

MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL

ON 26th September 2024

Present:

Nick Oakhill (NO) CHAIR
John Hoodless (JH)
Heidi Dennison (HD)
Neal Ship (NS)
Cathy Fleet (CF) CLERK

Members of the Public:

09.24.01 Apologies

Apologies had been received from Cllr Andrew McHugh

09.24.02 Declarations of interest

There were no declarations of interest

09.24.03 To receive the minutes of the last parish council meeting

The minutes of the parish council meeting held on 25th July 2024 were checked for accuracy and content, agreed as a true record of the meeting subject to amendments made (see Item 12) and signed by the chair.

09.24.04 Public participation

Members of the public were invited to participate.

09.24.05 Clerks Report and Actions from previous meeting

NO	ACTION	OWNER	Update
July24.01	Changing Room electricity meter - NO will make an appointment with SSE.	NO	Appointment was made but nobody turned up. Appointment made for 18/12 to fit smart meter
July24.02	Trees by NBW/ownership of land - HD will provide David Blunt with the responses ahead of the meeting,	HD	Completed. Agenda item
July24.03	Planning – NO to draft responses to CDC for Nutcracker Cottage and development at Baynards Green	NO	Responses submitted
July24.04	Swing Bridge - HD will respond to CDC pointing out that this problem is affecting the livelihood of a local farmer and that the problem needs to be resolved.	HD	Agenda item

09.24.06 Correspondence

A WhatsApp had been received from Joanna Carlisle – man from SSE looking at poles by allotments – he wanted to know who owned the land because the pole needs to be replaced. Work will be planned – meaning another day, 3rd October, without power.

Letter from the Charity dealt with under item 12.

09.24.07 Co-option of Councillor

No progress

09.24.08 Reports from County/District Councillors

Written reports had been submitted and will be circulated to all councillors.

09.24.09 Playground

Kompan has been using Souldern Playground as a Case Study. Document is filed on the g-drive

09.24.10 Trees by NBW/Ownership of land

A meeting with David Blunt took place and HD reported that it was open and balanced. HD circulated a written report on the meeting and is hopeful that agreement which is acceptable to everyone can be reached. The document will be reviewed by councillors and discussed and reported at the next meeting.

09.24.11 Treework required outside village hall

Quotes had been received from Nicholsons and Fernwood for various trees around the village. The budget for treework for 24/25 is £1500.

Lime outside Magpie Cottage £450 Fernwood quote

Oak outside 1 Fox lane £450 Fernwood quote

Willow @ The Pond £300 Fernwood quote

Beech tree requires a resistograph £350 Nicholsons quote

All were in agreement that the quotes should be accepted and work carried out asap

Ash outside village hall (next financial year)

The Village Hall is now making a second subsistence claim as the first round of work has failed in less than 12 months.

2 x willows by Allotments (next year)

09.24.12 Maintenance of the Secret Garden

A letter had been received from Susan Jones on behalf of the Charity requesting that the minute of the July PC meeting be revised as ownership of the Pound land has not been transferred to the PC. This was done and the minutes duly signed.

It was also suggested that a sub group of delegates from both SUC and SPC to be formed, who could work together to come up with a mutually agreed listing of all land in the village not privately owned, along with the relevant maintenance arrangements.

NO to draft response

09.24.13 Drainage/Flooding/Sewage

Nothing to report

09.24.14 Swing Bridge

Work was scheduled for 17/9 and 2 signs have been erected requesting that the bridge is left down after use. Katy Draper has chased them up and further work will be carried out to ensure the key cannot be removed if the bridge is down,

09.24.15 Highways

No additional salt is required. Clerk to respond to OCC.

09.24.16 Village UpkeepRoad Sweeper - **Clerk to ask Cllr McHugh to chase up****09.24.17 Planning – The following planning documents had been received**[24/02303/F](#)

Stone Croft Foxhill Lane Souldern
OX27 7JZ

Variation of Condition 2 (plans) and removal of Conditions 3 (finished floor levels), 4 (means of access), 5 (Construction Environment Management Plan), 6 (Arboricultural Method Statement), 7 (stone sample panel), 8 (slate sample), 9 (doors & windows & rooflights), 10 (stone boundary wall), 11 (boundary enclosures), 12 (landscaping scheme) and 14 (biodiversity method statement) of 23/03183/F - Condition 2 Alterations to design and position of dwelling and summerhouse on the site. NO OBJECTION

[24/01975/TCA_5](#)

Street Record Foxhill Lane Souldern

5 Day Notice 1 x Whitebeam - 90% Dead in Public Area - To be removed

[24/01761/F](#)

St Josephs High Street Souldern
Bicester OX27 7LA

New Air Source Heat Pump NO
OBJECTION

09.24.18 Finance - The following accounts were approved for payment: NO proposed JH seconded
Paid by standing order

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary August	132.69	0.0	
HMRC	(re above)	26.67	0.0	

Paid by standing order

Payee	Detail	Total £s	VAT	Comments
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Parish Clerk : Cathy Fleet
 Glendale, Duns Tew, Bicester, Oxfordshire
 Mobile : 07989 398 838

Cathy Fleet	Clerk Salary Sept	132.69	0.0	
HMRC	(re above)	26.67	0.0	

Invoices to be approved

Payee	Detail	Total £s	VAT	Comments
Kompan	Playground Inspection	107.06	17.84	
Moore	External Audit Fee	504.00	84.00	
Nigel Prickett	Sep Grass cut	441.60	73.60	

Receipts

	Detail	Total £s	VAT	Comments
HMRC	VAT Refund for Playground expenditure (Jan24-Mar24)	239.72		Transfer to Playground account
CDC	Precept	3997.00		

The External Audit has been completed and all relevant documents will be posted on the Website

The PC agreed to the OALC subscription increase and the voting form will be returned to OALC by the Clerk

Date of next meetings :
31st October, 28th November

Signed

Chair, Souldern Parish Council

Date
Chair, Souldern Parish Council

ACTION LIST SUMMARY

No	Action	Owner	Update
Sept24.01	NO to draft response to letter from the Charity	NO	
Sept24.02	Clerk to ask Cllr McHugh to chase up the road sweeper	CF	