

Minutes of Meeting

Meeting Summary			
Meeting Title	Parent meeting		
Date & Time	08 Oct 2024 ,02:03 PM to 02:07 PM	Meeting Mode	Physical
Location	ROOM 1, 502,Dlf Cybercity , Bhubaneswar , Odisha		

Attendance		
#	Name & Email	Attendance
1	soumya ranjan mishra (soumya.mishra@ntspl.co.in)	Present
2	Harihar Nayak (node.js@ntspl.co.in)	Present

Dear Sir/Madam,

With reference to the meeting held on 08 Oct 2024, please find the below points for your reference.

Agenda 1: agenda of parent meeting				
#	Minutes	Responsible Person	Due Date	Priority
1	action one	Soumya Ranjan Mishra (soumya.mishra@ntspl.co.in)	09 Oct 2024	High
2	action two	Harihar Nayak (node.js@ntspl.co.in)	10 Oct 2024	Normal