
CONTENTS

Section (A)

(Fundamentals of Accounting)

1. Theoretical Framework	3–24
— Book-Keeping and Accounting.....	4
— Accounting as an Information System.....	6
— Generally Accepted Accounting Principles (GAAP).....	8
— Accounting Standard.....	9
● Memorable Points	12
● Objective Questions	13
2. Accounting Process	25–88
— Journalising, Posting and Balancing.....	26
— Classification of Accounts.....	27
— Trial Balance.....	35
— Revenue and Capital.....	36
— Accounting Standard–2 Vs. Inventory (Revised).....	37
— Accounting Standard–6 Vs. Depreciation Accounting.....	41
— As–9 Vs. Revenue Recognition.....	44
— As–10 Vs. Accounting for Fixed Assets.....	45
● Memorable Points	47
● Objective Questions	62
3. Bank Reconciliation Statement	89–97
— Preparation of Bank Reconciliation Statement.....	89
● Objective Questions	93
4. Inventories	98–109
— Inventory Systems.....	98
● Objective Questions	103
5. Depreciation Accounting	110–127
— What is Depreciation ?.....	110
— Definition of Depreciation Accounting.....	110
● Objective Questions	116

6. Preparation of Final Accounts for Sole Proprietors (including Firm and Company)	128–265
— Final Accounts of Sole Proprietors.....	128
— Final Accounts of Partnership Firm.....	162
— Final Accounts of Companies.....	175
● Memorable Points	204
● Objective Questions	205
7. Accounting for Special Transactions	266–291
— Consignment Accounts.....	266
— Joint Venture Accounts.....	270
— Bills of Exchange and Promissory Notes.....	276
— Sale of Goods on Approval or Return Basis.....	280
● Objective Questions	281
8. Partnership Accounts	292–325
— Final Accounts.....	292
— Admission of a Partner.....	294
— Retirement of Partner.....	296
— Death of a Partner.....	297
— Dissolution of Partnership Firm.....	297
— Accounting Problems Related to Partnership.....	300
● Memorable Points	304
● Objective Questions	305
9. Introduction to Company Accounts	326–367
— Share Capital.....	326
— Kinds of Shares.....	327
— Issue of Shares.....	328
— Oversubscription of Shares.....	331
— Calls in Arrears.....	332
— Calls Paid in Advance.....	332
— Forfeiture of Shares and their Reissue.....	332
— Shares Issued for Consideration other than Cash.....	335
— Redemption of Preference Shares.....	337
— Debentures.....	340
● Memorable Points	347
● Objective Questions	348

Section (B) **(Mercantile Law)**

1. The Indian Contract Act, 1872	3–28
— Fundamental Definitions.....	3
— Kinds of Contracts.....	5
— Contingent Contracts.....	12
— Performance of Contracts.....	13
● Objective Questions.....	19
2. The Sale of Goods Act, 1930	29–41
— Contract of Sale.....	29
— Transfer of Property.....	33
— Delivery of Goods.....	33
● Objective Questions.....	35
3. The Indian Partnership Act, 1932	42–52
— Fundamental Definitions.....	42
— Partnership Deed.....	43
— Registration of Partnership.....	45
— Dissolution of Partnership Firm.....	45
● Objective Questions.....	46

Section (C) **(General Economics)**

1. Micro Economics	3–56
— Nature and Scope of Business Economics	4
— Concepts of Profit and Wealth Maximization.....	5
— Utility Analysis.....	8
— Cost, Revenue, Price Determination in Different Market Situations.....	8
— Pricing Strategies.....	13
— Economic Order Quantity.....	15
— Break-even Chart.....	17
— Role of Cost and Management Accounting in Pricing Decisions.....	20
● Memorable Points.....	22
● Objective Questions.....	22
2. Indian Economic Development	57–116
— Salient Features of Indian Economy.....	57
— National Income of India.....	63
— Agriculture.....	65
— Industry.....	67
— Service Sectors (Transport and Communications).....	69
— Tax System of India.....	72

— Finance Commission.....	72
— Balance of Payments.....	74
— External Debts.....	76
— Inflation.....	76
— Union Budget.....	77
● Objective Questions.....	81
3. Money and Banking	117–176
— Money.....	117
— Banking	119
● Memorable Points.....	145
● Objective Questions.....	148

Section (D)

(Quantitative Aptitude)

1. Elementary Mathematics	3–49
— Ratio.....	3
— Proportion.....	6
— Indices.....	9
— Logarithms.....	11
— Equations–Linear.....	12
— Inequalities.....	14
— Simple and Compound Interest Including Annuity.....	16
— Annuity.....	18
— Permutations and Combinations.....	20
— Sequence and Series.....	22
— Sets and Relations.....	24
— Functions and Limits.....	26
— Basic Concepts of Differential and Integral Calculus.....	28
● Objective Questions.....	30
2. Statistics	50–120
— Sampling	53
— Normal Distribution.....	57
— Analysis and Interpretation of Data	59
— Correlation.....	66
— Regression Analysis.....	71
— T-test.....	78
— Chi-Square.....	81
— F-Test.....	82
● Memorable Points.....	84
● Objective Questions.....	84
* Glossary	121
* Tables Logarithms.....	137
* Model Paper (CPT).....	1–16