

**FORMAL APOLOGY**  
**FOR SECURITY INCIDENT**

FORM FA-001

Filling date

7. 10. 2024

**Statement** It has come to my attention that my action of sending cat spam could be seen as  
☒ offensive ☒ annoying ☐ selfish ☐ hurtful ☒ trolling ☐ hate speech.  
I never intended to disrupt the work morale of employees .  
I want you to understand that I was just trying to share the joy of cute kittens ,  
though I can see now that it may appear that I was insensitive to other species .

**Excuses** ☐ It is a habit.  
☐ I am naturally selfish person.  
☒ I thought it would be funny.  
☒ I didn't know it can bother someone.  
☒ It's my first day here.  
☐ You were supposed to never know.  
☐ It was my evil twin.  
☒ Other: Meooooow!

**Feelings** I feel ☒ terrible ☒ guilty ☒ sorry ☐ blameless ☐ framed ☐ vindicated.

**Plea** Please ☒ forgive me ☒ be patient with me ☒ give me another chance ☒ do not fire me  
☒ do not call the police ☒ do not tell my parents ☒ forget it even happened.

**Service records** Name of culprit  
Login of culprit  
Incident ID