

Minutes of Meeting

Meeting Summary			
Meeting Title	Meeting procedure check1		
Date & Time	11 Sep 2024 ,04:33 PM to 010:38 PM	Meeting Mode	Physical
Location	ROOM 503, Dlf Cybercity,Patia,Bhubaneswar		

Attendance		
#	Name & Email	Attendance
1	Tester (momtesterorg1@gmail.com)	Present
2	Aditya ABC COMPANY (sahooaditya2000@gmail.com)	Present
3	Aditya Kumar Sahoo (aditya.sahoo@ntspl.co.in)	Present

Dear Sir/Madam,

With reference to the meeting held on 11 Sep 2024, please find the below points for your reference.

Agenda 1: MOM MEETING CHECK2				
#	Minutes	Responsible Person	Due Date	Priority
1	Minute 1 should be done	Aditya Kumar Sahoo (momtesteremployee@gmail.com)	14 Sep 2024	High
2	minute 2 should be done by	Aditya Abc Company (sahooaditya2000@gmail.com)	14 Sep 2024	High

