

Minutes of Meeting

Meeting Summary			
Meeting Title	Meeting reminder check		
Date & Time	04 Dec 2024 ,05 :50 PM to 06 :46 PM	Meeting Mode	Physical
Location	ROOM-01, Patia1, Bhubaneswar		

Attendance		
#	Name & Email	Attendance
1	Aditya Kumar Sahoo (aditya.sahoo@ntspl.co.in)	Present
2	Harihar Nayak 1 (noode.js@ntspl.co.in)	Present
3	Tuhinanshu Parida (tuhinan@gmail.com)	Absent

Dear Sir/Madam,

With reference to the meeting held on 04 Dec 2024, please find the below points for your reference.

Agenda 1: qasawer				
#	Minutes	Responsible Person	Due Date	Priority
1	sfdtrwer	Aditya Kumar Sahoo (aditya.sahoo@ntspl.co.in)	04 Dec 2024	High
2	Action reminder test	Aditya Kumar Sahoo (aditya.sahoo@ntspl.co.in)	06 Dec 2024	High

