

## Required Documents - All Notary Services

- Valid Turkish ID card (Kimlik) or passport - original
- Draft of document to be notarized (if specific wording required)
- Full details of the person being authorized (TC Kimlik No, address)
- Purpose of power of attorney clearly defined
- Cash payment

## For General Power of Attorney (Genel Vekaletname)

- Covers multiple legal acts on your behalf
- Specify all authorities being granted
- Consider time limitations

## For Specific Power of Attorney (Özel Vekaletname)

- Property sale/purchase: Title deed details (Tapu bilgileri)
- Vehicle sale: License plate, registration details
- Court representation: Case number, court name
- Inheritance matters: Deceased's information, relationship proof

## For Travel Consent (Muvafakatname)

- Child's Turkish ID or passport
- Both parents' IDs present
- Travel dates and destinations
- Accompanying adult's information

## Fees (Cash Only - USD)

- Power of Attorney: \$50-\$120 (varies by type)
- Travel Consent: \$30-\$50
- Document certification: \$15-\$30
- Sworn translator fee: Additional (if needed)

## Important Notes

- All parties must appear in person (no remote signing)
- Documents in English may require sworn translation

- Revocation of existing power of attorney available
- Certified copies can be requested
- Consulate notarization valid in Turkey without Apostille

### **APPOINTMENT REQUIRED: [konsolosluk.gov.tr](http://konsolosluk.gov.tr)**

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Source: Turkish Consulate General (2024-2025)

This checklist is for informational purposes only. Requirements may change. Verify with the consulate before your appointment.

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