

Project Preparation

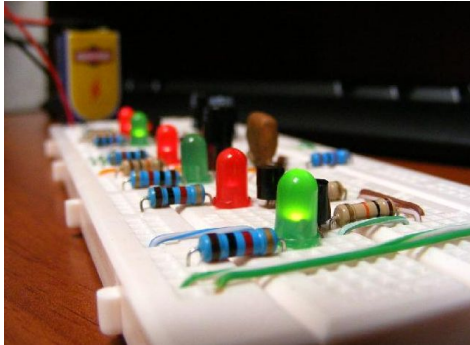
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Importance of Project Plan

- Visualization of the strategy, how to get from A to B
- Understanding of user / stakeholder needs
- Consideration of all factors that could impact the project
- Setting the expectations

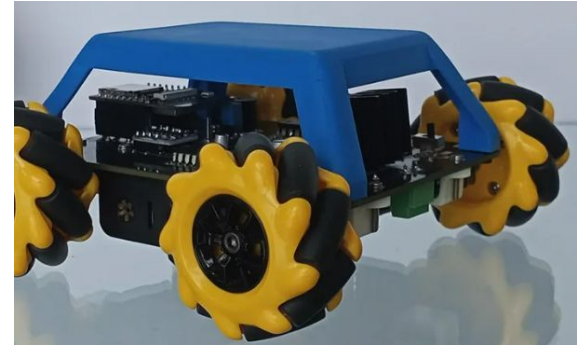
Prototype

A prototype is an early sample, model, or release of a product built to test a concept or process.



MVP

A minimum viable product (MVP) is a version of a product with just enough features to be usable by early customers who can then provide feedback for future product development.



Project Scope

- What exactly is included
- What is not included
- Acceptance criteria

Stakeholders

- People impacted by the project (Who)
- How they are going to be involved
- Responsibilities

Deliverables

- Real, tangible outcomes
- What is going to be created, built, designed, produced, accomplished and delivered
- Helps to verify critical path

Tasks

- Break down each deliverable (till it can be assigned to the person)
- Leading to resource definition

Deadlines

- Realistic and achievable milestones
- Allow progress control

Monitor Adjust Re-plan

- Regular:
 - Risk assessment
 - Progress evaluation

Thank you for your attention.