 11am, 1pm - 2pm, 3pm - 5pm, 6:30pm - 9pm

- 12/2 Wednesday: 9am - 12:30pm, 12:30pm - 1:30pm, 3pm - 9pm

- 12/3 Thursday: 9am - 12pm, 3 - 6pm, 7pm - 9pm

If none of these times work for you, just let me know and I can propose some dates and times after December 12th.

Happy Thanksgiving!

Thanks!

Sophie Robert

Hi ­­­­­\_\_\_\_\_\_\_,

Sounds great!

I've attached two documents that you will need to return to me before our session on \_\_\_\_\_\_. The demographic survey form can be completed on the computer and sent back to me. For the consent form, we ask that you print out the last page and sign it, and then send a photo of the signed page back to me. Apologies for the inconvenience.

Each form has its own instructions that you should read but in case you needed further clarification, I've included some brief instructions for each form below. Please let me know if you have any questions.

**Edinburgh Handedness Inventory**:

This can be completed on the computer, saved, and then returned to me as an email attachment. There is a question about whether your handwriting hand has changed. Then, for items 1-10, check the appropriate boxes according to the instructions. Ignore the Total, Difference, Cumulative Total, and Result boxes at the bottom.

**Participant Data Sheet**

This sheet is included in the same document as the handedness inventory. Please fill out everything besides the 'For experimenter only' section.

**Consent Form**

Please read through the form and print out Page 6, which is the signature page. Please sign and date the lines that are highlighted in yellow. Once signed, please take a photo of this page and include the photo as an attachment in an email to me.

If you need any help attaching the forms or photo to an email to me let me know. Also please have Zoom installed on your computer before \_\_\_\_\_ if you do not already have it and let me know if you have any issues with that.

Hi \_\_\_\_\_\_\_\_,

Thank you very much! Before \_\_\_\_\_, I will send you another email with some general instructions about the task set up and some screen shots that will help you set up the zoom. Feel free to read through them before hand, we will go through it together to make sure everything is alright.

Thanks again!

Sophie Robert

Hi \_\_\_\_\_,

I have received both forms, thanks so much! The following is the information you will need on the day.

We will go through the following instructions for setting up the experiment together tomorrow, but feel free to look through them beforehand if you want to.

\_\_\_\_\_\_\_\_\_

So first and foremost here is the link for our meeting at 3:30pm <https://cmu.zoom.us/j/91309316861?pwd=bDBVVURuelIrOEJmOFJaS2lwRHFFUT09>.

To set up the computer for the experiment, you want the **middle** of your **screen** to be as**close to eye level as possible** (best to use a desktop, see diagram below). Especially if you are using a laptop, this will require putting the computer on top of some books or a box.

To set up the **viewing distance** from the screen, use a ruler and measure out 19.5 inches between your face when you are sitting comfortably in your chair and the screen. If you don’t have a ruler, you can use a normal (letter) sized **piece of paper** and measure out one long side and then one short side of the paper like this:

[computer setup image]

This is how you will be setting up the zoom:

[zoom setup 1]

[zoom setup 2]

[zoom setup 3]

The last thing you will need is a credit **card** (or library card, anything of the standard card size!) that will be used to calibrate your computer screen.

\_\_\_\_\_\_\_

There are two experiments, they will be roughly 15 minutes long. You can take a break in between if you need one.

There are practice runs before each task. Throughout both tasks **it is very important to keep your eyes in the middle even though you will want to move your eyes. It's more important to keep your eyes in the middle than it is to get things right**(although try your best to answer correctly).

Here are the experiment links: **links need to be done in order** because there are more instructions in the first one that set up the second one well.

<https://pavlovia.org/run/sophiarobert/configural_featural_processing>

<https://run.pavlovia.org/sophiarobert/global_local_processing>

Talk soon!

Sophie Robert

Hi ­­­­­\_\_\_\_\_\_\_\_\_,

You should have just received an email from Amazon with your $25 eGift card. To confirm your receipt, could you copy the following message in your reply to me?

I, \_\_\_\_\_\_\_\_\_, confirm that I have received payment of $25 on December 1, 2020, from Sophia Robert in the Cognitive Neuroscience Lab for my participation in their online study on November 20, 2020.

Thanks!

Sophie Robert

Response

Thank you again for completing our study, your participation is greatly appreciated!

If you are not located too far away, we were wondering if you would be interested in the possibility of coming to Pittsburgh, PA for an MRI scan as a follow up to this study some time in the future. We'd be happy to send you more information if you are interested.