

Minutes of Meeting

| Meeting Summary | | | | |
|-----------------|-----------------------------------|--------------|--|--|
| Meeting Title | Parent Meeting | | | |
| Date & Time | 30 Nov 2024 ,03:33 PM to 03:39 PM | Meeting Mode | | |
| Location | bbsr | | | |

| At | Attendance | | | |
|----|--|------------|--|--|
| # | Name & Email | Attendance | | |
| 1 | Soumya Ranjan Mishra (soumya.mishra@ntspl.co.in) | Present | | |
| 2 | Harihar Nayak (node.js@ntspl.co.in) | Absent | | |

Dear Sir/Madam,

With reference to the meeting held on 30 Nov 2024, please find the below points for your reference.

| Ag | agenda 1: parent agenda 1 | | | |
|----|---------------------------|--|-------------|----------|
| # | Minutes | Responsible Person | | Priority |
| 1 | parent agenda 1 action 1 | Harihar Nayak (node.js@ntspl.co.in) | 30 Nov 2024 | High |
| 2 | parent agenda 1action 2 | Harihar Nayak (node.js@ntspl.co.in) | 30 Nov 2024 | High |

| Ag | enda 2: parent agenda 2 | | | | |
|----|--------------------------|--|-------------|----------|--|
| # | Minutes | Responsible Person | Due Date | Priority | |
| 1 | parent agenda 2 action 1 | Harihar Nayak (node.js@ntspl.co.in) | 30 Nov 2024 | High | |