

26-May-2025

Divyansh Chandra
United World College of South East Asia

Dear Divyansh Chandra,

STUDENT ATTACHMENT PROGRAMME AT THE INSTITUTE OF MICROELECTRONICS (IME)

1. We are pleased to offer you a research attachment opportunity at the Institute of Microelectronics (IME) ("the Institute").
2. The terms and conditions of the attachment are as follows.
 - a) Attachment Period
26-June-2025 to 26-August-2025
 - b) Attachment Programme
LOCAL - School Holiday Attachment [Vacation]
 - c) Allowance
You will be paid a monthly allowance of S\$600.00 (not subjected to CPF contributions).
 - d) Project Supervisor(s)
Jun Hyunsu
 - e) Duties
You agree to serve the Institute diligently and perform the duties assigned to you from time to time including but not limited to work relating to the Institute's parent body, A*STAR and its related research institutes.
 - f) Official Working Hours
42 hours per week (Monday - Friday) Number of hours per week as approved by supervisor
Monday - Thursday: 8.30am - 6.00 pm
Friday: 8.30am - 5.30 pm
Lunch: 1 hour
(Or alternative working hours as approved by supervisor)
 - g) Benefits

You will be eligible to receive only those benefits specified in the attached Annex A that are applicable to you.
 - h) Discipline

You will be subject to and shall duly observe and abide by all Policies, rules and regulations of A*STAR and the Institute, including but not limited to the Institute's disciplinary rules and regulations.

CREATING GROWTH, ENHANCING LIVES

Mission | We advance science and develop innovative technology to further economic growth and improve lives.

Vision | A global leader in science, technology and open innovation.

i) Notice of Withdrawal from Attachment Programme / Termination of Service

The Institute may terminate your attachment immediately and without prior notice should you (a) fail to comply with your obligations and undertakings as set out in this letter; or (b) fail to observe any of the terms and conditions of your attachment; or (c) be subject to any form of disciplinary action as determined by the Institute in its sole discretion. You shall, during the term of the attachment, comply with all directions of your supervisor and the officers of the Institute. You shall also comply with the prevailing rules and regulations at the Institute in particular those related to health and safety.

You or the Institute may terminate this contract at any time by giving the other party a written notice of termination in advance of the applicable notice period (as specified below).

Period Served	Notice Period
≤ 2 months	2 weeks
>2 months	1 month

j) Allowance Disbursement for First Month

You should receive the first stipend(s) within two months from the time that you submit your bank documents to A*STAR, upon commencement of your attachment at the A*STAR RI.

k) Exit Clearance

To ensure that you have duly returned all assets and property belonging to the Institute on or before your official last day of attachment, you will be required to complete your exit clearance.

3. The Institute reserves the right to cancel, add to, amend or change any of the terms of your attachment and all such terms will be binding. The Institute may at its sole discretion retract this offer at any time.
4. To accept this offer, please complete and return the enclosed forms to us.
5. This offer is conditional upon you being granted all necessary Governmental or other permits enabling you to commence your attachment at the Institute prior to the commencement of your Attachment Period, including the Ministry of Manpower granting you a Training Employment Pass, if applicable.
6. We look forward to welcoming you to the Institute.

Yours sincerely

Hazwani Begum
Associate
Institute of Microelectronics (IME)
Agency for Science, Technology and Research

CREATING GROWTH, ENHANCING LIVES

Mission | We advance science and develop innovative technology to further economic growth and improve lives.

Vision | A global leader in science, technology and open innovation.