

Minutes of Meeting

Meeting Summary			
Meeting Title	new meeting		
Date & Time	18 Oct 2024 ,02:41 PM to 05:54 PM	Meeting Mode	Physical
Location	bbsr		

Attendance		
#	Name & Email	Attendance
1	soumya ranjan mishra (soumya.mishra@ntspl.co.in)	Present
2	Harihar Nayak (harihar1433@gmail.com)	Present
3	Demo Employee (demo127@gmail.com)	Present
4	Sagar Mohanty (sagar9Mohanty@gmail.com)	Absent
5	Someone (someone23@gmail.com)	Absent

Dear Sir/Madam,

With reference to the meeting held on 18 Oct 2024, please find the below points for your reference.

Agenda 1: agenda one				
#	Minutes	Responsible Person	Due Date	Priority
1	minute one	NA	NA	Low

Agenda 2: agenda two				
No Minute Created				

