

Minutes of Meeting

Meeting Summary			
Meeting Title	test for future meeting		
Date & Time	01 Nov 2024 , 10:36 AM to 10:42 AM	Meeting Mode	Physical
Location	My ROOM 2, DLF		

Attendance		
#	Name & Email	Attendance
1	soumya ranjan mishra (soumya.mishra@ntspl.co.in)	Absent
2	Harihar Nayak (harihar1433@gmail.com)	Absent
3	Harihar Nayak (node.js@ntspl.co.in)	Absent
4	Demo Employee (demo127@gmail.com)	Absent

Dear Sir/Madam,

With reference to the meeting held on 01 Nov 2024, please find the below points for your reference.

Agenda 1: agenda one111				
#	Minutes	Responsible Person	Due Date	Priority
1	car parking	Soumya Ranjan Mishra (soumya.mishra@ntspl.co.in)	01 Nov 2024	Low

Agenda 2: aaaaaaaaaaaaaaaaaa				
No Minute Created				

Agenda 3: dddddddddddddd

No Minute Created