

### **Report guidelines:**

When writing your report keep in mind the following points:

- 1) Your report should be **self-contained**. The reader should be able to understand the whole story without looking into your code, reading instructions, or checking other papers.
- 2) Your report should be **well structured**. For each task explain what you were supposed to do, what you actually did, what are the results and, most important, draw some conclusions.
- 3) Your report should be **detailed**. When explaining your experiments, specify the setup (values of parameters you used, algorithms, options, etc.), so the reader could get a fair picture of what you did, without checking your code. Your report should **contain observations and conclusions** that you've made while working on the assignment. In case you see something strange in your results, write something about it! Most important: try to explain possible reasons for the strange things you've observed!
- 4) Your report should be **technically correct**. Make sure that your report is neatly formatted, spell-checked, tables and figures contain informative captions. DO NOT INCLUDE your name(s), student numbers or e-mail address(es) on the report or inside the code.

### **Review guidelines:**

When evaluating the reports take into account the following criteria:

1. **Clarity and Readability:** can you easily follow the story and understand what the authors wanted to communicate?
2. **Completeness:** are all tasks that were listed in the assignment fully addressed?
3. **Validity:** do you believe that the results are valid? Are they consistent with your expectations?
4. **Reflection:** are the observations and conclusions made in the paper properly supported by experiments? Are some interesting, unexpected insights presented? Have you learned something new when reading the report?
5. **Technical correctness:** is the report neatly formatted spell-checked, tables and figures contain informative captions, etc.?