



04 Oct 2024

## Minutes of Meeting

Meeting Summary			
Meeting Title	MOM DEMO		
Date & Time	04 Oct 2024 ,03:25 PM to 06:05 PM	Meeting Mode	Virtual
Location	R100, Dlf cybercity		

Attendance		
#	Name & Email	Attendance
1	Harihar Nayak (node.js@ntspl.co.in)	Present
2	soumya ranjan mishra (soumya.mishra@ntspl.co.in)	Present
3	Aditya Kumar Sahoo (momtesterorg1@gmail.com)	Absent

Dear Sir/Madam,

With reference to the meeting held on 04 Oct 2024, please find the below points for your reference.

Agenda 1: MOM DEMO				
#	Minutes	Responsible Person	Due Date	Priority
1	transportation arrangement	Aditya Kumar Sahoo (aditya.sahoo@ntspl.co.in)	13 Oct 2024	High
2	food arrangement	NA	NA	Low
3	hotel arrangement	NA	NA	Low
4	Hotel booking kolkatta	Soumya Ranjan Mishra (soumya.mishra@ntspl.co.in)	11 Oct 2024	High
5	new minutes	NA	NA	Low

