The calculations in this course can be completed using a basic calculator; although, using a spreadsheet can speed up the process. If you do not already have access to Microsoft Excel, consider using <u>Google Sheets</u>, which is a free spreadsheet program that's part of Google Workspace.

To learn more about navigating Google Sheets, consider enrolling in edX's <u>Intro Course:</u> <u>Spreadsheets and Statistics</u>.

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