SOUAD ELGUNAOUI

Web Project Manager

+212 6 82 72 75 45 ☎

souadelgunaoui@gmail.com ✉

N 99 Hay Nahda 01, Temara, Maroc 🏠

ABOUT ME

Passionate web project manager and experienced WordPress developer, I transform ideas into engaging digital experiences. With extensive expertise in creating and customizing WordPress sites, I strive to make the web more accessible and functional. My collaborative approach and leadership skills enable me to effectively guide technical teams to successfully complete ambitious projects while keeping the client's needs at the heart of my work. I enjoy the challenge of finding creative solutions to complex problems and am always enthusiastic about learning and evolving in the field of web development.

EDUCATION

Engineering in Computer Science
Sup MTI - Rabat
2023 - Present

Professional License
Engineering in Computer Systems, Computer Science
Sup MTI - Rabat
2020 – 2023

LANGUES:

Arabe : langue maternelle

Français : niveau intermédiaire

Anglais : niveau intermédiaire

SKILLS

Technical Skills:
- HTML/CSS
- JavaScript / React
- PHP
- SQL
- Java / JEE
- WordPress

Professional Skills:
- Agile Methodology
- Excellent Communication
- Quality Control
- Project Planning and Monitoring

Personal Skills:
- Problem Solving
- Creativity and Innovation
- Adaptability
- Punctuality

PROFESSIONAL EXPERIENCE

Web Project Manager
2C Solution | 2023 - Present

- Organize and supervise the technical tasks of the team, ensuring an efficient distribution of responsibilities and adherence to deadlines.
- Allocate and manage the technical resources necessary for projects, ensuring the team has the required tools and technologies.
- Prepare and distribute meeting agendas, minutes, and other relevant materials.
- Provide training and technical support to team members to develop their skills and enhance collective performance.
- Implement quality control processes to verify technical deliverables, ensuring compliance with performance standards and best practices.
- Conduct regular technical meetings to track project progress, resolve ongoing issues, and coordinate team efforts.

Wordpress Developer
2C Solution | 2022- 2023

- Customize themes and install plugins to enhance the functionality of WordPress sites.
- Create WordPress sites for local businesses, including contact forms and image galleries.
- Manage updates and troubleshoot technical issues on WordPress sites to ensure their proper functioning and security.
- Perform functional testing and acceptance testing to ensure the quality and proper functioning of WordPress sites before their launch.

CERTIFICATIONS

- The Complete Project Management Fundamentals Course, by Udemy - *In Progress*
- Develop and Integrate a WordPress Theme from A to Z, by Udemy - *In Progress*