

ANTH 140: World Civilizations I
California State University, San Bernardino, Spring Quarter 2020

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Instructor: Dr. Schulz

E-mail Contact: Arianne.Schulz@csusb.edu (Please use your CSUSB student email for correspondence)

Office Hours: BY EMAILED APPOINTMENT ONLY, ZOOM VIRTUAL OFFICE HOURS: 1:00 pm – 2:00 pm

Lecture Time: TR 2:00 pm to 3:50 pm, ZOOM CLASSROOM VIRTUAL FORUM, *recommended time to work on class assignments*

Lecture Classroom: ONLINE @ OUR COURSE PAGE IN BLACKBOARD

Due to the Coronavirus/COVID-19 Pandemic,
WE DO NOT MEET ONCAMPUS @ CSUSB— THIS CLASS IS 100% ONLINE & VIRTUAL!

! Stay up-to-date with the Official CSUSB CORONAVIRUS/COVID-19 Website: <https://www.csusb.edu/covid-19> !

Course Description & Course Objectives:

In this course, we will examine ancient human societies & customs through the lens of archaeology, which is one of the main branches of American anthropology, & archaeological practice. We will discover the origins of bipedalism & the human lineage, more than five million years ago in Africa, through the rise of complex social & political systems (civilizations) in both the Old & New Worlds. As we review just a small set of the world's ancient societies, we will look especially at similarities & diversity in where people lived, what they ate & how they got it, how they expressed themselves, how they made sense of the world around them, & how they organized their social, economic, & political relations. Through this course, students will gain an understanding of archaeological practice & interpretation, human socio-cultural evolution, & the origins & collapse of civilizations. *Prerequisites/co-requisites: none.*

Student Learning Outcomes:

Upon successful completion of this course, students will:

- learn the theories that have been proposed to understand these civilizations & the social processes behind their establishment, such as the advent of agriculture & social inequality.
- gain an introductory knowledge of the history, methods, & theoretical perspectives of archaeology;
- explore the history of early complex civilizations;
- consider why these societies seem to have experienced repeated cycles of rise, expansion, & collapse;
- take a scientific approach to these issues, & will consider the significance of material factors such as trade & agriculture as well as ideology & religion;
- examine the archaeological sites, artifacts, art, architecture, & writing of early complex political systems;
- compare the archaeological records of these first states & consider both classical & modern theories regarding their nature, origins, & development;
- gain an understanding of the origins of complex society in several regions of the world, including the Middle East, Africa, Asia, & the Americas.

Course Structure & Requirements: Due to the Coronavirus/COVID-19 Pandemic, this course is 100% online & virtual. Following safety protocol from the State of California, CSU, & CSUSB leadership & administration, we are not meeting in-person at CSUSB. Given the unusual circumstances that Spring 2020 quarter will be delivered in an alternative & virtual modality, participation in this class requires the student to have regular access to a computer, tablet, or similar device with internet connectivity & Blackboard capability. On the first day of class students must log into Blackboard to access this course & receive initial information from the instructor (typically located on the announcement page of the course). Students with no previous experience in online/hybrid courses are encouraged to prepare ahead of time by consulting the **CSUSB Student Resources Virtual Learning Website:** <https://www.csusb.edu/its/support/student-resources-virtual-learning>. While this course will be based primarily on lectures, but there will also be online class activities that may include group work, papers, or presentations. I will also be showing films & assigning supplemental readings on Blackboard that may not be covered in lecture. Students are responsible for ALL of the material that is presented in class, including films, & for all the assigned readings. It is important that you complete the readings before they are to be discussed. The structure of the class is such that completing the readings ahead of time will make it easier for you to understand what is being covered. The readings will both complement the lectures, & form the basis of discussion groups, papers, & presentations. Please remember this is a 4-unit course to budget your study time accordingly!

Dear Students,

In addition to the above, at CSUSB in this final Quarter before the Semester Conversion, we are in a new frontier of virtual learning & it will be a learning curve for us all including tech glitches.

Understanding, flexibility, communication, respect, patience, a sense of humor, & kindness towards one another are important values in this time of Coronavirus to support your academic success in this course!

If you have any questions or concerns, please do not hesitate to contact me. This is a new format for many of us to learn, teach, & work exclusively online-there is a learning curve for all of us. With many students enrolled in this course, at certain times I may be overwhelmed with emails, please be patient & know it is my #1 priority to respond to you dear students & I will do my best to email you back within 48 business hours &/or post a general announcement to respond to similar questions. We are all doing the best we can in these uncertain times!

While this is a final Quarter at CSUSB that we could not have imagined, we will get through this. In this course, we are a supportive & kind learning community &, by working together, we will be able to rise out of this even stronger than before.

I look forward to working with you & learning together. Stay safe & best wishes for your health!

Sincerely, Dr. Schulz

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California State University, San Bernardino, Spring Quarter 2020
Course Grade Breakdown:

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Assignments:	Earned Points:	Total Points:	Percentage of Grade:
1. Attendance & Participation (Weekly Discussions &/or A&P Activities, Due Every Sunday @ 11:59 pm)		100	20%
2. Writing Reflection/In-Class Activities		100	20%
3. Quizzes (14 Quizzes)		200	40%
4. Final Exam		100	20%
Total Grade Point Σ		500	100%

Course Assignments:

This is a 4-unit course & you are expected to commit 12 hours per week to this class. The course assignments reflect this expectation.

1. **Attendance & Participation:** Attendance & Participation (A&P) are required in our online, virtual class meetings. Attendance & Participation are **required** for the course & *will be conducted via Weekly Discussions &/or A&P Activities on Blackboard &/or on textbook's electronic resource website: MindTap*. Due-Dates will be posted on Blackboard & reminder Announcements. For Discussions, questions based on the lectures, readings, & textbook chapters will be posted on the Weekly Discussion where you will respond **at least once to the question directly AND respond to at least two other students, for a total of 3 posts per Weekly Discussion**. *For the responses, you need to reply to 2 different students*. For A&P Activities, Weekly Activities will be posted in Blackboard for you to participate & complete within Blackboard &/or MindTap. **There are no make-up assignments for A&P points.** *Attendance & Participation are extremely important to this course & mean not only being present during class time, but also contributing thoughts, comments, & questions to the class discussion. It is important for me to see that you are engaging with the material & the concept.*
2. **Writing Reflection/In-Class Activities:** There will guided Virtual, Online Writing Reflection/In-Class Activities, designed to aid you in understanding key concepts from the course. The purpose of the Writing Reflection/Activities is to further engage you in critical thinking about the readings prescribed each week & to reflect upon the anthropological methods presented. **Note:** these are not graded on quantity, but quality—these will be evaluated based on the individual's efforts to contribute. *Writing Reflections/Activities prompts to follow.*
3. **Quizzes:** Students are responsible for completing quizzes on the assigned readings & lectures. Questions may consist of multiple choice, true/false, matching/ordering items, short answer & essay. Mark your calendars now for the exam & quiz times for this course. You must take all quizzes & exams during the scheduled times **as there will be no make-ups**. You will have 2 attempts to take the quizzes, in the case of a tech glitch, etc, you still have 1 attempt to take the quiz. *You may use your textbook & notes for the quizzes.* You may NOT work together with another student during the quiz/exam. **Exchanging questions & answers with another student is considered cheating.** Every quiz is unique with randomized questions. Quizzes & exams must be completed in the time slot given unless previously arranged with the instructor. (IP addresses & submission times are logged.) *Carefully follow the instructions posted on the Blackboard &/or Cengage MindTap website.*
4. **Final Exam:** The Final Exam **will be cumulative** & similar to the format of the previous quizzes. It will require students to apply the knowledge gained throughout the course to demonstrate their understanding of how to operationalize these concepts.
5. **Extra Credit:** There may be extra credit opportunities in this course **& if they become available**, I will announce these opportunities.

Always double check that any electronic assignment has been submitted, as occasionally Blackboard may fail to upload correctly. It is your responsibility to make sure that the uploaded submission is viewable & complete; you can accomplish this by re-downloading your submission from Blackboard.

Required Textbook: World Civilizations by Philip J. Adler & Randall L. Pouwels, 8th edition (older editions are acceptable too), new, used, rented, or electronic textbook, whichever you prefer. ISBN-10: 1305959876 / ISBN-13: 9781305959873. Any Additional Readings noted in the Course Schedule are available on Blackboard.

Because of Coronavirus, Cengage is offering FREE access to the e-textbook along with the e-materials.

How to Sign-Up & Access e-text & MindTap: Click on the Cengage MindTap by the left-hand links on our Blackboard Page.

OR go to this website: https://www.cengage.com/coursepages/CSUSB_CUAccess

Follow the instructions.

In-depth Video Walkthrough on How to Access Blackboard MindTap: <https://www.youtube.com/watch?v=eh4oGEHARa4&feature=youtu.be>

Support for Students with Disabilities: If you are in need of an accommodation for a disability in order to participate in this class, please see me & contact CSUSB Services to Students with Disabilities at (909) 537-5238. If you require assistance in the event of an emergency, you are advised to establish a buddy system with a buddy & an alternate buddy in the class. Individuals with disabilities should prepare for an emergency ahead of time by instructing a classmate & the instructor.

Course Policies:

General:

- Classroom conduct: I expect our virtual, online classroom to be an environment of mutual respect for all.
- Check your university e-mail & Blackboard website every day!
- Please address me as “Dr. Schulz” or “Professor Schulz”: **if you are not sure how to address your instructors, ASK!**

Online Attendance & Participation:

- Students must have logged into & actively participated in the online course by the end of the drop/add period, as indicated by posting to an online discussion, submitting an assignment, taking an assessment, communicating with the instructor, or completing other activities as designated by the instructor. Students who fail to meet this attendance requirement by the end of the drop/add period may be dropped from the class by the instructor. Instructors maintain attendance records. However, it is the student’s responsibility to drop/withdraw from a course.

Technology & Online Course Readiness:

- **Participation in this class requires the student to have regular access to a computer, tablet, or similar device with internet connectivity & Blackboard capability.** On the first day of class, students must log into Blackboard to access this course & receive initial information from the instructor (typically located on the Announcement page of the course). Students with no previous experience in online/hybrid courses are encouraged to prepare ahead of time & consult the

CSUSB Student Resources Virtual Learning Website: <https://www.csusb.edu/its/support/student-resources-virtual-learning>.

Technology, Online Communication, & Netiquette Guidelines:

- Students in an online community should be considerate, encouraging, helpful, & aware!
Electronic communication has the same level of formality as a face-to-face classroom. Instructors & students alike should be addressed in email or online with respect & sensitivity. Communication that would be viewed as inappropriate in the face-to-face classroom is also inappropriate in an online context. **Do not use confrontational or rude language** & avoid the use of ALL CAPS (an indication of anger in text). Your writing style should be appropriate to the academic context & should use standard written English, avoid use of slang, emoticons or acronyms (ex: ;-) or lol).

Please note: this course may require discussion of controversial or sensitive topics. In online discussions, students are expected to respond to each other & to the instructor with respect. Inappropriate language &/or offensive remarks will not be tolerated.

- Please remember that there is a human being on the other end of your communication, treat that human being with respect, & do not transmit any message that you would not be willing to communicate face-to-face.
- Discussion posting guidelines for our class:
 - Do not dominate any discussion.
 - Do not use offensive language.
 - Never make fun of someone’s ability to read or write.
 - Use simple English.
 - Use correct English spelling & grammar.
 - Share tips with other students.
 - Keep an “open-mind” & be willing to express even your minority opinion.
 - Be aware of the CSUSB’s Academic Honesty Policy.
 - Think before you push the “Send” button.
 - Do not hesitate to ask for feedback.
 - When in doubt, always check with your instructor for clarification.

Technical Difficulties:

- If CSUSB has server problems during quizzes/exam time, I will extend the testing window accordingly & post an announcement.
- If you have technical problems during a quiz, **you must contact me immediately** & I am happy to help you **IF** you contact me by e-mail BEFORE the closing of the quiz window.

Technical Assistance Contact Information:

CSUSB Student Resources Virtual Learning Website: <https://www.csusb.edu/its/support/student-resources-virtual-learning>

Blackboard Help Webpage: Link is listed in our Blackboard course page

Blackboard Help Phone Number: (909) 537-7677, 24/7 support

CSUSB ITS Support Phone Number: 909.537.7677, available 24/7

CSUSB ITS E-Mail: support@csusb.edu

Cengage Support Phone Number: 800-354-9706, 24/7 support

Cengage Support Website: support.cengage.com, available 24/7

Academic Integrity:

- Please refer to the California State University, San Bernardino Academic Integrity Policy: students are expected to be familiar with the University's Policy on cheating & plagiarism, review this at CSUSB Bulletin, pages 51-52.
- Any instances of academic dishonesty, cheating, &/or plagiarism in this course will not be tolerated & will be reported to the administration for further disciplinary action & possible sanctions by the University.

Attendance & Participation, Late Work, & Make-Up Work:

- Attendance is mandatory & each student is responsible for attending & participating in the virtual classroom environment.
- Late & Make-Up work is not accepted.
- Please communicate & inform me of any extenuating circumstances that prevent you from attending & participating in classes &/or discussions &/or completing any course activity &/or quiz/exam **BEFORE** class or within 24 hours!
- **Excused absences, make-up assignments, & alternatives quizzes & exams are only considered & granted in cases of documented emergencies or under extenuating circumstances for legitimate documentation, evidence, & reasons; students must communicate within 24 hours & provide evidence in a timely, prompt manner & make arrangements with me in advance.**

Lecture & Classroom Recording Policy: NO PHOTOS, NO AUDIO RECORDINGS, NO VIDEO RECORDINGS

- In this class, photography, videotaping, & audio recording of any course activity are **strictly forbidden** without prior written permission of the instructor.
- If a virtual, live Zoom meeting session is necessitated for our class to meet: **NO PHOTOS, NO AUDIO RECORDINGS, NO VIDEO RECORDINGS, NO SCREENSHOTS, ETC OF THE PROFESSOR, CLASSMATES, &/OR OF OUR ZOOM CLASS MEETING(S). RESPECT, PRIVACY, SAFETY, & CONFIDENTIALITY FOR ALL ARE PARAMOUNT TO OUR VIRTUAL LEARNING ENVIRONMENT.**
- **Lecture Slides & Course Materials:** Please do not share, re-circulate, &/or further distribute outside of academic fair use or this course duration. Thank you.

E-mail Policy: MINDFUL SPEECH & COMMUNICATIONS: IS IT TRUE? IS IT KIND? IS IT NECESSARY?

- Please conduct any class related e-mail communications with instructors through your university student email account, for the following reasons:
 1. *I may not receive them due to spam-filtering technology*
 - and
 2. *I will not respond to an e-mail that is not from your university student e-mail address.*
- Please be aware: I will make every attempt to respond to e-mails within 2 BUSINESS days, but do not expect an immediate reply.
- Before e-mailing me, check your email & look through **both** the course website on Blackboard & syllabus to see if your question might be already be answered...

Directions on how to send an e-mail from your university e-mail account in a professional way:

- **INCLUDE A SUBJECT** (e.g. Subj: Hello! Please read~ANTH140: ? about lecture!)
- Start with a greeting (always address your instructor as Professor unless they have asked you otherwise), use proper English grammar in the body of the text (please no abbreviations or texting/IM language), **include your full name with the title of the class & the day/time of your class meeting**, & end with a salutation
- **Example E-mail Format:** "*Subject Line: Hello! Please read~ANTH140: ? about lecture!*

Dear Dr. Schulz,

I have a question: (state your query)

Sincerely,

Student First Name & Last Name in TR ANTH140'

Final letter grades will be assigned from the following earned grade points:

A	450-500
B	400-449
C	350-399
D	300-349
F	0-299

After final grades are assigned & letter grades posted to the Registrar, there are ABSOLUTELY NO grade changes unless there is a discrepancy between your recorded earned points on Blackboard & posted final letter grade.

****This syllabus may be revised at any time****
****Course Schedule (Tentative, subject to change)****

Week	Day	Date	Lecture	Topic	Assignment/ Reading Due
1	Tuesday	03/31	0	CAMPUS CLOSURE DUE TO CORONAVIRUS/COVID-19	
	Thursday	04/02			
2	Tuesday	04/07	1	Introduction to Course Overview & Syllabus Introduction to Archaeology The Earliest Human Societies	(Begin Chapter 1) Chapter 1 (Begin Chapter 2)
	Thursday	04/09	2	Mesopotamia	Chapter 2 Practice Quiz #1 Quiz #2 (Begin Chapter 3)
3	Tuesday	04/14	3	Early Africa & Egypt	Chapter 3 Quiz #3 (Begin Chapter 4)
	Thursday	04/16	4	Central Asia & India's Beginnings	Chapter 4
4	Tuesday	04/21	4	Central Asia & India's Beginnings	Chapter 4 Quiz #4 (Begin Chapter 5)
	Thursday	04/23	5	Ancient China to 221 B.C.E.	Chapter 5 Quiz #5 (Begin Chapter 6)
5	Tuesday	04/28		Catch-up/Review	Catch-up/Review Activity #1 Due
	Thursday	04/30	6	Settlement of the Americas & the Pacific Islands	Chapter 6 Quiz #6 (Begin Chapter 7)
6	Tuesday	05/05	7	New Civilizations & Empires in Western & Central Asia	Chapter 7 Quiz #7
	Thursday	05/07	8	The Greek Adventure	Chapter 8 Quiz #8 (Begin Chapter 9)
7	Tuesday	05/12	9	Greek Humanism, 800 – 100 B.C.E.	Chapter 9 Quiz #9 (Begin Chapter 10)
	Thursday	05/14	10	Rome from City-State to Empire	Chapter 10 Quiz #10 (Begin Chapter 11)
8	Tuesday	05/19		Catch-up/Review	Catch-up/Review Activity #2 Due
	Thursday	05/21	11	Roman Empire & Rise of Christianity in the West, 31 BCE – 800 CE	Chapter 11 Quiz #11 (Begin Chapter 12)
9	Tuesday	05/26	12	Iran, India, & "Global" Trade	Chapter 12 Quiz #12 (Begin Chapter 13)
	Thursday	05/28	13	Imperial China in its Golden Age	Chapter 13 Quiz #13 (Begin Chapter 14)
10	Tuesday	06/02	14	Last Day of Lecture Americas to the Fifteenth Century Catch-up/Review	Chapter 14 Quiz #14 Catch-up/Review
	Thursday	06/04		Catch-up/Review	Catch-up/Review
FINALS				FINAL EXAM Final Exams Week: 06/09-06/13	!! FINAL EXAM !! (Comprehensive: Lectures 1-14/ Chapter Readings 1-14)

Assignment Grade Tracker:
(An Additional Supplement to Blackboard Grades Online)

Assignment:	Earned points:	Total Points:
Attendance & Participation (total)		100
Week 1 Meeting		/ 10
Week 2 Meeting		/ 20
Week 3 Meeting		/ 30
Week 4 Meeting		/ 40
Week 5 Meeting		/ 50
Week 6 Meeting		/ 60
Week 7 Meeting		/ 70
Week 8 Meeting		/ 80
Week 9 Meeting		/ 90
Week 10 Meeting		/ 100
Activities		100
Quizzes		200
Quiz #1 (Practice Quiz)		0
Quiz #2		10
Quiz #3		10
Quiz #4		10
Quiz #5		10
Quiz #6		10
Quiz #7		10
Quiz #8		20
Quiz #9		20
Quiz #10		20
Quiz #11		20
Quiz #12		20
Quiz #13		20
Quiz #14		20
Final Exam		100
Extra Credit Bonus Points		0
Total Grade Points Σ		500