

AI Bookkeeping Onboarding (UAE-Based SMEs)

Step 1: Welcome Welcome to your AI-powered accounting assistant. This short onboarding will help generate accurate IFRS financial reports using your bank transactions. You can add multiple entries where needed. At the end, you'll be able to upload supporting documents to improve accuracy.

Let's get started.

1. Inventory & Cost of Goods Sold (COGS)

- Do you sell physical products or services?
 - ☐ Products
 - ☐ Services
 - ☐ Both
- Add your COGS-related expense categories:
 - Expense Type: _____
 - Description (optional): _____
 - [+ Add another category]
- Do you want me to calculate COGS using inventory values?
 - ☐ Yes
 - If yes:
 - Beginning Inventory (AED): _____
 - Purchases (AED): _____
 - Ending Inventory (AED): _____

2. Fixed Assets & Depreciation

- Do you have any fixed assets like equipment or vehicles?
 - ☐ Yes
 - ☐ No

If yes (you can add multiple):

- Asset Name: _____
- Type: [Equipment / Vehicle / Furniture / Other]
- Purchase Value (AED): _____
- Purchase Date: _____
- Depreciation Method: [Straight-line / Declining balance]

→ Useful Life (Years): _____
[+ Add another asset]

3. Loans & Liabilities

- Do you have any active business loans?
[] Yes
[] No

If yes (you can add multiple):

→ Loan Purpose: _____
→ Loan Amount (AED): _____
→ Interest Rate (%): _____
→ Monthly Payment (AED): _____
→ Start Date: _____
[+ Add another loan]

4. Accounts Payable & Receivable

- Do you invoice customers or get paid upfront?
[] Invoice
[] Upfront
[] Both
- Add current outstanding balances:
→ Party Name: _____
→ Type: [Receivable / Payable]
→ Amount (AED): _____
→ Due Date: _____
→ Description (optional): _____
[+ Add another entry]

5. VAT Registration & Filing

- Is your business VAT-registered in the UAE?
[] Yes
[] No

If yes:

- TRN (Tax Registration Number): _____

- VAT filing frequency:
[] Monthly
[] Quarterly
- Do you want me to track VAT on sales and purchases?
[] Yes
[] No

6. Business Context

- Business Name: _____
- Industry: _____
- Operating Since (Year): _____

Optional: Upload Supporting Documents After completing the form, you can upload any of the following to enhance accuracy:

- Inventory reports
- Asset receipts
- Loan agreements
- Invoices
- VAT returns (FTA)
- Expense spreadsheets

Continue to dashboard or upload files now.