

Minutes of Meeting

Meeting Summary

Meeting Title	Hzi Website Design And Development		
Date & Time	10 Sep 2024 ,10:30 AM to 11:00 AM	Meeting Mode	Virtual
Location	Conference Hall 1, DCB 502 5th Floor, DLF Cyber City, Chandaka Industrial Estate, Patia, Bhubaneswar		

Attendance

#	Name & Email	Attendance
1	Prabhas Khamari (prabhas@ntspl.co.in)	Present
2	Debasis Behera (debasis@ntspl.co.in)	Present

Dear Sir/Madam,

With reference to the meeting held on 10 Sep 2024, please find the below points for your reference.

Agenda 1: Home page template review

#	Minutes	Responsible Person	Due Date	Priority
1	Hzi Team Reviewed The Template Will Share The Feedback After Internal Discussion	NA (NA)	NA	Low

Agenda 1: Home page template review

#	Minutes	Responsible Person	Due Date	Priority
2	Hzi Team Needs To Share Reference Website Links For Hzi Website	Prabhas Khamari (prabhas@ntspl.co.in)	14 Sep 2024	High
3	Hzi Team Needs To Share What They Liked Or Disliked About The Reference Website Design.	NA (NA)	NA	Low
4	Once Links Are Shared, Ntspl Team Will Update The Design Per Feedback In 5-6 Working Days.	NA (NA)	NA	Low