

Minutes of Meeting

Meeting Summary			
Meeting Title	MOM Demonstration		
Date & Time	05 Dec 2024 ,11:00 AM to 00 :55 PM	Meeting Mode	Physical
Location	ROOM-502, DLF Cybercity		

Attendance		
#	Name & Email	Attendance
1	Aditya Kumar Sahoo (aditya.sahoo@ntspl.co.in)	Present
2	Tuhinanshu Parida (tuhinan@gmail.com)	Absent
3	soumya ranjan mishra (soumya.mishra@ntspl.co.in)	Present
4	Harihar Nayak (node.js@ntspl.co.in)	Present
5	Sujeet Nayak (sujee2t@ntspl.co.in)	Present
6	Rakesh Baral (rakesh1@ntspl.co.in)	Present

Dear Sir/Madam,

With reference to the meeting held on 05 Dec 2024, please find the below points for your reference.

Agenda 1: Demonstration of MOM Application				
#	Minutes	Responsible Person	Due Date	Priority
1	Mom Demonstration of Meeting Module	Soumya Ranjan Mishra (soumya.mishra@ntspl.co.in)	05 Dec 2024	High
2	Mom Demonstration of Action module	Soumya Ranjan Mishra (soumya.mishra@ntspl.co.in)	05 Dec 2024	High

Agenda 1: Demonstration of MOM Application

#	Minutes	Responsible Person	Due Date	Priority
3	Mom demonstration of Manage Module	Harihar Nayak (node.js@ntspl.co.in)	05 Dec 2024	High
4	Mom demonstration of Activity Log	Harihar Nayak (node.js@ntspl.co.in)	05 Dec 2024	Low

Agenda 2: Demonstration of Zoom Integration

#	Minutes	Responsible Person	Due Date	Priority
1	Demonstration of Zoom Integration	Soumya Ranjan Mishra (soumya.mishra@ntspl.co.in)	05 Dec 2024	Normal
2	Test The Zoom Integration	Aditya Kumar Sahoo (aditya.sahoo@ntspl.co.in)	05 Dec 2024	Normal

Agenda 3: Discussion regarding the New Changes to be made in the MOM Application in phase 1

#	Minutes	Responsible Person	Due Date	Priority
1	Write Key Points	Rakesh Baral (rakesh1@ntspl.co.in)	06 Dec 2024	High

Agenda 4: Discussion regarding the Future Developments

#	Minutes	Responsible Person	Due Date	Priority
1	Discussion regarding the Future Developments	NA	NA	Low
2	Note Discussion key points regarding the Future Developments	Aditya Kumar Sahoo (aditya.sahoo@ntspl.co.in)	06 Dec 2024	High