

Minutes of Meeting

Meeting Summary			
Meeting Title	meeting one		
Date & Time	06 Nov 2024 ,02:20 PM to 03:20 PM	Meeting Mode	Physical
Location	My ROOM 2, DLF		

Attendance		
#	Name & Email	Attendance
1	Demo Employee (demo127@gmail.com)	Present
2	Harihar Nayak (node.js@ntspl.co.in)	Absent
3	soumya ranjan mishra (soumya.mishra@ntspl.co.in)	Absent

Dear Sir/Madam,

With reference to the meeting held on 06 Nov 2024, please find the below points for your reference.

Agenda 1: ahenda one				
#	Minutes	Responsible Person	Due Date	Priority
1	minute one	NA	NA	Low