

SOPHIE CLARE BARTLETT

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I have a broad range of interests and achievements, which have come through taking initiative, making the most of opportunities that arise (or that I seek out), and showing determination to achieve all that I can. Maintaining these efforts across all my hobbies and studies requires me to be driven, to communicate well, to be positive and proactive in my approach, and to be well-organized.

EXPERIENCE

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| Oct 2020 | Mini-pupillage with Rory Keene QC at The Old Bailey <ul style="list-style-type: none">Shadowed barrister during high profile trialGained valuable experience of the etiquette, processes and work involved in a court case |
| Sep 2020– present | Head Waitress, The Queen's Head Pub & Restaurant, Little Marlow <ul style="list-style-type: none">Polite, efficient waitress in busy gastro-pub environment showing good initiative and leadershipFlexible and committed team leader, showing customer service excellence, organisation, attention detail and effective team management |
| Sep 2020 | Temporary Worker, Next PLC, Wycombe <ul style="list-style-type: none">Main role was as a delivery assistant, unpacking and processing stock to tight deadlinesAlso worked on shop floor during busy sale periods |
| Aug 2020– Dec 2020 | Private Tutor <ul style="list-style-type: none">Providing at home tuition to several KS 2-4 students in English, Maths, Science & 11+ preparation |
| Apr 2020– present | Seller on Depop <ul style="list-style-type: none">Excellent customer service skills and attention to detail (all 5-star reviews) |
| Jun 2019– Jul 2020 | Deputy Head Girl, Claires Court Sixth Form, Maidenhead <ul style="list-style-type: none">Acting as a role model for other students both through my conduct and academic achievementsAttending meetings to advise on the refurbishment of the Sixth Form centreSupporting the rest of the Student Leadership team in organising social eventsPromoting school at events and open days |
| Jun 2019– Jul 2020 | History Subject Ambassador, Claires Court Sixth Form, Maidenhead <ul style="list-style-type: none">Delivering engaging and informative assemblies to the whole schoolRepresenting school at subject-based events (e.g. Tudor Conference and Lessons from Auschwitz project) |
| Oct– Nov 2019 | Student Volunteer, Pearl Gambia, Brufut <ul style="list-style-type: none">Primary school classroom assistant (e.g. English, basic hygiene, cultural exchange)Running break-time games and activitiesManual labour assisting with school improvements |
| Jul 2018 | Work Experience Student, O2 Telefónica, Slough <ul style="list-style-type: none">Work shadowing in the following departments: Finance, Networks, IT, Procurement and HR |
| Mar 2015– Oct 2017 | Young Leader, Colnbrook Scout Group, Berkshire <ul style="list-style-type: none">Creating and organising age-appropriate activities which help young people develop new skills in a fun, safe and engaging environmentSpecifically helping to include a number of children with various learning difficulties |

EDUCATION

BA in History (2021–2024), Newnham College, Cambridge

Currently on gap year prior to taking up place

A-Levels (2020), Claires Court Schools, Maidenhead

History (A*), Economics (A*), French (A), Extended Project Qualification (A)

GCSEs (2018), Claires Court Schools, Maidenhead

Mathematics (9), English Language (9), English Literature (9), French (9), Biology (9), Chemistry (9), Physics (9)
History (A*), Art (7), Music (6)

CERTIFICATES / AWARDS

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| Global Diplomacy: Diplomacy in the Modern World (SOAS, via Coursera) | CLRG Graded Irish Dance examinations (Distinction) |
| Holocaust Education Trust "Next Steps" project (3 ASDAN credits) | RSL Grade 5 Vocal performance certificate (Merit) |
| TCL Level 1 Arts Award | LCM Grade 4 Musical Theatre (Distinction) |
| | ABRSM Grade 4 Classical Singing (Merit) |
| | Chief Scout's Silver Award |

REFERENCES

STEPHANIE ROGERS, Head of Sixth Form, Claires Court Schools, ☎ +44 (0)1628 327560, ✉ sar@clairescourt.net
KASIA MROZEK, The Queen's Head Pub & Restaurant, Little Marlow, ☎ +44 (0)1628 482927