

Your Name

Home Address

e-mail address

Objective: Motivated nursing professional seeking a position as a Licensed Vocational Nurse to provide high quality patient care.

Education

Licensed Vocational Nurse

Temple College, Year

Clinical Experience

McLane's Children's Specialty Clinic, Temple, Texas

Date

- Cared for pediatric patients assisting in well child exams.
- Performed various administrations of immunizations.
- Participated in management of comfort to patient and families.

Veterans Administration Hospital, Temple, Texas

Date

- Cared for veterans with respiratory disorders.
- Obtained vital signs, performed head to toe assessments, and administered scheduled medications.
- Provided a safe environment for self and others.

Annual Drive-Thru Flu Clinic-McLane's Children's Clinic, Temple, Texas

Date

- Assisted with documentation of medication administration and correct identification of patients.
- Adjusted to implementing patient care inside of patient's vehicles.

Additional Relevant Coursework

Leadership and Professional Development

Temple College, Year

Additional Professional Experience

Cashier, Place of Employment

Date

- Use excellent communication skills to ensure customer satisfaction.
- Assist coworkers to provide a pleasant atmosphere for customers.

Licensure and Certifications:

- CPR certification Year
- NCLEX-PN

American Heart Association
Anticipated May Year

Date

Hiring Manager (Nurse Recruiter or HR contact)

Company Address

Company City, State XXXXX

Dear [Mr./Mrs.]

I am contacting you to express my interest in the Licensed Vocational Nurse opportunity with _____. After reviewing the position requirements, I believe that my qualifications and educational pursuits are a great fit as the kind of candidate your company is looking for.

Nursing school combined with previous work experience has given me a great foundation of knowledge and skills. I learn new technologies quickly and apply those abilities to improve the work I do. Additionally, I have experience performing focused assessments, medication administration, IV therapy and clinical reasoning.

I have a resourceful approach to problem-solving, tackling challenges head-on and consider obstacles learning experiences. I'm a people-person with high energy and a lot of ambition. I would be honored to join your team.

I would greatly appreciate your review of my enclosed resume and outlined credentials. I believe that I can be a valuable addition to _____ and your business goals. At your convenience, I look forward to discussing my qualifications. You can reach me at (254) 111-1111 or email: _____.

Sincerely,
Your Name