

## Minutes of Meeting

### Meeting Summary

<b>Meeting Title</b>	Hzi Website Design And Development		
<b>Date &amp; Time</b>	10 Sep 2024 ,10:30 AM to 11:00 AM	<b>Meeting Mode</b>	Virtual
<b>Location</b>	Conference Hall 1, DCB 502 5th Floor, DLF Cyber City, Chandaka Industrial Estate, Patia, Bhubaneswar		

### Attendance

#	Name & Email	Attendance
1	Prabhas Khamari (prabhas@ntspl.co.in)	Present
2	Debasis Behera (debasis@ntspl.co.in)	Present

Dear Sir/Madam,

With reference to the meeting held on 10 Sep 2024, please find the below points for your reference.

### Agenda 1: Home page template review

#	Minutes	Responsible Person	Due Date	Priority
1	Hzi team reviewed the template will share the feedback after internal discussion	NA (NA)	NA	Low

## Agenda 1: Home page template review

#	Minutes	Responsible Person	Due Date	Priority
2	Hzi team needs to share reference website links for hzi website	Prabhas Khamari (prabhas@ntspl.co.in)	14 Sep 2024	High
3	Hzi team needs to share what they liked or disliked about the reference website design.	NA (NA)	NA	Low
4	Once links are shared, ntspl team will update the design per feedback in 5-6 working days.	NA (NA)	NA	Low