

## **Minutes of Meeting**

Meeting Summary						
Meeting Title	Meeting write test					
Date & Time	21 Sep 2024 ,00:43 PM to 00:44 PM	Meeting Mode	Physical			
Location	R101, Dlf cybercity					

At	Attendance				
#	Name & Email	Attendance			
1	Harihar Nayak (node.js@ntspl.co.in)	Present			
2	soumya ranjan mishra (soumya.mishra@ntspl.co.in)	Present			

Dear Sir/Madam,

With reference to the meeting held on 21 Sep 2024, please find the below points for your reference.

Ag	Agenda 1: new agenda							
#	Minutes	Responsible Person	Due Date	Priority				
1	Action one	Monalisha Dash (intern@ntspl.co.in)	22 Sep 2024	High				
2	action two	Aditya Kumar Sahoo (aditya.sahoo@ntspl.co.in)	22 Sep 2024	Low				
3	action three	Harihar Nayak (node.js@ntspl.co.in)	24 Sep 2024	High				
4	Action one new	Aditya Kumar Sahoo (momtesterorg1@gmail.com) 21 Sep 2024		Low				
5	SSSSSS	NA	NA	Low				