

Εθνικό Μετσόβιο Πολυτεχνείο
Σχολή Ηλεκτρολόγων Μηχανικών και Μηχανικών Υπολογιστών
Διοίκηση της Ψηφιακής Επιχείρησης
8^ο Εξάμηνο – Ακ. Έτος 2023-2024
Κουράκου Σοφία 03120869
el20869@mail.ntua.gr / sofiakrk12@gmail.com

ΕΡΓΑΣΙΑ 3: ΑΣΚΗΣΗ ΣΤΟ ERP

1. ΓΕΝΙΚΕΣ ΟΔΗΓΙΕΣ

Πλοηγούμαστε στο <https://www.odoo.com/odoo-enterprise/template/17906?token=39d9098a-402f-45f2-bb46-70cc7a61899b> και πατάμε “Copy as student”. Συμπληρώνουμε τα στοιχεία μας όπως φαίνεται στην ακόλουθη φωτογραφία:

Odoo | Get Started

Instant access.

First and Last Name
Sofia Kourakou

Email
el20869@mail.ntua.gr

Company Name
edu- 03120869

Phone Number
+30

edu-03120869.odoo.com

Country
Greece

Language
English

By clicking on **Start Now**, you accept our [Subscription Agreement](#) and [Privacy Policy](#)

Start Now >

Στη συνέχεια, λαμβάνουμε στο email που ορίσαμε (το ιδρυματικό el20869@mail.ntua.gr) ένα mail ενεργοποίησης της βάσης. Κάνουμε κλικ στο “Click to activate your database” και ορίζουμε έναν κωδικό πρόσβασης.

Τέλος, κάνουμε “Sign in”, επιλέγουμε “My Databases” και πατάμε “Connect”.

2. ΠΕΡΙΓΡΑΦΗ

Η εταιρία X είναι κατάστημα πώλησης συλλεκτικών DVD και θέλει να παρακολουθεί σε πραγματικό χρόνο:

1. Τα αποθέματα
2. Το κόστος των αποθεμάτων που είναι στην αποθήκη ανά πάσα στιγμή
3. Τις υποχρεώσεις της προς τους προμηθευτές της
4. Τις απαιτήσεις από τους πελάτες της
5. Τα χρηματικά διαθέσιμα

Τα 3 προϊόντα που μας ενδιαφέρουν είναι 3 DVD ταινιών: The Godfather, The Godfather Part II, The Godfather Part III.

Τα στοιχεία μου είναι τα ακόλουθα:

1. Διεύθυνση του Odoo κατά τη δημιουργία της βάσης (Company Name URL)

<https://edu-03120869.odoo.com/web#action=menu&cids=1>

2. Όνομα χρήστη: Sofia Kourakou

e-mail: el20869@mail.ntua.gr

και κωδικό (password) για την πρόσβαση στη βάση: *sofiakourakou1282002*

Αποθήκη

Για να δημιουργήσουμε τις καρτέλες των προϊόντων ακολουθούμε τα βήματα:

Inventory → Products → Products → New

Θα φτιάξουμε τα 3 συλλεκτικά DVD ορίζοντας το Product Name, Sales Price (όπως ορίζονται στην εκφώνηση 65, 70 και 80 €) και Internal Reference (ο εκάστοτε κωδικός).

Έπειτα, για να καταχωρήσουμε ποσότητες απογραφής 9, 16 και 20 τεμάχια (στον 1^ο, 2^ο και 3^ο κωδικό αντίστοιχα) επιλέγουμε το Update Quantity.

Ακολουθούν τα screenshot για κάθε προϊόν:

NewProducts[00001] The Godfather

Extra Prices0

Documents0

On Hand9.00 Units

Forecasted9.00 Units

In: 0Out: 0

Reordering Rules0

Sold0.00 Units

Purchased0.00 Units

1 / 3<>

Update QuantityReplenishPrint Labels

Product Name

☆ The Godfather

☒ Can be Sold☒ Can be Purchased

General InformationSalesPurchaseInventoryAccounting

Product Type[?]Storable Product

Sales Price[?]€65.00(= 80.60 € Incl. Taxes)

Invoicing Policy[?]Ordered quantities

Customer Taxes[?]24% G X

Cost[?]€0.00

Product CategoryAll

Internal Reference00001

Barcode

Product Template Tags

→ Configure tags

Storable products are physical items for which you manage the inventory level.

You can invoice them before they are delivered.

Send messageLog noteActivities

Today

A

Sofia Kourakou - 5 minutes ago

Product created

NewProducts[00002] The Godfather ...

Extra Prices0

Documents0

On Hand16.00 Units

Forecasted16.00 Units

In: 0Out: 0

Reordering Rules0

Sold0.00 Units

Purchased0.00 Units

2 / 3<>

Update QuantityReplenishPrint Labels

Product Name

☆ The Godfather Part II

☒ Can be Sold☒ Can be Purchased

General InformationSalesPurchaseInventoryAccounting

Product Type[?]Storable Product

Sales Price[?]€70.00(= 86.80 € Incl. Taxes)

Invoicing Policy[?]Ordered quantities

Customer Taxes[?]24% G X

Cost[?]€0.00

Product CategoryAll

Internal Reference00002

Barcode

Product Template Tags

→ Configure tags

Storable products are physical items for which you manage the inventory level.

You can invoice them before they are delivered.

Send messageLog noteActivities

Today

A

Sofia Kourakou - 4 minutes ago

Product created

NewProducts[00003] The Godfather ...

Extra Prices0

Documents0

On Hand20.00 Units

Forecasted20.00 Units

In: 0Out: 0

Reordering Rules0

Sold0.00 Units

Purchased0.00 Units

3 / 3<>

Update QuantityReplenishPrint Labels

Product Name

☆ The Godfather Part III

☒ Can be Sold☒ Can be Purchased

General InformationSalesPurchaseInventoryAccounting

Product Type[?]Storable Product

Sales Price[?]€80.00(= 99.20 € Incl. Taxes)

Invoicing Policy[?]Ordered quantities

Customer Taxes[?]24% G X

Cost[?]€0.00

Product CategoryAll

Internal Reference00003

Barcode

Product Template Tags

→ Configure tags

Storable products are physical items for which you manage the inventory level.

You can invoice them before they are delivered.

Send messageLog noteActivities

Today

A

Sofia Kourakou - 2 minutes ago

Product created

Οπότε πλέον στα προϊόντα βλέπουμε τα 3 που δημιουργήσαμε:

Inventory

Overview

Operations

Products

Reporting

Configuration

New

Products

Q

Products

X

Search...

The Godfather

[00001]

Price: 65.00 €

On hand: 9.00 Units

The Godfather Part II

[00002]

Price: 70.00 €

On hand: 16.00 Units

The Godfather Part III

[00003]

Price: 80.00 €

On hand: 20.00 Units

Αγορές

Σε αυτό το σημείο πρέπει να προσθέσουμε προμηθευτές των προϊόντων. Πλοηγούμαστε στην ενότητα Purchase. Προσθέτουμε στο κάθε προϊόν 2 προμηθευτές πατώντας “Add a line” κάτω από τη λίστα Vendors. Σύμφωνα με την εκφώνηση έχουμε:

1. The Godfather: προμηθευτές B, Γ
2. The Godfather Part II: προμηθευτές A, B
3. The Godfather Part III: προμηθευτές A, Γ

Ακολουθούν τα screenshots της προσθήκης προμηθευτών για κάθε ένα προϊόν:

Product Name

☆ The Godfather

☒ Can be Sold

☒ Can be Purchased

General Information

Sales

Purchase

Inventory

Accounting

Vendor	Price	Delive...	
<div>Vendor B</div>	0.00	1	
<div>Vendor C</div>	0.00	1	
<div>Add a line</div>			

VENDOR BILLS

Vendor Taxes ?

24% G X

Control Policy ?

☐ On ordered quantities

☒ On received quantities

PURCHASE DESCRIPTION

This note is added to purchase orders.

Product Name

☆ The Godfather Part II

Can be Sold

Can be Purchased

General Information

Sales

Purchase

Inventory

Accounting

Vendor

Price

Delive...

Vendor A	0.00	1	
Vendor B	0.00	1	

Add a line

VENDOR BILLS

PURCHASE DESCRIPTION

Vendor Taxes ?

24% G X

Control Policy ?

☐ On ordered quantities
 ☒ On received quantities

This note is added to purchase orders.

Product Name

☆ The Godfather Part III

Can be Sold

Can be Purchased

General Information

Sales

Purchase

Inventory

Accounting

Vendor

Price

Delive...

Vendor A	0.00	1	
Vendor C	0.00	1	

Add a line

VENDOR BILLS

PURCHASE DESCRIPTION

Vendor Taxes ?

24% G X

Control Policy ?

☐ On ordered quantities
 ☒ On received quantities

This note is added to purchase orders.

Έπειτα από την προσθήκη των προμηθευτών, θα κάνουμε αγορές προϊόντων. Πάμε στο Purchase και πατάμε New. Θα κάνουμε τις ακόλουθες παραγγελίες από κάθε Vendor(προμηθευτή):

Vendor A:

[00002] The Godfather Part II 25τμχ 15€/τμχ

[00003] The Godfather Part III 27τμχ 18€/τμχ

Vendor B:

[00001] The Godfather 35τμχ 17€/τμχ

[00002] The Godfather Part II 46τμχ 20€/τμχ

Vendor C:

[00001] The Godfather 45τμχ 19€/τμχ

[00003] The Godfather Part III 50τμχ 23€/τμχ

Αφού ορίσουμε τον προμηθευτή, πατώντας Add a product, ορίζοντας Product, Quantity και Price για κάθε προϊόν.

Φυσικά, για να σταλεί η παραγγελία μας πρέπει να κάνουμε **Confirm Order**.

Purchase Order

☆

P00001

Vendor [?]

Vendor A

Confirmation Date

05/18/2024 17:05:48

Expected Arrival [?]

05/19/2024 16:50:00

☐ Ask confirmation

Vendor Reference [?]

Products

Other Information

Product	Description	Quantity	Received	Billed	Unit Price	Taxes	Tax excl.
<div>⋮</div> <div>[00002] The Go...</div>	[00002] The Godfather Part II	25.00	0.00	0.00	15.00	24% G	375.00 €
<div>⋮</div> <div>[00003] The Go...</div>	[00003] The Godfather Part III	27.00	0.00	0.00	18.00	24% G	486.00 €

Add a product

Add a section

Add a note

Catalog

Define your terms and conditions ...

Untaxed Amount:

861.00 €

VAT 24%:

206.64 €

Total:

1 067.64 €

Send message

Log note

Activities

Today

A

Sofia Kourakou

1 minute ago

• RFQ

→ Purchase Order

(Status)

A

Sofia Kourakou

4 minutes ago

• 0.00 €

→ 861.00 €

(Untaxed Amount)

A

Sofia Kourakou

15 minutes ago

Purchase Order created

Purchase Order

☆ P00002

Vendor ?

Vendor B

Confirmation Date

05/18/2024 17:06:36

Expected Arrival ?

05/19/2024 17:02:28

☐ Ask confirmation

Products

Other Information

Product	Description	Quantity	Received	Billed	Unit Price	Taxes	Tax excl. 🗑️
⋮ [00001] The Go...	[00001] The Godfather	35.00 📦	0.00	0.00	17.00 🔄	24% G	595.00 € 🗑️
⋮ [00002] The Go...	[00002] The Godfather Part II	46.00 📦	0.00	0.00	20.00 🔄	24% G	920.00 € 🗑️

[Add a product](#)
[Add a section](#)
[Add a note](#)
[Catalog](#)

Define your terms and conditions ...

Untaxed Amount:

1,515.00 €

VAT 24%:

363.60 €

Total:

1,878.60 €

Send message

Log note

Activities

🔍 📎 👤² Following

Today

A

Sofia Kourakou - NOW

▪ RFQ → [Purchase Order](#) (Status)

A

Sofia Kourakou - 3 minutes ago

Purchase Order created

Purchase Order

☆

P00003

Vendor ?

Vendor C

Confirmation Date

05/18/2024 17:08:03

Expected Arrival ?

05/19/2024 17:04:25

☐ Ask confirmation

Products

Other Information

Product	Description	Quantity	Received	Billed	Unit Price	Taxes	Tax excl.
[[[00001]] The Go...	[[00001]] The Godfather	45.00	<div><div></div></div>	0.00	0.00	19.00 <div>↻</div> 24% G	855.00 € <div>🗑</div>
[[[00003]] The Go...	[[00003]] The Godfather Part III	50.00	<div><div></div></div>	0.00	0.00	23.00 <div>↻</div> 24% G	1,150.00 € <div>🗑</div>

Add a product

Add a section

Add a note

Catalog

Define your terms and conditions ...

Untaxed Amount:

2,005.00 €

VAT 24%:

481.20 €

Total:

2,486.20 €

Send message

Log note

Activities

🔍

📁

👤²

Following

Today

A

Sofia Kourakou - now

- RFQ → [Purchase Order](#) (Status)

A

Sofia Kourakou - 2 minutes ago

Purchase Order created

New

Requests for Quotation

Q Search...

1-3 / 3

All RFQs

0 To Send

0 Waiting

0 Late

Avg Order Value

1,810.81 €

Purchased Last 7 Days

5,432.44 €

My RFQs

0

0

0

Lead Time to Purchase

0 Days

RFQs Sent Last 7 Days

0

	Reference	Vendor	Buyer	Order Deadline	Activities	Source Document	Total	Status	
<input type="checkbox"/>	<input type="checkbox"/> ☆ P00003	Vendor C	<input checked="" type="radio"/> Sofia Kourakou		<input type="radio"/>		2,486.20 €	Purchase Order	
<input type="checkbox"/>	<input type="checkbox"/> ☆ P00002	Vendor B	<input checked="" type="radio"/> Sofia Kourakou		<input type="radio"/>		1,878.60 €	Purchase Order	
<input type="checkbox"/>	<input type="checkbox"/> ☆ P00001	Vendor A	<input checked="" type="radio"/> Sofia Kourakou		<input type="radio"/>		1,067.64 €	Purchase Order	
							5,432.44 €		

New

Requests for Quotation / P00001

WH/IN/00001

⚙️

☰

Detailed Operations

Print Labels

Print

Return

Draft

Ready

Done

☆

WH/IN/00001

Receive From

Vendor A

Scheduled Date ?

05/19/2024 16:50:00

Effective Date ?

05/18/2024 17:13:15

Source Document ?

P00001

Operations

Additional Info

Note

Product	Demand	Quantity	
[00002] The Godfather Part II	25.00	25.00	📊
[00003] The Godfather Part III	27.00	27.00	📊

Send message

Log note

Activities

🔍

🔒

2

Following

Today

A

Sofia Kourakou - now

• Ready

→ Done (Status)

👁️

OdooBot - 7 minutes ago

This transfer has been created from: P00001

👁️

OdooBot - 7 minutes ago

Transfer created

New

Requests for Quotation / P00002

WH/IN/00002

Detailed Operations

1 / 1

Print Labels

Print

Return

Draft

Ready

Done

Send message

Log note

Activities

Following

☆ WH/IN/00002

Receive From Vendor B

Scheduled Date 05/19/2024 17:02:28

Effective Date 05/18/2024 17:13:55

Source Document P00002

Operations

Additional Info

Note

Product	Demand	Quantity
[00001] The Godfather	35.00	35.00
[00002] The Godfather Part II	46.00	46.00

- Sofia Kourakou - now

Ready → Done (Status)
- OdooBot - 7 minutes ago

This transfer has been created from: P00002
- OdooBot - 7 minutes ago

Transfer created

New

Requests for Quotation / P00003

WH/IN/00003

Detailed Operations

1 / 1

Print Labels

Print

Return

Draft

Ready

Done

Send message

Log note

Activities

Following

☆ WH/IN/00003

Receive From Vendor C

Scheduled Date 05/19/2024 17:04:25

Effective Date 05/18/2024 17:14:32

Source Document P00003

Operations

Additional Info

Note

Product	Demand	Quantity
[00001] The Godfather	45.00	45.00
[00003] The Godfather Part III	50.00	50.00

- Sofia Kourakou - now

Ready → Done (Status)
- OdooBot - 6 minutes ago

This transfer has been created from: P00003
- OdooBot - 6 minutes ago

Transfer created

Πληρωμές

Με κάθε αποδοχή προϊόντων από τους προμηθευτές, θα πρέπει να δημιουργείται και να εξοφλείται το αντίστοιχο τιμολόγιο βάσει του δελτίου αγοράς (Purchase Order).

Για αυτό το σκοπό πλοηγούμαστε από την κεντρική οθόνη του Odoo (Dashboard) και πάμε στο Accounting → Vendor Bills → New όπου θα δημιουργήσουμε τις πληρωμές, μια για κάθε έναν από τους 3 προμηθευτές.

Ορίζουμε τον Vendor, ορίζουμε μία ημερομηνία για το Bill Date και επιλέγουμε από το Auto-Complete το συγκεκριμένο τιμολόγιο και έτσι θα συμπληρωθούν αυτόματα τα υπόλοιπα στοιχεία. Στη συνέχεια πατάμε Confirm και ακολούθως Register Payment.

Σύμφωνα με την εκφώνηση “Η εξόφληση των τιμολογίων των πελατών γίνεται με μετρητά (Cash).”, οπότε, επιλέγουμε στο Journal την επιλογή Cash.

Ακολουθούμε αυτή τη διαδικασία και για τους 3 προμηθευτές μας και έχουμε τα ακόλουθα screenshot:

NewAccounting Dashboard / BillsBILL/2024/05/0001

Purchases1

Credit NoteReset to Draft

DraftPosted

Vendor Bill

BILL/2024/05/0001

VendorVendor A

Bill Date05/18/2024

Accounting Date05/18/2024

Payment Reference?

Recipient Bank?

Due Date05/18/2024

JournalVendor Bills

IN PAYMENT

Invoice LinesJournal ItemsOther Info

Product	Label	Account	Quantity	Price	Taxes	Tax excl.
[00002] The Godfather Part II.	P00001: [00002] The Godfather Part II	64.01.01.01 Fees for servic...	25.00	15.00	24% G	375.00 €
[00003] The Godfather Part III	P00001: [00003] The Godfather Part III	64.01.01.01 Fees for servic...	27.00	18.00	24% G	486.00 €

Terms and Conditions

Untaxed Amount: 861.00 €
VAT 24%: 206.64 €
Total: 1,067.64 €
Paid on 05/18/2024 1,067.64 €
Amount Due: 0.00 €

Send messageLog noteActivities

Today

Sofia Kourakou - 6 minutes ago

Not Paid → In Payment (Payment Status)

Sofia Kourakou - 6 minutes ago

Draft → Posted (Status)

Sofia Kourakou - 6 minutes ago

This vendor bill has been created from: P00001

Sofia Kourakou - 6 minutes ago

Vendor Bill Created

NewAccounting Dashboard / BillsBILL/2024/05/0002

Purchases1

Credit NoteReset to Draft

DraftPosted

Vendor Bill

BILL/2024/05/0002

VendorVendor B

Bill Date05/18/2024

Accounting Date05/18/2024

Payment Reference?

Recipient Bank?

Due Date05/18/2024

JournalVendor Bills

IN PAYMENT

Invoice LinesJournal ItemsOther Info

Product	Label	Account	Quantity	Price	Taxes	Tax excl.
[00001] The Godfather	P00002: [00001] The Godfather	64.01.01.01 Fees for servic...	35.00	17.00	24% G	595.00 €
[00002] The Godfather Part II	P00002: [00002] The Godfather Part II	64.01.01.01 Fees for servic...	46.00	20.00	24% G	920.00 €

Terms and Conditions

Untaxed Amount: 1,515.00 €
VAT 24%: 363.60 €
Total: 1,878.60 €
Paid on 05/18/2024 1,878.60 €
Amount Due: 0.00 €

Send messageLog noteActivities

Today

Sofia Kourakou - now

Not Paid → In Payment (Payment Status)

Sofia Kourakou - now

/ → BILL/2024/05/0002 (Number)
Draft → Posted (Status)

Sofia Kourakou - now

This vendor bill has been created from: P00002

Sofia Kourakou - now

Vendor Bill Created

NewAccounting Dashboard / BillsBILL/2024/05/0003

Purchases1

1 / 1<>

Credit NoteReset to Draft

DraftPosted

Vendor Bill

BILL/2024/05/0003

VendorVendor C

Bill Reference

Bill Date05/18/2024

Accounting Date05/18/2024

Payment Reference?

Recipient Bank?

Due Date05/18/2024

JournalVendor Bills

Invoice Lines

Journal Items

Other Info

Product	Label	Account	Quantity	Price	Taxes	Tax excl.
[00001] The Godfather	P00003: [00001] The Godfather	64.01.01.01 Fees for servic...	45.00	19.00	24% G	855.00 €
[00003] The Godfather Part III	P00003: [00003] The Godfather Part III	64.01.01.01 Fees for servic...	50.00	23.00	24% G	1,150.00 €

Terms and Conditions

Untaxed Amount: 2,005.00 €

VAT 24%: 481.20 €

Total: 2,486.20 €

Paid on 05/18/2024

2,486.20 €

Amount Due: 0.00 €

Send messageLog noteActivities

Following

Today

A Sofia Kourakou - now

• Not Paid → In Payment (Payment Status)

A Sofia Kourakou - now

• / → BILL/2024/05/0003 (Number)

• Draft → Posted (Status)

A Sofia Kourakou - now

This vendor bill has been created from: P00003

A Sofia Kourakou - now

Vendor Bill Created

• Not Paid → in payment (Payment Status)

A Sofia Kourakou - now

• / → BILL/2024/05/0003 (Number)

• Draft → Posted (Status)

A Sofia Kourakou - now

This vendor bill has been created from: P00003

A Sofia Kourakou - now

Vendor Bill Created

Πωλήσεις

Έχουμε 3 πελάτες οι οποίοι πραγματοποιούν τις ακόλουθες αγορές,

Customer A:

[00001] 8τμχ 51€/τμχ

[00002] 10τμχ 85€/τμχ

[00003] 12τμχ 92€/τμχ

Customer B:

[00001] 7τμχ 57€/τμχ

[00002] 9τμχ 75€/τμχ

[00003] 14τμχ 96€/τμχ

Customer C:

[00001] 5τμχ 45€/τμχ

[00002] 10τμχ 66€/τμχ

[00003] 11τμχ 78€/τμχ

Για αυτό το σκοπό πλοηγούμαστε από την κεντρική οθόνη του Odoo (Dashboard) και πάμε στο Sales → Orders → Orders → New όπου θα δημιουργήσουμε τις πωλήσεις που προαναφέρθηκαν.

Καταγράφουμε τον Customer που αναφερόμαστε και πατώντας το Add a product προσθέτουμε τα 3 προϊόντα και τα Quantity και Unit Price που ο κάθε ένας επιθυμεί.

Τέλος, για να επιβεβαιώσουμε την πώληση πατάμε Confirm.

Ακολουθούν τα screenshot για κάθε πελάτη σύμφωνα με την παραπάνω διαδικασία.

This screenshot shows the Odoo Sales Order interface for order S00001, created for Customer A on 05/18/2024 at 17:58:08. The order is in the 'Sales Order' state. It contains three line items for 'The Godfather' series, all with a quantity of 8.00, 10.00, and 12.00 respectively, and a unit price of 51.00, 85.00, and 92.00. The total amount is 2,928.88 €.

Product	Description	Quantity	Invoiced	Unit Price	Taxes	Tax excl.
[00001] The God	[00001] The Godfather	8.00	0.00	51.00	24% G	408.00 €
[00002] The God	[00002] The Godfather Part II	10.00	0.00	85.00	24% G	850.00 €
[00003] The God	[00003] The Godfather Part III	12.00	0.00	92.00	24% G	1,104.00 €

Summary: Untaxed Amount: 2,362.00 €, VAT 24%: 566.88 €, Total: 2,928.88 €

This screenshot shows the Odoo Sales Order interface for order S00002, created for Customer B on 05/18/2024 at 17:59:46. The order is in the 'Sales Order' state. It contains three line items for 'The Godfather' series, all with a quantity of 7.00, 9.00, and 14.00 respectively, and a unit price of 57.00, 75.00, and 96.00. The total amount is 2,998.32 €.

Product	Description	Quantity	Invoiced	Unit Price	Taxes	Tax excl.
[00001] The God	[00001] The Godfather	7.00	0.00	57.00	24% G	399.00 €
[00002] The God	[00002] The Godfather Part II	9.00	0.00	75.00	24% G	675.00 €
[00003] The God	[00003] The Godfather Part III	14.00	0.00	96.00	24% G	1,344.00 €

Summary: Untaxed Amount: 2,418.00 €, VAT 24%: 580.32 €, Total: 2,998.32 €

NewSales OrdersS00003

Delivery1

1 / 1<>

Create InvoiceSend by EmailPreviewCancel

Quotation>Quotation Sent>Sales Order

Send messageLog noteActivities

S00003

Customer Customer C

Order Date ?05/18/2024 18:01:17

Pricelist ?Default: EUR pricelist (EUR)

Payment Terms

Order LinesOther Info

Product	Description	Quantity	Invoiced	Unit Price	Taxes	Tax excl.
[00001] The God	[00001] The Godfather	5.00 €	0.00	45.00	24% G	225.00 €
[00002] The God	[00002] The Godfather Part II	10.00 €	0.00	66.00	24% G	660.00 €
[00003] The God	[00003] The Godfather Part III	11.00 €	0.00	78.00	24% G	858.00 €

Add a productAdd a sectionAdd a noteCatalog

Terms and conditions...

Untaxed Amount:1,743.00 €
VAT 24%:418.32 €
Total:2,161.32 €

Today

A Sofia Kourakou - now

Quotation confirmed

Quotation → Sales Order (Status)

A Sofia Kourakou - now

Sales Order created

Οπότε στο Orders τώρα έχουμε την ακόλουθη εικόνα:

SalesOrdersTo InvoiceProductsReportingConfiguration

NewSales Orders

Q Search...

1-3 / 3<>

<input type="checkbox"/>	Number	Order Date	Customer	Salesperson	Activities	Total	Invoice Status
<input type="checkbox"/>	S00003	05/18/2024 18:01:17	Customer C	A Sofia Kourakou	⌚	2,161.32 €	To Invoice
<input type="checkbox"/>	S00002	05/18/2024 17:59:46	Customer B	A Sofia Kourakou	⌚	2,998.32 €	To Invoice
<input type="checkbox"/>	S00001	05/18/2024 17:58:08	Customer A	A Sofia Kourakou	⌚	2,928.88 €	To Invoice
						8,088.52 €	

Τιμολόγηση

Στο σημείο που βρισκόμασταν και πριν, θα επεξεργαστούμε τώρα τις παραγγελίες ώστε να εκδώσουμε τιμολόγια. Συγκεκριμένα, πατώντας το Create Invoice δημιουργούμε το αναγκαίο παραστατικό.

Create invoices

Create Invoice ?

Regular invoice

Down payment (percentage)

Down payment (fixed amount)

Create Draft Invoice

Cancel

Επιλέγουμε Regural Invoice και πατάμε Create Draft Invoice.

Στη συνέχεια πατάμε Confirm. Για να εξοφλήσουμε το τιμολόγιο πατάμε Register Payment και καθώς στην εκφώνηση μας ζητείται “Η εξόφληση των τιμολογίων των πελατών γίνεται με μετρητά (Cash)” στην εμφάνιση του Journal θέτουμε την επιλογή σε Cash.

Register Payment

Journal

Cash

Amount

€2,928.88

Payment Method ?

Manual

Payment Date

05/18/2024

Memo

INV/2024/00001

Create Payment

Discard

Πατάμε create payment, και έτοιμο.

Ακολουθούν τα screenshot για τα 3 τιμολόγια:

NewSales Orders / S00001INV/2024/00001

Sale Orders1

Send & PrintPreviewCredit NoteReset to Draft

DraftPosted

Customer Invoice

INV/2024/00001

CustomerCustomer A

Invoice Date05/18/2024

Payment Reference ?INV/2024/00001

Due Date05/18/2024

JournalCustomer Invoices

Invoice LinesJournal ItemsOther Info

Product	Label	Account	Quantity	Price	Taxes	Tax excl.
[00001] The Godfather	[00001] The Godfather	70.01.01 Gross sales - Non...	8.00	51.00	24% G	408.00 €
[00002] The Godfather Part II.	[00002] The Godfather Part II	70.01.01 Gross sales - Non...	10.00	85.00	24% G	850.00 €
[00003] The Godfather Part III	[00003] The Godfather Part III	70.01.01 Gross sales - Non...	12.00	92.00	24% G	1,104.00 €

Terms and Conditions

Untaxed Amount: 2,362.00 €
VAT 24%: 566.88 €
Total: 2,928.88 €
Paid on 05/18/2024 2,928.88 €
Amount Due: 0.00 €

Send messageLog noteActivities

Today

Sofia Kourakou - now

Not Paid → In Payment (Payment Status)

Sofia Kourakou - 2 minutes ago

Invoice validated

None → INV/2024/00001 (Payment Reference)

Draft → Posted (Status)

Sofia Kourakou - 3 minutes ago

This journal entry has been created from: S00001

Sofia Kourakou - 3 minutes ago

Invoice Created

Invoice validated

None → INV/2024/00001 (Payment Reference)

Draft → Posted (Status)

Sofia Kourakou - 3 minutes ago

This journal entry has been created from: S00001

Sofia Kourakou - 3 minutes ago

Invoice Created

NewSales Orders / 500002INV/2024/00002

Sale Orders

1

Send & Print

Preview

Credit Note

Reset to Draft

Draft

Posted

Customer Invoice

INV/2024/00002

Customer Customer B

Invoice Date05/18/2024

Payment Reference ?INV/2024/00002

Due Date05/18/2024

JournalCustomer Invoices

Invoice LinesJournal ItemsOther Info

Product	Label	Account	Quantity	Price	Taxes	Tax excl. ↕
[00001] The Godfather	[00001] The Godfather	70.01.01 Gross sales - Non...	7.00	57.00	24% G	399.00 €
[00002] The Godfather Part II	[00002] The Godfather Part II	70.01.01 Gross sales - Non...	9.00	75.00	24% G	675.00 €
[00003] The Godfather Part III	[00003] The Godfather Part III	70.01.01 Gross sales - Non...	14.00	96.00	24% G	1,344.00 €

Terms and Conditions

Untaxed Amount: 2,418.00 €
VAT 24%: 580.32 €
Total: 2,998.32 €
Paid on 05/18/2024 2,998.32 €
Amount Due: 0.00 €

IN PAYMENT

Send message

Log note

Activities

Following

Today

A Sofia Kourakou - now

• Not Paid → In Payment (Payment Status)

A Sofia Kourakou - now

Invoice validated

• / → INV/2024/00002 (Number)

• None → INV/2024/00002 (Payment Reference)

• Draft → Posted (Status)

A Sofia Kourakou - now

This journal entry has been created from: 500002

A Sofia Kourakou - now

Invoice Created

A Sofia Kourakou - now

Invoice validated

• / → INV/2024/00002 (Number)

• None → INV/2024/00002 (Payment Reference)

• Draft → Posted (Status)

A Sofia Kourakou - now

This journal entry has been created from: 500002

A Sofia Kourakou - now

Invoice Created

NewSales Orders / 500003INV/2024/00003

Sale Orders

1

Send & Print

Preview

Credit Note

Reset to Draft

Draft

Posted

Customer Invoice

INV/2024/00003

Customer Customer C

Invoice Date05/18/2024

Payment Reference ?INV/2024/00003

Due Date05/18/2024

JournalCustomer Invoices

Invoice LinesJournal ItemsOther Info

Product	Label	Account	Quantity	Price	Taxes	Tax excl. ↕
[00001] The Godfather	[00001] The Godfather	70.01.01 Gross sales - Non...	5.00	45.00	24% G	225.00 €
[00002] The Godfather Part II	[00002] The Godfather Part II	70.01.01 Gross sales - Non...	10.00	66.00	24% G	660.00 €
[00003] The Godfather Part III	[00003] The Godfather Part III	70.01.01 Gross sales - Non...	11.00	78.00	24% G	858.00 €

Terms and Conditions

Untaxed Amount: 1,743.00 €
VAT 24%: 418.32 €
Total: 2,161.32 €
Paid on 05/18/2024 2,161.32 €
Amount Due: 0.00 €

IN PAYMENT

Send message

Log note

Activities

Following

Today

A Sofia Kourakou - now

• Not Paid → In Payment (Payment Status)

A Sofia Kourakou - now

Invoice validated

• / → INV/2024/00003 (Number)

• None → INV/2024/00003 (Payment Reference)

• Draft → Posted (Status)

A Sofia Kourakou - now

This journal entry has been created from: 500003

A Sofia Kourakou - now

Invoice Created

A Sofia Kourakou - now

Invoice validated

• / → INV/2024/00003 (Number)

• None → INV/2024/00003 (Payment Reference)

• Draft → Posted (Status)

A Sofia Kourakou - now

This journal entry has been created from: 500003

A Sofia Kourakou - now

Invoice Created

Οπότε στην αρχική του “Orders” έχουμε την ακόλουθη εικόνα:

Sales Orders To Invoice Products Reporting Configuration

New Sales Orders

Search...

1-3 / 3

<input type="checkbox"/>	Number	Order Date	Customer	Salesperson	Activities	Total	Invoice Status
<input type="checkbox"/>	S00003	05/18/2024 18:01:17	Customer C	Sofia Kourakou		2,161.32 €	Fully Invoiced
<input type="checkbox"/>	S00002	05/18/2024 17:59:46	Customer B	Sofia Kourakou		2,998.32 €	Fully Invoiced
<input type="checkbox"/>	S00001	05/18/2024 17:58:08	Customer A	Sofia Kourakou		2,928.88 €	Fully Invoiced
						8,088.52 €	

Κινήσεις προϊόντων

Για να ολοκληρωθεί η διαδικασία, τα προϊόντα πρέπει να αποσταλούν στους πελάτες και να αφαιρεθούν από τα αποθέματα της αποθήκης.

Για το σκοπό αυτό, από το κεντρικό Odoo Dashboard πατάμε το Inventory και από εκεί το Deliver Order.

Inventory Overview Operations Products Reporting Configuration

Inventory Overview

Search...

Receipts

0 To Process

Delivery Orders

3 To Process

3 Late

Inventory Overview Operations Products Reporting Configuration

New Inventory Overview 03120869: Delivery Orders

Operation Type 03120869: Delivery Orders Search...

1-3 / 3

<input type="checkbox"/>	Reference	Contact	Scheduled Date	Source Document	Status
<input type="checkbox"/>	☆ WH/OUT/00001	Customer A	Today	S00001	Ready
<input type="checkbox"/>	☆ WH/OUT/00002	Customer B	Today	S00002	Ready
<input type="checkbox"/>	☆ WH/OUT/00003	Customer C	Today	S00003	Ready

Στην οθόνη του κάθε Delivery Order πατάμε “Validate” ώστε τα προϊόντα να αποσταλούν στους πελάτες.

Ακολουθούν τα screenshot με το κάθε validate:

NewInventory Overview / 03120869: Delivery Orders
WH/OUT/00001

Detailed Operations

1 / 3<>

Print LabelsPrintReturn

DraftWaitingReadyDone

Send messageLog noteActivities

Following

☆ WH/OUT/00001

Delivery AddressCustomer A

Scheduled Date[?]05/18/2024 17:58:08

Effective Date[?]05/18/2024 18:20:09

Source Document[?]S00001

OperationsAdditional InfoNote

Product	Demand	Quantity
[00001] The Godfather	8.00	8.00
[00002] The Godfather Part II	10.00	10.00
[00003] The Godfather Part III	12.00	12.00

Today

A Sofia Kourakou - now

Ready → Done (Status)

OdooBot - 22 minutes ago

This transfer has been created from: S00001

OdooBot - 22 minutes ago

Transfer created

NewInventory Overview / 03120869: Delivery Orders
WH/OUT/00002

Detailed Operations

2 / 3<>

Print LabelsPrintReturn

DraftWaitingReadyDone

Send messageLog noteActivities

Following

☆ WH/OUT/00002

Delivery AddressCustomer B

Scheduled Date[?]05/18/2024 17:59:46

Effective Date[?]05/18/2024 18:20:40

Source Document[?]S00002

OperationsAdditional InfoNote

Product	Demand	Quantity
[00001] The Godfather	7.00	7.00
[00002] The Godfather Part II	9.00	9.00
[00003] The Godfather Part III	14.00	14.00

Today

A Sofia Kourakou - now

Ready → Done (Status)

OdooBot - 20 minutes ago

This transfer has been created from: S00002

OdooBot - 20 minutes ago

Transfer created

NewInventory Overview / 03120869: Delivery Orders
WH/OUT/00003

Detailed Operations

3 / 3<>

Print LabelsPrintReturn

DraftWaitingReadyDone

Send messageLog noteActivities

Following

☆ WH/OUT/00003

Delivery AddressCustomer C

Scheduled Date[?]05/18/2024 18:01:17

Effective Date[?]05/18/2024 18:20:58

Source Document[?]S00003

OperationsAdditional InfoNote

Product	Demand	Quantity
[00001] The Godfather	5.00	5.00
[00002] The Godfather Part II	10.00	10.00
[00003] The Godfather Part III	11.00	11.00

Today

A Sofia Kourakou - now

Ready → Done (Status)

OdooBot - 19 minutes ago

This transfer has been created from: S00003

OdooBot - 19 minutes ago

Transfer created

Τελικά, μένουμε με όλα τα Delivery Orders σε κατάσταση “Done”, όπως φαίνεται
ακολουθώς:

New	Inventory Overview	03120869: Delivery Orders	Operation Type	03120869: Delivery Orders	Search...	1-3 / 3	<	>	📄	🔍	📍
<input type="checkbox"/>	☆	Reference	Contact	Scheduled Date	Source Document	Status					
<input type="checkbox"/>	☆	WH/OUT/00001	Customer A		S00001	Done					
<input type="checkbox"/>	☆	WH/OUT/00002	Customer B		S00002	Done					
<input type="checkbox"/>	☆	WH/OUT/00003	Customer C		S00003	Done					

Και φυσικά, κάτω από το Delivery Orders της αρχικής του Inventory, αναγράφεται 0
to Process.

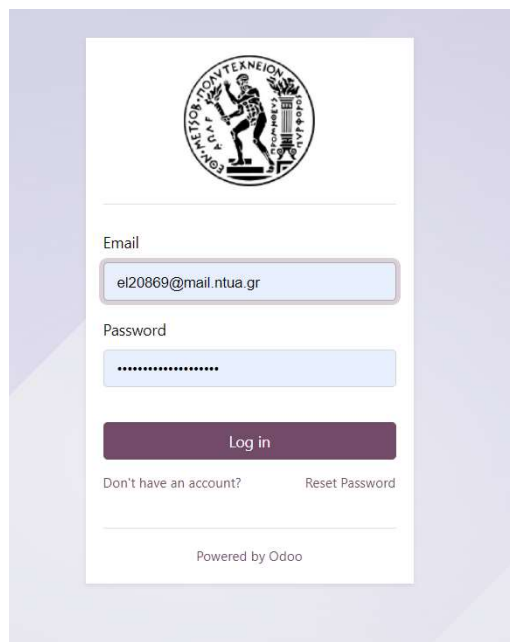
Ξανά γράφω τα στοιχεία μου για επιβεβαίωση:

Company Name URL: <https://edu-03120869.odoo.com/web#action=menu&cids=1>

Όνομα χρήστη: Sofia Kourakou

e-mail: e120869@mail.ntua.gr

password: *sofiakourakou1282002*



ΛΟΓΟΤΥΠΟ ΤΕΧΝΟΛΟΓΙΚΟΥ ΠΑΝΕΠΙΣΤΗΜΙΟΥ ΑΘΗΝΩΝ

Email

Password

Log in

[Don't have an account?](#) [Reset Password](#)

Powered by Odoo

~ Τέλος Εργασίας ~