

# Colin Morris

Pursuing a BS in Computer Science and COA in Geographic Information Systems

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## EDUCATION

### California State University-San Bernardino

Bachelor of Science in Computer Science – 3.0 GPA

August 2025 – June 2027

- AI & ML interests: Open Science & GIS

### San Bernardino Valley College

Certificate of Achievement in Geographic Information Systems – 3.0 GPA

January 2025 – June 2027

## WORK EXPERIENCE

### Office Depot

Senior Retail Sales Associate

January 2025 – November 2025

- Designated as a temporary key holder to facilitate management breaks, maintaining strict security protocols for high-value inventory and cash office access during their absence.
- Assumed key holder responsibilities for secure areas, enabling supervisor meal and rest breaks while upholding all loss prevention and cash handling procedures.
- Served as an interim point of contact and decision-maker during management breaks, entrusted with keys to the cash vault and high-value product lockup to ensure operational flow.

Retail Sales Associate

February 2024 – January 2025

- Greet customers and provide them with assistance in locating products and services.
- Maintain knowledge of the store's products and services, including promotions and discounts.
- Operate cash registers and process customer transactions accurately and efficiently.
- Maintain a clean and organized work environment, including restocking shelves and cleaning display areas.
- Assist with setting up displays and promotional materials according to company guidelines.
- Respond to customer inquiries and complaints in a friendly and professional manner.
- Collaborate with team members to achieve sales and customer service goals.
- Participate in team meetings and training sessions to stay informed of new products and services.

### NXTThing RPO

Retail Sales Associate

August 2025 – September 2025

- Sales Associate in the Coyote Bookstore at CSU San Bernardino

### San Bernardino County

Poll Worker

March 5, 2024

- Facilitated the voting process by assisting voters with registration, issuing ballots, and providing instructions on voting procedures.
- Managed the flow of voters at the polling station to ensure efficient and orderly voting.
- Verified voter identification and eligibility according to state regulations and maintained accurate records of voter participation.
- Set up and operated voting equipment, ensuring proper functioning throughout the election day.
- Addressed and resolved any issues or concerns raised by voters in a courteous and professional manner.
- Collaborated with fellow poll workers and election officials to uphold election integrity and security measures.
- Participated in training sessions to stay updated on election laws, procedures, and technology advancements.

### United Parcel Service

Package Handler

November 2022 – December 2023

- Responsible for unloading and sorting packages in a fast-paced environment.
- Operate various types of equipment, such as conveyor belts and scanners, to move packages.
- Ensure accuracy and efficiency in package handling to meet delivery deadlines.
- Adhere to safety protocols and procedures, such as wearing proper gear and lifting techniques.
- Maintain a clean and organized work area to ensure a safe and efficient work environment.
- Ability to lift heavy packages, up to 70 lbs. on a regular basis.
- Strong communication and teamwork skills to ensure smooth operations.

**Provider Contract Food Service**

Dishwasher

July 2020 – August 2022

- Clean dishes, utensils, pots, and pans using manual and automated methods.
- Ensure that dishes and utensils are properly sanitized and stored in appropriate areas.
- Maintain a clean and organized dishwashing area, including disposing of garbage and cleaning floors.
- Assist kitchen staff with basic food preparation tasks, such as chopping vegetables and preparing salads.
- Adhere to food safety and hygiene standards at all times to prevent contamination and illness.
- Operate dishwashing equipment safely and efficiently, including loading and unloading dishes and adjusting settings as needed.
- Assist with receiving and storing deliveries, such as food and cleaning supplies.

**Chartwells Higher Education Dining Services**

Food Service Worker

April 2020 – July 2020

- Pizza Hut in SMSU at CSU San Bernardino
- Coyote Markets at CSU San Bernardino

**Sodexo**

Food Service Worker

July 2019 – April 2020

- Pizza Hut in SMSU at CSU San Bernardino
- Coyote Markets at CSU San Bernardino

**Redlands Thrift Store**

Worker

July 2018 – September 2019

- Worker at the Redlands Blvd Location