# SOPHIE BARTLETT

# **SUMMARY**

I have a broad range of interests and achievements, which have come through taking initiative, making the most of opportunities that arise (or that I seek out), and showing determination to achieve all that I can. Maintaining these efforts across all my hobbies and studies requires me to be driven, to communicate well, to be positive and proactive in my approach, and to be well-organized.

#### **EXPERIENCE**

Apr 2020 - Seller on Depop

present • Seller with all 5-star reviews

· Excellent customer service skills and attention to detail

Jun 2019 - Deputy Head Girl, Claires Court Sixth Form, Maidenhead

Jul 2020 • Acting as a role model for other students both through my conduct and academic achievements

Attending meetings to advise on the refurbishment of the Sixth Form centre

 Supporting the rest of the Student Leadership team in organising social events (e.g. Christmas Party, Summer Ball)

· Promoting school at events and open days

Jun 2019 - History Subject Ambassador, Claires Court Sixth Form, Maidenhead

Jul 2020 • Delivering engaging and informative assemblies to the whole school

 Representing school at subject-based events (e.g. Tudor Conference and Lessons from Auschwitz project)

Oct- Student Volunteer, Pearl Gambia, Brufut

Nov 2019 • Primary school classroom assistant (e.g. English, basic hygiene, cultural exchange)

· Running break-time games and activities

· Manual labour assisting with school improvements

Jul 2018 Work Experience Student, O2 Telefónica, Slough

· Work shadowing in the following departments: Finance, Networks, IT, Procurement and HR

Mar 2015- Young Leader, Colnbrook Scout Group, Berkshire

Oct 2017 • Supervising young people aged 6–8

• Creating and organising age-appropriate activities which help them develop new skills in a fun, safe and engaging environment

· Conducting risk assessments

Specifically helping to include a number of children with various learning difficulties

Aug 2015 Film Extra, Ann Koska Agency, Pinewood

• Following direction quickly and efficiently on a large, complex film set (Fantastic Beasts and Where to Find Them)

· Looking after and helping to supervise younger cast members

#### EDUCATION

#### A-Levels (2020), Claires Court Schools, Maidenhead

History (A\*), Economics (A\*), French (A), Extended Project Qualification (A)

### GCSEs (2018), Claires Court Schools, Maidenhead

Mathematics (9), English Language (9), English Literature (9), French (9), Biology (9), Chemistry (9), Physics (9) History (A\*), Art (7), Music (6)

## **CERTIFICATIONS**

- Global Diplomacy: Diplomacy in the Modern World (SOAS via Coursera)
- ASDAN: Holocaust Education Trust Next Steps project (3 credits)
- · TCL Level 1 Arts Award
- CLRG Graded Irish Dance examinations (Distinction)
- · RSL Grade 5 Vocal performance certificate (Merit)
- LCM Grade 4 Musical Theatre (Distinction)
- ABRSM Grade 4 Classical Singing (Merit)
- · Chief Scout's Silver Award

#### REFERENCES

Available on request