

## Minutes of Meeting

Meeting Summary			
Meeting Title	Meeting Created on 30-01-2025 <b>Meeting ID:</b> NTS-0PL242 /30012025/0001		
Date & Time	30 Jan 2025 , 08:20 AM to 09:20 AM	Meeting Mode	Virtual
Location	Bhubaneswar		

Attendance		
#	Name & Email	Attendance
1	Sunil Moharana (sunilntspl@gmail.com)	Present
2	Stephen John (mitalimonalisa98@gmail.com)	Present

Dear Sir/Madam,

With reference to the meeting held on 30 Jan 2025, please find the below points for your reference.

Agenda Title (1)				
Agenda on 30				
Topic To Discuss				
Agenda on topic				
#	Minutes	Responsible Person	Due Date	Priority
1	<b>Minute Title</b> Action to Monalisa  <b>Minute Description</b> Action description to Monalisa	Monalisa Mahanta (monalisamahanta98@gmail.com)	30 Jan 2025	High

<b>Agenda Title (1)</b>
Agenda on 30