



Skilled Work Development Program (SWDP)

Document Checklist

Applicants must provide the following documents along with the completed application form:

Forms List		<input checked="" type="checkbox"/>
1	SWDP Application form	<input type="checkbox"/>
Documents List		<input checked="" type="checkbox"/>
2	Proof of Business Registration (CAC registration certificate or equivalent).	<input type="checkbox"/>
3	Proof of Operation for at Least One Year (e.g., tax filings, financial statements, or utility bills).	<input type="checkbox"/>
4	List of Full-Time Employees (to confirm eligibility).	<input type="checkbox"/>
5	Job Descriptions for Internship Positions.	<input type="checkbox"/>
6	Recruitment Plan (detailing the fair and transparent process for hiring interns).	<input type="checkbox"/>
7	Supervisor Details (names and roles of individuals providing onsite supervision).	<input type="checkbox"/>
8	Proof of Business Location in Oyo State (e.g., utility bill, lease agreement).	<input type="checkbox"/>
9	Declaration of Non-Family Employment (ensuring no immediate family members of owners or directors will be hired).	<input type="checkbox"/>
10	Budget Outline (optional, if requested by the program).	<input type="checkbox"/>